



Cover Memorandum/Staff Report

File #: 26-0501

Agenda Date: 5/5/2026

Item #: 6.D.

TO: Mayor and Commissioners
FROM: Missie Barletto, Director Public Works
THROUGH: Terrence R. Moore, ICMA-CM
DATE: May 5, 2026

ITEM(S) 1 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 102 SE 5TH AVE.

ITEM(S) 2 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 103 S SWINTON CIR.

ITEM(S) 3 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 117 N SWINTON CIR.

ITEM(S) 4 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 125 NE 11TH ST.

ITEM(S) 5 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 215 SE 5TH AVE.

ITEM(S) 6 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 325 OAK ALLEY.

ITEM(S) 7 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 220 PALM TRL.

ITEM(S) 8 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 913 DENERY LN.

ITEM(S) 9 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 342 N SWINTON.

Recommended Action:

Consideration of the following items:

Item 1 - Motion to approve and accept a Right-of-Way Dedication by the owners of 102 SE 5th Ave.

Item 2 - Motion to approve and accept a Right-of-Way Dedication by the owners of 103 S Swinton Cir.

Item 3 - Motion to approve and accept a Right-of-Way Dedication by the owners of 117 N Swinton Cir.

Item 4 - Motion to approve and accept a Right-of-Way Dedication by the owners of 125 NE 11th St.

Item 5 - Motion to approve and accept a Right-of-Way Dedication by the owners of 215 SE 5th St.

Item 6 - Motion to approve and accept a Right-of-Way Dedication by the owners of 325 Oak Alley.

Item 7 - Motion to approve and accept a Right-of-Way Dedication by the owners of 220 Palm Trl.

Item 8 - Motion to approve and accept a Right-of-Way Dedication by the owners of 913 Denery Ln.

Item 9 - Motion to approve and accept a Right-of-Way Dedication by the owners of 342 N Swinton.

Background:

Item 1

Consider acceptance of a Right-of-Way Dedication located at 102 SE 5th Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A) the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft. As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement. It was also determined that in accordance with LDR Section 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was also requested. It was also determined that in accordance with LDR 5.3.1 (A) the alley at the rear of the property has an ultimate Right-of-Way of 20 ft. That corresponds to a half-width of 10 ft. The current Right-of-Way half-width is 8 ft. As a result, a 2 ft. Right-of-Way dedication was requested.

There is no City cost now or in the future for these items.

Item 2

Consider acceptance of a Right-of-Way Dedication located at 103 S Swinton Cir.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A), the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft. As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 3

Consider acceptance of a Right-of-Way Dedication located at 117 N Swinton Cir.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 4

Consider acceptance of a Right-of-Way Dedication located at 125 NE 11th St.

The owner(s) submitted a building permit application for the subject property. During the application

process it was determined that in accordance with LDR 5.3.1 (A), the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft. As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 5

Consider acceptance of a Right-of-Way Dedication located at 215 SE 5th St.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 6

Consider acceptance of a Right-of-Way Dedication located at 325 Oak Alley.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A) the alley at the rear of the property has an ultimate Right-of-Way of 20 ft. That corresponds to a half-width of 10 ft. The current Right-of-Way half-width is 8 ft. As a result, a 2 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 7

Consider acceptance of a Right-of-Way Dedication located at 220 Palm Trl.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A), the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft. As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 8

Consider acceptance of a Right-of-Way Dedication located at 913 Denery Ln.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A), the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft.

As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

Item 9

Consider acceptance of a Right-of-Way Dedication located at 342 N Swinton.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A) the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is an irregular shape and less than 50 ft. As a result, a right-of-way dedication of varying width was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

N/A

Timing of Request:

The timing of these requests is of high importance to allow projects to continue construction.