



Cover Memorandum/Staff Report

File #: 25-770

Agenda Date: 7/8/2025

Item #: 6.L.2.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: July 8, 2025

APPROVAL OF RESOLUTION NO. 112-25, TO AWARD AN AGREEMENT WITH UNITED RENTALS FOR RENTAL OF MISCELLANEOUS EQUIPMENT ON AN AS-NEEDED BASIS, UTILIZING SOURCEWELL, A STATE OF MINNESOTA LOCAL GOVERNMENT AGENCY AND SERVICE COOPERATIVE REQUEST FOR PROPOSAL (RFP) NO. 040924-URI, IN A TOTAL CONTRACT VALUE NOT TO EXCEED \$840,000.

Recommended Action:

Motion to approve Resolution No. 112-25, to award an agreement with United Rentals for the rental of miscellaneous equipment on an as-needed basis, utilizing Sourcewell, a State of Minnesota local government agency and service cooperative, Request for Proposal (RFP) No. 040924-URI, in a total contract value not to exceed \$840,000.

Background:

On February 20, 2024, Sourcewell, a State of Minnesota local government unit and service cooperative advertised request for proposals RFP No. 040924-URI for Rental Equipment, Products and Related Services. Eleven (11) respective agencies responded to RFP No. 040924-URI. United Rentals was ranked the highest of the 11, and awarded the contract. The original term of the agreement is for four (4) years, effective June 11, 2024, through June 10, 2028, with three (3) additional one-year renewals valid through June 10, 2031.

The City of Delray Beach Utilities Department utilizes United Rentals for a variety of miscellaneous equipment used by the Water Treatment Plant, Water Sewer Network, and Lift Station Maintenance Divisions on an add needed basis. In addition, Parks & Recreation Department utilizes United Rentals for rental of generators for the Delray Beach Open.

Should the City exercise the renewal options provided in the Agreement, the cumulative estimated contract value through the term of the contract is provided below.

Estimated Annual Allocation \$100,000 - Utilities, and \$40,000 Parks & Recreation.

Contract P2025-024		
Initial Term	July 8, 2025 - June 10, 2028	\$ 420,000
Renewal Term 1	June 11, 2028 - June 10, 2029	\$ 140,000
Renewal Term 2	June 11, 2029 - June 10, 2030	\$ 140,000
Renewal Term 3	June 11, 2030 - June 10, 2031	\$ 140,000

TOTAL		\$ 840,000
--------------	--	-------------------

This motion is in accordance with Code of Ordinances, Section 36.02. Commission Approval required and Purchasing Policies.

City Attorney Review:

Approved to form and legal sufficiency.

Funding Source/Financial Impact:

441-36-257-536.44-30	Utilities - Lift Station Maintenance - Rental & Leases Equipment
441-36-259-536.34-90	Utilities - Water Treatment Plant, Other Contractual Services
441-36-283-536.34-90	Utilities - Water Distribution, Other Contractual Services
001-75-780-575.49-55	Park & Recreation - Other Current Charges Tennis Tournament

Timing of Request:

N/A