



MEMORANDUM ACQUISITION APPROVAL



TO: Caryn Gardener-Young, Assistant City Manager and Interim Purchasing Director
FROM: Suzanne Fisher, Director of Parks and Recreation *SF*
SUBJECT: Tennis Court Resurfacing – Repairs Needed due to Hurricane Irma Damage
DATE: October 5, 2017

Background (1-2 Paragraphs)

The clay tennis courts at Delray Beach Tennis Center (201 W. Atlantic Ave.) and the Delray Beach Swim and Tennis Center (2350 Jaeger Dr.) facilities were damaged during Hurricane Irma and must be repaired and resurfaced for safety and playability. The courts are currently unsafe (see attached letter by court installation professional). On September 28, 2017, Edward Demicco, Risk Manager for the City of Delray Beach, forwarded a reply from Tony Scott, Chief Technology Officer for Synergy/FMIT, who stated that the covered Property In the Open (PITO) – Tennis Courts is applied a Named Storm Deductible separately from the assets listed in the City of Delray Beach FMIT Real & Personal Property Schedule and thus damages to the scheduled Real Property are totaled and compared to the P&C deductible. Synergy/FMIT originally stated that they would engage the contractor to repair the courts, however in Mr. Scott's September 28, 2017, he stated that the City of Delray Beach would be responsible for engaging the contractor. Mr. Scott stated that if the City of Delray Beach is seeking FEMA reimbursement for the repairs, then the repair work must be procured according to City procedures. The following quotes have been received.

\$205,000 PTCS Professional Tennis Court

\$207,003 Pro Courts

\$406,000 Fast Dry Courts

We are requesting a purchase order in the amount of \$205,000 to PTCS Professional Tennis Court Services for the repair and resurfacing of the tennis courts damaged by Hurricane Irma as they are the lowest quote.

Time is of the essence as the tennis courts are not usable until the repairs are made and daily revenue is being lost each day that the courts remain closed.

Purchasing Authority -

36.02 Methods of Acquisition, Bid Waiver pursuant to Purchasing Policies and Procedures Manual (page 29).

Funding Account Number

Account Number / Account Title

001-4215-572-46-90/ 001-75-770-575.46-40

Project Code: Hurricane.179090.Expenses

Supervisor/Manager _____ Date _____ <i>Suzanne Fisher</i> <i>10/5/2017</i> Department Head _____ Date _____ <i>[Signature]</i> <i>10/6/17</i> Chief Purchasing Officer (CPO) _____ Date _____	Asst. City Mgr. (ACM), if applicable _____ Date _____ Chief Innovation & Technology Officer (CIO), if applicable _____ Date _____ <i>[Signature]</i> <i>10/6/17</i> City Manager (CM), if applicable _____ Date _____
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Requests between \$2,501 and \$10,000 in which three quotes are obtained, require approval by the department head and the CPO. All requests in which three quotes were not obtained (e.g., sole source, emergency) and all requests between \$10,001 and \$25,000 require CPO and CM approval. Additionally, if technology related, requests require CIO approval. Attach all corresponding quotes and backup documentation to this Acquisition Approval Memo. NOTE: If a Commission approved contract



**PROFESSIONAL TENNIS
COURT SERVICES**

**17183 60TH LANE NORTH
LOXAHATCHEE, FL 33470**

OFFICE: 561-859-1157 CELL: 561-436-1248

Lic # U-22133

Find us on  @ PTCSEFlorida

September 28, 2017

To Whom it May Concern:

My name is Alexandra Simms and I am the Operations/Project Manager for Professional Tennis Court Services. I along with my Husband Bradley Simms the Licensed Owner of PTCSE have been working on and repairing Tennis Courts for the past 20+ years. We are family run business that was established in 1995. Throughout the years we have expanded our business from only Tennis Court Maintenance, to now include Laser Grading/Resurfacing, and Fencing Repairs and as of 2015 we are a Har-Tru distributor for Har-Tru Sports. In 2005 we expanded our business to Charlotte North Carolina.

We own and fabricate all of our specialized equipment in house to be able to maintain and repair Tennis Courts to keep them or get them back into excellent playing condition. Our laser grader is a 2016 model and is recalibrated every 6 months by the manufacturer to ensure accuracy. We are on site and do all of the major work ourselves, as well as we have highly trained employees to assist us which helps us to be able to complete projects in a quick and timely manner.

We would like to take a moment to thank you for giving us an opportunity to bid on the laser grading projects for The Delray Tennis Center and The Delray Swim & Tennis Club.

After surveying the Tennis Courts at The Delray Tennis Center and reviewing the damage done to them from Hurricane Irma, all of the Har-Tru has been blown away which has left a bare slippery surface which is not safe for play. We have concluded that the courts are in need of 5 tons of Har-Tru material per court and new lines and nails. By doing this it will bring the courts back up to the playable condition that they should be in and have them ready for the upcoming season. We will observe and help the maintenance staff with any maintenance needed for the first 30 days after the completion of the project, this will help your maintenance staff to understand the proper procedures for maintaining Hydro Grid courts and keep them in the proper playing condition for years to come. With proper daily maintenance the courts will last for 5 to 7 years.

After surveying the Tennis Courts at The Delray Swim & Tennis Club we have noticed extensive damage due to Hurricane Irma, there has been a lot of Har-Tru that has blown away which has exposed the lines and nails and left them in an unsafe playing condition. We have concluded that the courts are in need of 10 tons of Har-Tru material per court and new lines and nails. This is the maximum amount that we suggest at this time, any more Har-Tru material being added will not allow the courts to set up quickly and be playable for the upcoming season. We will clean up and remove any debris that is left from the hurricane before we start any work on the laser grading project. Once the new Har-Tru material is added to the courts we will perform an Irrigation Performance test, this will test for line pressure, sprinkler function, and coverage of the courts and we will adjust these as necessary to make sure that the courts receive the proper watering that they need. We will observe and help the maintenance staff with any maintenance needed for the first 30 days after the completion of the project as well, this will help your maintenance staff to understand the proper procedures for maintaining above ground watering courts and keep them in the proper playing condition for years to come. With proper daily maintenance the courts will last for 5 to 7 years.

If these projects are approved I will get started on the contracts immediately and submit them for final review and signature, as well as provide the invoice for the deposit for the projects. Once I receive everything we can get started on these projects by the end of October and will strive to have these projects completed and playable in time for the upcoming season.

We would be happy to meet to explain anything needed from these proposals as well as give a demonstration so you can understand these proposals better if you need us to. Please feel free to contact our references listed below as well as review and confirm our license which is attached.

We look forward to hearing from you.

Thank you for your time.

Regards,
Alexandra Simms
Operations/Project Manager
Professional Tennis Court Services
Phone: 561-859-1157
Email: alexptcs@gmail.com

References

Floral Lakes HOA – 2006 to Present – 4 Hydro Grid Tennis Courts – Robin Dimintrakis - rdimitrakis@campbellproperty.com

Valencia Shores Masters Association – 2003 to Present – 12 Hydro Grid Courts – Carlye Shore – Carlye.Shore@fsresidential.com

Valencia Lakes HOA, Inc. – 2015 to Present – 6 Hydro Grid Tennis Courts – Chris Osborne – Chris.Orsburn@fsresidential.com

Wellington Tennis Center – 2010 to Present – 21 Hydro Grid Tennis Courts – Tommy Cheatham – tommyc33@yahoo.com



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**Laser Grade Proposal
For
Delray Swim & Tennis Club**

Laser Grade Twenty Four (24) Courts

- Spray algaecide to kill all growth on court.
- Remove all old lines and nails.
- Scarify court surface with 60" double row scarifier, all edges done with 24" powered scarifier.
- Remove any debris from Hurricane including leaves, branches, etc.
- Remove dead material and dispose.
- Laser Taper original court base to prepare for the new Har-Tru.
- Apply 10 tons of new Har-Tru per court.** (This is the maximum we suggest at this time any more Har-Tru being added will not allow the courts to set up quickly for the upcoming season. Courts will last 5 to 7 years with ongoing proper maintenance.)
- Laser Taper all new Har-Tru with 60" laser grader hydraulic box blade.
- Perform an Irrigation performance test to test for line pressure, sprinkler function, and coverage of the courts. Adjust as necessary.
- Install new herring bone tape with new nails.
- Roll courts to compact new Har-Tru.
- Sand and paint net posts.

- PTCS will provide observation and help with any necessary maintenance needed for the first 30 days after completion of the project
- All equipment needed for court laser grade will be supplied by PTCS.

**If additional Har-Tru is needed it will be supplied at a rate of \$400.00 per ton.

PLEASE NOTE THE FOLLOWING:

- The construction project will be completed weather permitted. PTCS is not responsible for any delays with the construction project due to weather. Delays can happen due to rain and/or Named Storms. We will do everything we can to stay on schedule however we will communicate if there are any delays due to the weather.
- We will remove and dispose of all old Har-Tru material as well as clean up any trash that comes from the construction project.
- We will repair any damage done during the construction project due to moving equipment and supplies to/from the Tennis Courts.
- We Do Not replace any bushes that may need to be removed from around from around the Tennis Courts to allow access through the fence for equipment.
- All project work is completed in house and done by Owner and employees of PTCS. There is nothing that is sub contracted out to other companies.
- All equipment is owned by PTCS. No equipment rentals are needed.
- We are not responsible for any damage done to the Tennis Courts after the project is completed.

Price includes all necessary equipment, permits (if applicable), supplies, etc.

Laser Grading Price: \$155,253.10

Payment Schedule:

50% Deposit Due to start project:	\$77,626.55
Upon Completion:	\$77,626.55

This proposal submitted on 09/28/2017 is valid for 30 days.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

If approved a contract will be drawn up and submitted for final approval and signature.

BRAD SIMMS 561-436-1248
OFFICE 561-859-1157
alexptcs@gmail.com



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**Laser Grade Proposal
For
The Delray Tennis Center**

Laser Grade Fourteen (14) Courts

- Spray algaecide to kill all growth on court.
- Remove all old lines and nails.
- Scarify court surface with 60" double row scarifier, all edges done with 24" powered scarifier.
- Remove dead material and dispose.
- Laser Taper original base to prepare for new Har-Tru
- Apply 5 tons of new Har-Tru per court.**
- Laser Taper all new Har-Tru with 60" laser grader hydraulic box blade.
- Install new herring bone tape with new nails.
- Roll courts to compact new Har-Tru.
- Sand and paint net posts.
- PTCS will provide observation and help with any necessary maintenance needed for the first 30 days after completion of the project
- All equipment needed for court laser grade will be supplied by PTCS.

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- All project work is completed in house and done by Owner and employees of PTCS. There is nothing that is sub contracted out to other companies.
- All equipment is owned by PTCS. No equipment rentals are needed.
- We are not responsible for any damage done to the Tennis Courts after the project is completed.

Price includes all necessary equipment, permits (if applicable), supplies, etc.

Laser Grading Price: \$49,746.90

Payment Schedule:

50% Deposit Due to start project:	\$24,873.45
Upon Completion:	\$24,873.45

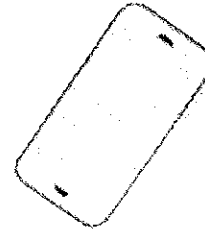
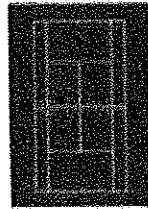
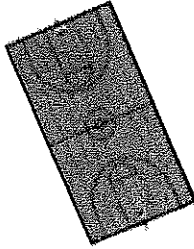
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BRAD SIMMS 561-436-1248
OFFICE 561-859-1157
alexptcs@gmail.com

PRO COURTS



CONSTRUCTION • RESURFACING • DESIGN

September 15, 2017

Sharon Painter
JCD SPORTS
City of Delray Beach
Racquet and Swim Club Location
and
Tennis Center Location

Sharon

Following our telephone conversation and emails we visited both City locations to inspect the storm damage to the courts due to the recent Hurricane Irma.

Both locations presented similar problems; the old playing surface was "blown away" due to the high winds.

This also exposed the sides of the tennis lines that are anchored into the courts with aluminum nails.

Your staff was already cleaning up the branches and leaves and re installing some of the windscreens.

This proposal will deal with the replacement of the playing surface and lines.

As you are well aware in order to replace the playing surface we must remove the old playing lines and nails so we have uninhibited access to the entire surface with our machinery.

Also the two sites have different watering systems. The Racquet Club site uses what we call an "overhead" watering system consisting of oscillating sprinkler heads to cover the courts with water. The Tennis Center has a sub surface irrigation system.

**501 SEAGATE DRIVE
DELRAY BEACH, FL. 33483
Phone (954) 429-0289**

PRO COURTS

CONSTRUCTION • RESURFACING • DESIGN

Our proposals will be based on The City providing us with the following :

1. A safe DRY storage area for the new materials we will provide close to the courts at both locations.
2. An on site dumpster where old materials, lines and nails may be discarded.
3. Use of the watering systems to wet the new materials.
4. If necessary provide a source of potable water to within 100' of each court battery for Contractor use during the work period to enhance the coverage provided by both types of watering systems.
5. Provide a stable access road to the courts from the nearest paved or concrete surface. This roadway must be able to withstand the weight of our delivery trucks and equipment. The City shall restore the access road to pre construction condition once all work has been completed by The Contractor.

Our proposal then follows:

FOR THE RACQUET CLUB LOCATION (24 Courts)

1. Remove all playing lines and nails and discard in Owners on site dumpster.
2. Laser grade the existing court surface to re slope it AS BEST AS POSSIBLE back AS CLOSE AS POSSIBLE to the original courts drain slope.
3. Furnish , install, laser grade, water ,and compact 10 TONS of Har Tru tennis court materials to each court.

PLEASE NOTE :Due to the storm damage the courts are extremely thin now. Placing 10 tons of material on these courts will replace approximately 1/4" of court playing surface.

4. Once all of the materials are in place we will water compact and grade the courts to the proper density.
5. Furnish and install new Herringbone nylon tennis tapes, anchored to the courts with 2 1/2" aluminum nails. ALL lines will be installed to the specifications of the ASBA ITF and USTA.
6. Scrape the net posts to remove surface rust and peeled paint then re paint them with a rust prohibitive paint to match the existing color.

**501 SEAGATE DRIVE
DELRAY BEACH, FL. 33483
Phone (954) 429-0289**

PRO COURTS

CONSTRUCTION • RESURFACING • DESIGN

7. Re install the Owners tennis nets and center straps.
8. Clean up all of our construction debris and leave the courts ready for play 24 hours after the nets are installed.

The above items 1-8 will be performed for the sum of

FOR THE RACQUET AND SWIM CLUB LOCATION 24 courts \$ 129,038.00

FOR THE TENNIS CENTER LOCATION 14 courts \$ 77,965.00

NOTE:

The Tennis Center location experienced similar loss to the surface materials, leaving the same thinning condition, exposed playing lines and nails.

So we will be performing the same work items at both sites. The Tennis Center however uses a special "Hydro Blend" material designed for sub surface irrigated courts.

As we stated in our discussions yesterday we have jobs on our production schedule now that will not allow us to start these projects until the end of October into the beginning of November.

Thank you as always for your consideration. We look forward to working with you again in the near future.

Sincerely

Jim Reynolds
President

501 SEAGATE DRIVE
DELRAY BEACH, FL. 33483
Phone (954) 429-0289

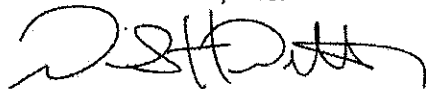
Page 2 of 2
September 22, 2017
Sharon Painter, CEO Management
Re: City of Delray Beach Tennis Center Court Refurbish from Hurricane Irma Damage

\$5,300 - Remove and dispose of +/- 200 linear feet of 3' tall fence around stadium hard court. Cut off poles at their base. Install new poles into core drilled holes. New poles will be 2-1/2" O.D. DQ40 poly coated pipe, 1-5/8" O.D. CQ20 top and bottom rail, and 1-3/4" x 9 gauge extruded vinyl mesh. Reinstall fence safety topper or supply new at \$3.00 per linear foot.

\$5,200 - Prepare and paint six (6) 10' x 20' awning frames and re-cover with new Sunbrella fabric.

Why should you choose Fast-Dry Courts, Inc. for this project? We have a 31 year track record of exceeding customer expectations. We survey each customer after every project and 96% of our customers would recommend Fast-Dry Courts, Inc. to a trusted colleague or friend. Over 68% of our projects last year were from existing customers or referrals. All of our Project Managers have at least 10 years of experience. It is our commitment to quality and professionalism that led the American Sports Builders Association (ASBA) to recognize Fast-Dry Courts, Inc. for excellence in tennis court construction for an unprecedented 18 consecutive years. We have completed 6,792+ projects without a single lawsuit regarding quality or performance. Furthermore, as should be expected from a tennis court contractor, we are a licensed General Contractor, bondable and insured up to \$3,000,000.00. If you have any further questions or would like a formal contract for the quoted work, please contact 800-432-2994.

Sincerely,
FAST-DRY COURTS, INC.



DAVID DETTON
COO / Owner

/ka

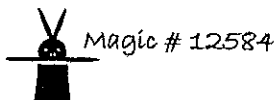
Construction
Resurfacing



Maintenance
Supplies

www.fast-dry.com www.10-s.com

National: 1-800-432-2994 • Local: (954) 979-3111 • Fax: (954) 978-8479



QUOTE

September 22, 2017

Sharon Painter, CEO Management
City of Delray Beach Tennis Center
201 West Atlantic Avenue
Delray Beach, Florida 33444

Telephone: 561-716-6016
E-mail: sflgolf@aol.com

Dear Sharon:

Thank you for contacting us with your tennis court needs. Fast-Dry Courts, Inc. offers the following prices to repair the City's Tennis Center courts from damage sustained by Hurricane Irma:

\$154,000 - Laser taper resurface fourteen (14) HydroCourt tennis courts (3, 4-court batteries 240' x 120' and 2 60' x 120' courts). Clean surface of sand and storm debris, remove old lines and nails, heavily scarify surface; apply 280 tons of new HydroBlend surface material (+/- 20 tons per court) using laser guided grading equipment to help reestablish or maintain the precise court slope and optimal +/- 1" surface depth; install herringbone style line tapes secured with 3" aluminum nails to USTA specifications; repaint net posts. Courts will be rolled to initial firmness. All wastes will be left at Owner's provided dump area near the courts.

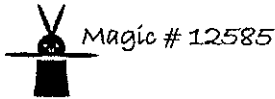
Note: Courts need to be cleared of landscaping debris, all court trench drains need to be cleaned out and connected to positive drainage source and any landscaping areas outside low-sides of courts that are higher than tennis curbing should be lowered below tennis court surface elevation to aid in court drainage prior to commencement of work.

It is the Owner's responsibility to inform FDC before going to contract and/or any work begins of problem areas on the court surface such as excessive low areas holding water after a rain, an improper slope of less than 1" in 30', where Har-Tru material is very thin, or other problems that affect the proper resurfacing of the court(s). The material quoted on this job is a best guess estimate of how much surface material is needed to get your courts into proper playing condition. During the resurface process the foreman on the job may discover that additional material may be needed to correct low or thin areas in the court system not detected by the estimator or pointed out by the Owner in the original examination of the courts. That additional tonnage rate is \$500.00. If the Owner does not agree to the adding of material, then low areas after rain or watering may need additional time to dry out, or be repaired by Owner's maintenance personnel. The low end of the court should always be several inches higher than the outside landscaped area for proper drainage.

\$67,000 - Refurbish clay court fencing: Remove and dispose of all chain link mesh (+/- 3,384 lf) and +/- 200 linear feet of heavily damaged fence framework. Prepare and paint remaining framework with heavy duty DTM acrylic paint. Furnish and install +/- 3,004 linear feet of new 10' x 1-3/4" x 9 gauge extruded vinyl mesh and +/- 180 linear feet of 4' tall mesh. All materials green.

www.fast-dry.com www.10-s.com

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QUOTE

September 25, 2017

Sharon Painter, CEO Management
City of Delray Beach Swim & Tennis Center
2350 Jaeger Drive
Delray Beach, Florida 33444

Telephone: 561-716-6016
E-mail: sf1golf@aol.com

Dear Sharon:

Thank you for contacting us with your tennis court needs. Fast-Dry Courts, Inc. offers the following prices to repair the City's Swim & Tennis Center courts from damage sustained by Hurricane Irma:

\$252,000 - Laser taper resurface twenty-four (24) Har-Tru tennis courts (4, 3-court batteries each 180' x 120' and 2, 5-court batteries each 300' x 120' courts, 60' x 120' and 70' x 130'). Clean surface of sand and storm debris, remove old lines and nails, heavily scarify surface; apply 480 tons of new Har-Tru surface material (+/- 20 tons per court) using laser guided grading equipment to help reestablish or maintain the precise court slope and optimal +/- 1" surface depth; install herringbone style line tapes secured with 2-1/2" aluminum nails to USTA specifications; repaint net posts. Courts will be watered and rolled to initial firmness. All wastes will be left at Owner's provided dump area near the courts.

Note: Courts need to be cleared of landscaping debris, all court trench drains need to be cleaned out and connected to positive drainage source and any landscaping areas outside low-sides of courts that are higher than tennis curbing should be lowered below tennis court surface elevation to aid in court drainage prior to commencement of work.

It is the Owner's responsibility to inform FDC before going to contract and/or any work begins of problem areas on the court surface such as excessive low areas holding water after a rain, an improper slope of less than 1" in 30', where Har-Tru material is very thin, or other problems that affect the proper resurfacing of the court(s). The material quoted on this job is a best guess estimate of how much surface material is needed to get your courts into proper playing condition. During the resurface process the foreman on the job may discover that additional material may be needed to correct low or thin areas in the court system not detected by the estimator or pointed out by the Owner in the original examination of the courts. That additional tonnage rate is \$500.00. If the Owner does not agree to the adding of material, then low areas after rain or watering may need additional time to dry out, or be repaired by Owner's maintenance personnel. The low end of the court should always be several inches higher than the outside landscaped area for proper drainage.

\$101,250 - Refurbish all court fencing: Remove and dispose of all chain link mesh from 24 clay courts (+/- 5,200 lf) and +/- 400 linear feet of 10' tall and 200 linear feet 4' tall heavily damaged fence framework. Prepare and paint remaining framework with heavy duty DTM acrylic paint. Furnish and install 1-3/4" x 9 gauge extruded vinyl mesh with all new attaching hardware. New fence frame to match existing with all green colored materials.

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September 25, 2017

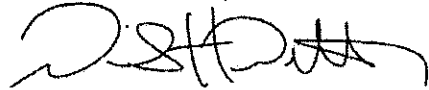
Sharon Painter, CEO Management

Re: City of Delray Beach Swim & Tennis Center Court Refurbish from Hurricane Irma Damage

\$13,815 - Prepare and paint six (16) 10' x 20' awning frames and re-cover with new Sunbrella fabric.

Why should you choose Fast-Dry Courts, Inc. for this project? We have a 31 year track record of exceeding customer expectations. We survey each customer after every project and 96% of our customers would recommend Fast-Dry Courts, Inc. to a trusted colleague or friend. Over 68% of our projects last year were from existing customers or referrals. All of our Project Managers have at least 10 years of experience. It is our commitment to quality and professionalism that led the American Sports Builders Association (ASBA) to recognize Fast-Dry Courts, Inc. for excellence in tennis court construction for an unprecedented 18 consecutive years. We have completed 6,792+ projects without a single lawsuit regarding quality or performance. Furthermore, as should be expected from a tennis court contractor, we are a licensed General Contractor, bondable and insured up to \$3,000,000.00. If you have any further questions or would like a formal contract for the quoted work, please contact 800-432-2994.

Sincerely,
FAST-DRY COURTS, INC.



DAVID DETTON
COO / Owner

/ka

Construction
Resurfacing



Maintenance
Supplies

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