



## Cover Memorandum/Staff Report

---

**File #:** 25-818

**Agenda Date:** 7/8/2025

**Item #:** 7.G.

---

**TO:** Mayor and Commissioners  
**FROM:** Alexis Givings, City Clerk  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** July 8, 2025

NOMINATION FOR AN APPOINTMENT TO THE DELRAY BEACH HOUSING AUTHORITY. BASED ON THE ROTATION, THE NOMINATION FOR AN APPOINTMENT OF ONE(1) REGULAR MEMBER TO SERVE A FOUR (4) YEAR TERM ENDING JULY 1, 2029, WILL BE MADE BY VICE-MAYOR LONG (SEAT #2). THE NOMINATION FOR AN APPOINTMENT OF ONE(1) REGULAR MEMBER TO SERVE AN UNEXPIRED TERM ENDING OCTOBER 27, 2027, WILL BE MADE BY COMMISSIONER CASALE (SEAT #3).

**Recommended Action:**

Motion to approve an appointment for one (1) regular member to serve a term ending July 14, 2029 and one (1) regular member to serve an unexpired term ending October 27, 2027.

**Background:**

The term for Mr. Robert Townsend will expire on July 14, 2025. Mr. Robert Townsend will have served one (1) full term, is eligible, but would not like to be considered for reappointment. Due to resignation of Mr. Robert Cantwell, a vacancy has been created. Therefore, a recommendation for an appointment is needed one regular board member to serve an unexpired term ending October 27, 2027.

Under Florida Statute, Chapter 421, an appointee may not be an officer or employee of the City.

According to the Florida Statutes, members are appointed by the Mayor and ratified by the Commission. However, at the City Commission meeting of June 5, 1991, a consensus was reached whereby each Commissioner would, on an informal basis and according to the rotation procedure, make a recommendation to the Mayor as to the Housing Authority appointees.

The following individuals have submitted applications and would like to be recommended for an appointment.

(See Exhibit "A" attached)