



Legislation Text

File #: 18-827, **Version:** 1

TO: Mayor and Commissioners
FROM: Tim Stillings, Development Services Director
THROUGH: Mark R. Lauzier, City Manager
DATE: December 11, 2018

APPROVAL OF RESOLUTION NO. 152-18 WITH SPATIAL FOCUS, LLC, AS A SOLE SOURCE PROVIDER TO PERFORM SPECIALIZED SERVICES REGARDING DEVELOPMENT OF A FUNCTIONAL MASTER ADDRESS REPOSITORY (MAR) IN A NOT-TO-EXCEED AMOUNT OF \$86,750.

Recommended Action:

Motion to approve Resolution No. 152-18 to award an agreement to Spatial Focus, LLC, to perform specialized services regarding addressing and development of a functional Master Address Repository (MAR) in a not-to-exceed amount of \$86,750.

Background:

Spatial Focus, LLC, is a Geographic Information System (GIS) consulting firm specializing in street addressing in the local government arena. The company's background is in GIS, strategic and implementation planning, transportation, utilities, urban planning, database design and data modeling in the GIS and relational database environment, and organizational and business process analysis and improvement.

Earlier this year the City of Delray Beach (City) engaged Spatial Focus to assist with the 2020 Census LUCA Operation where address data provided by the Census was compared to various City and Palm Beach County address data sources. This effort resulted in approximately 9,800 addresses found in the City/County sources that were not contained in the Census data. In an effort to complete the LUCA project in the most efficient manner, Spatial Focus created a spatial database and performs many of the quality control operations that lay the groundwork for development of the Master Address Repository (MAR).

The agreement and scope of services is for three objectives:

1. Development of a usable Master Address Repository (MAR) including tools to maintain the MAR.
2. Providing support through training.
3. Development of a street-addressing checklist that utilizes the strengths of the MAR.

The first objective (Phase 1) is to provide the City with a functional MAR and appropriate tools to efficiently maintain the MAR. The second objective (Phase 2) is to provide the City with initial staff training related to assigning and maintaining addresses, and on maintenance of the MAR. The final objective (Phase 3) is to provide the City with a checklist, based on recommended procedures to

maximize the benefits of the MAR.

Attachments:

Spatial Focus Legal Review Checklist

Spatial Focus Proposal

Spatial Focus Resolution

Spatial Focus Agreement

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Building Inspection 001-26-220-524-34-90

Timing of Request:

The updated address database is important for emergency response, state revenue sharing, and property addressing.