



## Cover Memorandum/Staff Report

File #: 24-1418

Agenda Date: 11/4/2024

Item #: 6.M.

**TO: Mayor and Commissioners**  
**FROM: Missie Barletto, Public Works Director**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: November 4, 2024**

APPROVAL OF ADDITIONAL SPENDING FOR AGREEMENT P2024-011 WITH TOTAL TRUCK PARTS, INC. FOR THE PURCHASE OF HEAVY EQUIPMENT PARTS AND SERVICES IN THE AMOUNT OF \$60,000 FOR A REVISED AGREEMENT TOTAL OF \$240,000

**Recommended Action:**

Motion to approve of Additional Spending for Agreement P2024-011 with Total Truck Parts, Inc. for the purchase of Heavy Equipment Parts and Services in the amount of \$60,000 for a revised agreement total of \$240,000.

**Background:**

The Fleet Maintenance Division of Public Works (Fleet) has an ongoing need to purchase heavy equipment parts and services on an as-needed basis. These parts and services include, but are not limited to, heavy equipment brakes, batteries, engine and air conditioning components, and suspension parts.

On January 4, 2024, the City Commission approved Resolution No. 25-24 to award Agreement P2024-011 with Total Truck Parts, Inc. for the purchase of heavy equipment parts and services. The initial term of the agreement is valid through February 13, 2026, and may be extended for up to two (2) one-year terms.

Due to aging equipment, Fleet is requesting an additional spending increase of \$40,000 for the initial term and \$10,000 for each of the two (2) one-year renewals, for a total increase of \$60,000.

The revised agreement value, by term, is listed below.

<b>Agreement Value</b>		
Initial Term	January 4, 2024 - February 13, 2026	\$90,000
Renewal Year 1	February 14, 2026 - February 13, 2027	\$55,000
Renewal Year 2	February 14, 2027 - February 13, 2028	\$55,000
<b>TOTAL</b>		<b>\$240,000</b>

This motion is in accordance with the Code of Ordinances Chapter 36.02, Commission Approval Required.

**Attachments:**

1. Agreement P2024-011
3. Resolution No. 25-24
4. Legal Review Checklist

**City Attorney Review:**

N/A

**Funding Source/Financial Impact:**

Funding is available from account number 501-43-000-549.52-52 (Operating Supplies /External Parts) and 501-43-000-549.52-51 (Operating Supplies C.G/Outside Service).