



## Cover Memorandum/Staff Report

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**File #:** 25-1022

**Agenda Date:** 8/12/2025

**Item #:** 8.B.

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**TO:** Mayor and Commissioners  
**FROM:** Jeri Pryor, BPM, MS, Director, Neighborhood and Community Services  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** August 12, 2025

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIVE YEAR CONSOLIDATED  
PLAN 2025-2029, ANNUAL ACTION PLAN 2025-2026 (PUBLIC HEARING)

**Recommended Action:**

Motion to approve and execute the attached five year consolidated plan and action plan.

**Background:**

Pursuant to the Housing Act of 1974, HUD requires all local municipalities and urban counties to prepare local planning documents as a condition of receiving federal assistance. Federal Regulation 24 CFR Part 91 governs the local plan submission and requires that each municipality submit a Consolidated Plan every five years and an Annual Action Plan each fiscal year. Citizen participation is integral to the development of the Plan. The City as a grantee is required to provide at least two public hearings per year to obtain the public's views and to respond to proposals and questions. The first "Needs Assessment" meeting, advertised in the July 12, 2025 issue of the Sun Sentinel, was held in the First Floor Conference Room on July 17, 2025. The item is set to appear before City Commission on August 12, 2025. Only comments from the public which are not accepted must be summarized and included in the final plan as an attachment. All reportable comments will be attached to the plan as supporting documentation. The plan and proposed budget is unanimously supported by the public as presented. This plan has been developed in accordance with the stated regulations.

The attached Five Year Consolidated Plan provides a description of the City's plan to utilize CDBG funding for activities and programs in the next five years and FY2025-2026. The City CDBG entitlement for FY 2025-2026 will be \$ 457,791 and has been categorized by the following objectives:

**PROGRAM ADMINISTRATION \$ 91,558**

General management, oversight, and coordination of the CDBG program & Neighborhood Services Division

**HOUSING \$ 297,564**

Owner Occupied Housing Rehabilitation

**PUBLIC SERVICE \$ 66,688**

Funds in support of various eligible public service activities consistent with needs identified in the City's Consolidated Plan and are subject to a 15% cap of annual allocation.

**TOTAL CDBG FY2024-2025 BUDGET**

**\$ 457,791**

**City Attorney Review:**

N/A

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Funding is available from account number 118-54-554-Various (511-515; Community Development Block Grant).

**Timing of Request:**

Plan to be submitted to HUD by August 15, 2025. The attached plan identifies the HUD budget for the upcoming year implemented under the Neighborhood Services Division.