



Advisory Board Agenda Development Services Management Group

Thursday, April 11, 2024

2:00 PM

First Floor Conference Room - City Hall

Conference Room

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Minutes

A. February 8, 2024

Attachments: [Minutes \(DRAFT\)](#)

B. February 22, 2024

Attachments: [Minutes \(DRAFT\)](#)

C. March 14, 2024

Attachments: [Minutes \(DRAFT\)](#)

5. Consent Agenda

- A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "EJS PROJECT COMMUNITY BLOCK PARTY" TO BE HELD ON MAY 4, 2024 AT 700 WEST ATLANTIC AVE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[EJSBlockPartyApp2024](#)
[EJS 2024 CommUNITY Block Party - Site Plan](#)

- B. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "EL CAMINO'S CINCO DE MAYO CELEBRATION" TO BE HELD ON MAY 5, 2024 AT OLD SCHOOL SQUARE GREAT LAWN; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Cinco De Mayo App](#)
 [CINCO LAYOUT - 3-29-24](#)

- C. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "CLASH FOR CANCER" TO BE HELD ON MAY 11, 2024 AT SEACREST SOCCER COMPLEX AND HILLTOPPER STADIUM ; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Clash for Cancer App](#)
 [Site Map- Seacrest](#)
 [Parking Plan](#)

- D. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "26TH ANNUAL DOWNTOWN DELRAY BEACH MEMORIAL DAY WEEKEND CRAFT FESTIVAL" TO BE HELD ON MAY 25-26, 2024 AT DELRAY BEACH TENNIS CENTER ON W. ATLANTIC AVE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [H Alan Memorial Day Weekend Application](#)
 [Site Map H ALan Memorial Day Weekend](#)

- E. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "GET YOUR GREEN ON MAIN EVENT" TO BE HELD ON MAY 31, 2024 AT OLD SCHOOL SQUARE AMPITHEATER; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [May 2024 Special Events Application](#)
 [Site Map](#)
 [Site Map zoom in](#)

- F. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "BASH @ THE BEACH" TO BE HELD ON JUNE 1, 2024 AT SEACREST SOCCER COMPLEX AND HILLTOPPER STADIUM ; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Bash at the Beach App](#)
 [Site Map- Seacrest](#)
 [Parking Plan](#)

- G. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "28TH ANNUAL DOWNTOWN DELRAY BEACH CRAFT FESTIVAL" TO BE HELD ON SEPTEMBER 7-8, 2024 AT NE 4TH AVE FROM E. ATLANTIC TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [H Alan Sept 7-8 Application](#)
 [Dray924map copy](#)

6. New Business

- A. **36th ANNUAL DOWNTOWN DELRAY BEACH FESTIVAL OF THE ARTS:**
RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "36TH ANNUAL DOWNTOWN DELRAY BEACH FESTIVAL OF THE ARTS" TO BE HELD ON JANUARY 11-12, 2025, ON WEST ATLANTIC AVE. FROM NW 5TH AVE TO SWINTON AVE.

Attachments: [Agenda Cover Report](#)
 [H Alan Jan 2025 Application](#)
 [Site Map H Alan Atlantic Ave](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City . Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.

