



CITY OF PARKLAND
Purchasing Department
6600 University Drive
Parkland, Florida 33067
Office (954) 757-4177 • Fax: (954) 341-5161
www.cityofparkland.org

October 23, 2024

Ms. Sharron R. Cook
Waterfield Florida Staffing, LLC
6555 N. Powerline Road #306
Fort Lauderdale, Florida 33309
E-mail: scook@actionlabor.com

Re: Contract No. 2022-09 School Crossing Guard Services

Dear Ms. Cook,

On October 1, 2024, the City accepted your request to renew the above referenced contract and increase the hourly rate paid to the school crossing guards.

This renewal is subject to all terms/conditions contained in the original contract and will now include the amendment as approved by City Commission via Resolution 2024-079. This contract renewal is in effect for the period beginning November 21, 2024 and ending November 20, 2025.

A copy of this notice is being forwarded to the appropriate department. Purchase Order(s) will be placed as and when required.

Thank you for your interest in doing business with the City of Parkland.

Sincerely,

Jeffrey Napier, MBA, CPCM-Fellow
Purchasing Director

cc: Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs

Attachment: Resolution No. 2024-079

RESOLUTION NO. 2024-079

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA, APPROVING THE AMENDMENT OF CONTRACT NO. RFP 2022-09 WITH WATERFIELD FLORIDA STAFFING, LLC, TO INCREASE THE HOURLY RATE FOR SCHOOL CROSSING GUARDS TO \$15.00; PROVIDING FOR EXECUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Parkland (“City”) requires an experienced and qualified firm to provide School Crossing Guard Services; and

WHEREAS, on August 17, 2022, Resolution 2022-038 was approved recommending the Purchasing Director to negotiate terms, conditions and fees with Waterfield Florida Staffing, LLC (“Contractor”); and

WHEREAS, negotiations were successfully conducted and on August 30, 2022, Contract No. RFP 2022-09 (“Contract”) was awarded to the Contractor in the not-to-exceed amount of \$316,575 with an hourly rate of \$13.19; and

WHEREAS, the Contractor has maintained the Contract without change since 2022 and is requesting an increase in the hourly rate paid to school crossing guards from \$13.19 to \$15.00 which represents an increase of approximately twelve percent (12%); and

WHEREAS, City Procurement Code Section 2-143.8.5.(c) establishes five percent (5%) as the threshold for City Manager approval of contract changes; and

WHEREAS, Staff has reviewed the Contractor’s request and concurs with the challenging effects of inflation and local wage growth in this employment category, in addition to the general increases in the Florida minimum wage rates having adversely impacted the Contractor’s ability to recruit and retain qualified and experienced school crossing guards at Public Schools within the City; and

WHEREAS, the City Commission hereby determines it to be in the best interest of the residents of the City to amend the Contract increasing the hourly rate for school crossing guards from \$13.19 to \$15.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby approves amending Contract RFP 2022-09 with Waterfield Florida Staffing, LLC, to increase the hourly rate of School Crossing Guards from \$13.19 to \$15.00.

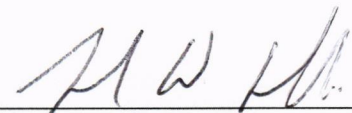
Section 3. All resolution or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. That appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

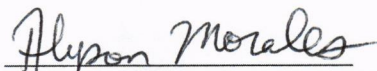
PASSED AND ADOPTED THIS 1st DAY OF OCTOBER 2024.

CITY OF PARKLAND, FLORIDA



RICHARD W. WALKER
MAYOR

ATTEST:



ALYSON MORALES, MMC
CITY CLERK

Record of the vote

Mayor Walker	<u>yes</u>
Vice Mayor Isrow	<u>yes</u>
Commissioner Brier	<u>yes</u>
Commissioner Cutler	<u>yes</u>
Commissioner Mayersohn	<u>yes</u>

