

# CITY OF DELRAY BEACH

## CITY CLERK



### DISCLOSURE OF EX PARTE EMAIL COMMUNICATIONS

Pursuant to Florida law, certain items are deemed “quasi-judicial” in nature, as indicated on the City Commission agenda, and thus, certain protocols are required to be followed for those items.

Any communication with any person concerning a quasi-judicial item needs to be disclosed prior to the public hearing on the matter. This form is designed to assist the Mayor and City Commissioners in declaring ex parte communications.

All documents disclosed as part of this form are part of the official record of the City in connection with the quasi-judicial matter.

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To be completed by the City Clerk’s Office:

Meeting Date	July 15, 2025
Agenda Item Number	7.C.
Resolution/Ordinance Number	135-25
Legistar File ID Number	25-819
Date Range of Email Search	June 16, 20204 through July 11, 2025
Date Email Search Conducted	July 11, 2025
Terms Utilized for Search	135-25; 46 Marine Way; 46 Marine; Catherine Edwards; Daniel Edwards; kayedwards321@aol.com; mwood@affiniti.us ; Dealerdane@aol.com

To be completed by applicable Department Staff:

Project Name	46 Marine Way
Date Application was Received by City	06/16/24
Address for the Project	46 Marine Way
Name of Property Owner	46 Marine, LLC
Name of Applicant/Agent	Catherine Edwards
Name of Applicant/Agent	Daniel Edwards
Known Email Address(es) for Owner and Applicant/Agent	kayedwards321@aol.com; mwood@affiniti.us ; Dealerdane@aol.com
Name of Assigned Planner/Staff	Michelle Hoyland

Additional Information:

As Item 7.C. on the July 15, 2025 agenda pertains to a quasi-judicial public hearing, the City has made a good faith effort to facilitate public access to written, potential ex parte communications located within the City's email server.

To this end, the City has conducted a thorough search of its E-mail server and no records were located.

*Form version 1, June 2, 2025*