



## Cover Memorandum/Staff Report

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**File #:** 25-1202

**Agenda Date:** 10/14/2025

**Item #:** 6.C.

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**TO:** Mayor and Commissioners  
**FROM:** Anthea Gianniotis, Development Services Director  
**THROUGH:** Terrence Moore, ICMA-CM  
**DATE:** October 14, 2025

ACCEPTANCE OF A LANDSCAPE MAINTENANCE AGREEMENT FOR THE PROPERTY LOCATED AT 408 SE 2ND STREET.

**Recommended Action:**

Acceptance of a Landscape Maintenance Agreement (LMA) for the property located at 408 SE 2nd Street (FKA Unit 2 at 408 SE 2nd Street).

**Background:**

On September 28, 2022, the Site Plan Review and Appearance Board (SPRAB) voted to approve a Class V Site Plan, Landscape plan, and Architectural Elevations for the construction of a 3-unit townhome development located at 408 SE 2nd Street. The approved development included landscaping within the public right-of-way along SE 2nd Street. Pursuant to requirements of the Land Development Regulations (LDR), the property owner is responsible for perpetual maintenance of landscaping located in the right-of-way, which is stipulated in each LMA. The property address was updated for the new development.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

N/A

**Timing of Request:**

Recordation of each LMA is required prior to issuance of a building permit for the approved project.