



Legislation Text

File #: 18-564, **Version:** 1

TO: Mayor and Commissioners
FROM: Mickey Baker, IT Director
THROUGH: Mark R. Lauzier, City Manager
DATE: September 25, 2018

APPROVAL OF RESOLUTION NO. 68-18 AND RATIFICATION OF AN EMERGENCY PURCHASE TO INTERDEV, LLC FOR INFORMATION TECHNOLOGY SECURITY SERVICES IN AN AMOUNT NOT-TO-EXCEED \$128,000 FOR TEN MONTHS

Recommended Action:

Motion to approve Resolution No. 68-18 and ratify an emergency purchase to Interdev, LLC for information technology security services in an amount not-to-exceed \$128,000 for ten months.

Background:

On August 16, 2018, the City of Delray Beach (City) Manager approved an emergency purchase for information technology (IT) security services to fill the role of the City's Information Security Analyst position while the assigned employee is on active duty in the United States Air Force. The position is primarily responsible mitigating technological security risks through the creation and maintenance of security systems. It is expected that this employee's deployment will last through June 2019. To continue to protect the City from online threats without the Information Security Analyst role filled, the City Manager approved an emergency purchase to Interdev, LLC for a fulltime offsite staff member to perform the daily functions of the temporarily empty position. The cost of these services for ten months is \$127,625. A contingency of \$375 was requested to allow for minor proposal deviations, such as additional travel expenses. Now, staff requests ratification of the emergency purchase to Interdev, LLC in the amount of \$128,000 for ten months of service.

In addition to the ratification of the emergency purchase, staff requests approval of Resolution No. 68-18 to authorize the City Manager to execute any agreements and any amendments and/or renewals thereto, and take any other actions necessary to effectuate the City's agreement with Interdev.

Although a formal solicitation process was not performed to acquire proposals for the required services, the City solicited five proposals from four different companies and requested proposals be based upon ten months of service. Interdev proposed two solutions; 1) a proactive approach with an onsite staff member for \$167,750, and 2) the same proactive approach but with an offsite staff member for \$127,625. Randstad USA proposed a proactive approach with an onsite staff member for \$136,000. Champions Solutions Group offered the City a monitoring service for \$18,000 up-front and \$3,500 per month, but the agreement must be for 36 months and can't be canceled until after the first twelve-month period, which would cost the City \$60,000 for a 12-month agreement. Finally, R2 Unified Technologies proposed to install a tool and monitor it for issues and/or attacks; their proposed solution is approximately \$85,000 for ten months of service. The most advantageous proposal for the City was Interdev's proactive proposal using an offsite (remote) staff member. Although

Randstad could provide the City with an onsite staff member, City staff felt that the same results could be achieved using an offsite staff member for less money by contracting with Interdev. Randstad did not propose an offsite staff member option. While Champions Solutions Group and R2 Unified Technologies proposals were lower, they were not recommended for the City due to their reactive approach.

This motion is in accordance with the City Code of Ordinances, Chapter 36, Commission Approval Required and City Policies, Emergency Purchases.

Attachments:

1. Approved Emergency Acquisition Approval Memo - IT Security Services
2. Interdev Full Time Remote Person Quote
3. Resolution No. 68-18
4. Legal Review Checklist
5. Purchase Order Agreement (Exhibit A to Resolution No. 68-18)

Funding Source:

Funding is available from 001-16-000-516.31-90 - Professional Services Other Professional Services.