



City Of Delray Beach

Department of Environmental Services

M E M O R A N D U M

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MAY 06 2016
CITY MANAGER

www.mydelraybeach.com

TO: Donald Cooper, City Manager

THRU: John Morgan, Director of Environmental Service Department *JM*

FROM: Victor Majtenyi, Deputy Director of Public Utilities *VM*

SUBJECT: COOPERATIVE FUNDING PROGRAM THRU SFWMD,
ALTERNATIVE WATER SUPPLY APPLICATION 2016
Provisional signature on Acknowledgment form

DATE: May 5, 2016

On April 5th, 2016, City Commission approved a Service Authorization to Mathews Consulting, Inc. in the amount not to exceed \$5,380 for professional services related to completing an application for Alternative Water Supply grant funding. The formal application is through the South Florida Water Management District. The funding opportunity is for FY 2017, relating to the expansion of the City's reclaimed water system, with an application for the Reclaimed Area 12C project; the area on the barrier island south of Poinsettia Rd to Del-Haven Drive.

The application period opened Tuesday, March 22, 2016, with submittal packages due Friday, May 20, 2016. As part of the application submittal, which is still being assembled and finalized, the execution of the attached "Acknowledgement" form is required. Per City policy BF-24 (revised June 2015), "...City Departments are not authorized to execute the grant applications or submit the online grant applications to the grantor without the City Commission approval". As such, to comply with the grant submittal deadline, I have requested that the grantor accept a provisional signature for the Project Owner's Representative. Once the application is completed and submitted, I will initiate an agenda item for City Commission to approve.

Upon review, please consider signing and notarizing the attached "Acknowledgement" form. It is the standard form provided within the application instruction package, requiring the applicant to print on their stationery with appropriate letterhead.

cc: File 2016-024 (E)

CITY OF DELRAY BEACH



ENVIRONMENTAL SERVICES DEPARTMENT

434 SOUTH SWINTON AVENUE • DELRAY BEACH, FLORIDA 33444
(561) 243-7336 • FAX (561) 243-7060
mydelraybeach.com

May 4, 2016

Stacey Adams, Senior Project Manager
South Florida Water Management District
Cooperative Funding Program, Alternative Water Supply Application
Water Supply Implementation
3301 Gun Club Road
West Palm Beach, Florida 33406

Re: Cooperative Funding Program FY 2016 thru 2018
Alternative Water Supply Project Application

Dear Ms. Adams:

The City of Delray Beach is pleased to submit an application under the Cooperative Funding Program for an Alternative Water Supply Project for Fiscal Year 2016 through 2018. An application package, including all supporting documentation, is attached for your review and consideration.

The project for consideration consists of expanding our Reclaimed Water System on the barrier island, south of Atlantic Avenue, referred to as Reclaimed Area 12C.

Per City policy, the grant application must be approved by our City Commission and executed by the Mayor. Unfortunately, the earliest City Commission meeting that this item can be presented for consideration is June 7, 2016, after the application submittal deadline of May 20, 2016. Therefore, please accept the signature of the Project Owner's Representative on the grant application as a provisional signature. Once officially approved by our Commission, we will provide the District with a replacement signature page reflecting the appropriate authorized representative.

The City's contact person for this project will be Victor Majtenyi, Deputy Director of Environmental Services, 434 S. Swinton Avenue, Delray Beach, Florida, 33444, phone 561-243-7336, email Majtenyi@mydelraybeach.com.

This application was prepared without collusion with any other person or entity submitting an application pursuant to the Cooperative Funding Program requirements.

Sincerely,


John Morgan
Director of Environmental Services

Enclosures

Cc: Scott Solomon – Manager, Water and Sewer Network, City of Delray Beach
Victor Majtenyi – Deputy Director of Environmental Services Department



CITY OF DELRAY BEACH



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2001

ENVIRONMENTAL SERVICES DEPARTMENT

434 SOUTH SWINTON AVENUE • DELRAY BEACH, FLORIDA 33444
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ACKNOWLEDGMENT

Before me, the undersigned authority, personally appeared _____,
(Authorized Representative of the project owner) this _____ day of _____, 2016 who, first
being duly sworn, as required by law, hereby acknowledges:

1. The statements contained in this project information package are true, correct and complete to the best of his/her knowledge and that the undersigned has the authority from the project owner to make the representations contained herein.
2. The undersigned represents the described deliverables for this phase of the project will be completed and invoiced no later than September 15, 2018.
3. The undersigned represents that the project owner intends to begin construction of the project by this 1st day of July, in the year 2017.
4. The undersigned represents that the project owner understands the project contract expiration is September 30, 2018, and further understands that if the project is not completed by that date, the South Florida Water Management District reserves the right to rescind funding.

STATE OF Florida

COUNTY OF Palm Beach

Donald B. Cooper

Project Owner's Representative

Donald B. Cooper, City Manager

Print Name

SWORN TO and subscribed before me 6th day of MAY, 2016.

Such person(s) (Notary Public must check applicable box):

☒ is/are personally known to me.

☐ produced a current driver license(s).

☐ produced as identification: _____.



Shana M. Smith
Notary Public

[Applicant Letterhead]

ACKNOWLEDGMENT

Before me, the undersigned authority, personally appeared _____,
(Authorized Representative of the project owner) this _____ day of _____, 2016 who, first
being duly sworn, as required by law, hereby acknowledges:

1. The statements contained in this project information package are true, correct and complete to the best of his/her knowledge and that the undersigned has the authority from the project owner to make the representations contained herein.
2. The undersigned represents the described deliverables for this phase of the project will be completed and invoiced no later than September 15, 2018.
3. The undersigned represents that the project owner intends to begin construction of the project by this _____ day of _____, in the year _____.
4. The undersigned represents that the project owner understands the project contract expiration is September 30, 2018, and further understands that if the project is not completed by that date, the South Florida Water Management District reserves the right to rescind funding.

STATE OF _____

COUNTY OF _____

Project Owner's Representative

Print Name

SWORN TO and subscribed before me _____ day of _____, 2016.

Such person(s) (Notary Public must check applicable box):

☐ is/are personally known to me.

☐ produced a current driver license(s).

☐ produced as identification: _____.

(NOTARY PUBLIC SEAL)

Notary Public