

## Advisory Board Appointment Application

NOTE: Each applicant is advised to attend at least one meeting prior to applying for appointment.

Received  
3/31/2023  
City Clerk  
Expires  
3/31/2025

### Contact Information:

\* Name

Claudia Willis

\* Home Address

42 Palm Square  
Delray Beach FL 33483

\* Cell Phone

(561) 699-0341

\* Email

Claudia\_willis@bellsouth.net

\* Occupation

retired/real estate sales

**Business Name**

\*\*SKIPPED\*\*

Business Address

160 Marine Way  
Delray Beach FL 33483

Business Phone

(561) 699-0341

### Advisory Board Selection:

Please select your top four boards in order of preference (first choice to fourth choice) from the drop down lists below:

**First Choice**

Historic Preservation Board

**Second Choice**

\*\*SKIPPED\*\*

**Third Choice**

\*\*SKIPPED\*\*

**Fourth Choice**

\*\*SKIPPED\*\*

NOTE: Your responses or disclosures are intended to assist the City Council in considering an application for appointment/re-appointment to a City board or committee, and will not result in the automatic disqualification from consideration or appointment/re-appointment. Therefore, complete and accurate responses should be provided.

### Qualifications:

\* Please select all qualifications that apply:

Delray Beach resident

Knowledge, experience, background, and interest in historic restoration and preservation

Own land in Downtown Delray Beach

Own property in Delray Beach

Realtor

\* Are you a registered FL voter?

Yes

\* Are you a vendor or employed by a vendor that does business with the city?

No

\* Are you a lobbyist or employed by a lobbyist, as defined in the Palm Beach County Registration Ordinance?

No

\* Have you attended any Delray Beach Commission or Advisory Board Meetings?

Yes

**If yes, please explain and provide dates when possible.**

I have been very active in city meetings for 40 years and recently served on HPB

**Are you currently serving, or have you ever served on a Delray Beach Advisory Board? If yes, please provide details and dates.**

I served on HPB until March 2023. The vacancy ordinance was recently changed and I was caught with absences that had been scheduled 2 yrs prior under old ordinance causing me to exceed the limit. In my terms of service from March 2020 to March 2023 I only had 4 absences but the timing of the last absence and new ordinance triggered my removal.

\* Are you aware of any potential conflict of interest (including, without limitation, any potential voting conflicts or potential prohibited conflicts) that may arise from your serving on the City board or committee to which you are seeking appointment?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

\* Do you, any member of your immediate family, your employer or your business (or any entity in which you have a controlling interest) currently have any contractual relationship with, or do business with, the City, or has there been any such relationship within the past 5 years?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Do you (or any entity in which you have a controlling interest) have any delinquent accounts with the City or owe any monies to the City?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Do you (or any entity in which you have a controlling interest) have any pending code enforcement cases or unpaid, certified code enforcement fines relating to property in the city that is owned or rented by you (or any entity in which you have a controlling interest)?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

\* Do you (or any entity in which you have a controlling interest) have any pending code enforcement cases or unpaid, certified code enforcement fines for any other violations relating to other city codes?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Have you ever been found to have violated, or had a complaint filed against you alleging a violation of, the Florida Code of Ethics for public officers and employees, Palm Beach County Code of Ethics (or any other ethics code)?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

## **Interest & Experiences**

**List any certifications or licenses which may further qualify you to serve on a board or committee.**

I hold a Florida RE License. I am a founding member of Delray Beach Preservation Trust and served on the board for 7 years.

**Briefly describe why you wish to serve as a member of a board or committee and how your personal experience and background relate:**

I have been involved in historic preservation for 39 years in Delray. I live in the MHD but have owned and renovated/and rented out 10 homes in historic districts. I founded the Delray Beach Preservation Trust with 2 other Delray women. I served on the City's Historic Preservation Task force. I worked with legal to craft "board-up" and

strengthen code enforcement for hp and assisted on the Frog Alley proposal for designation and on the final paperwork /proof-reading for the last MHD resurvey.

**List any other community/civic involvement which you would like the Commission to consider:**

For about 5 years I worked in the archives of the DBHS to catalogue the original plans and documents donated by Sam Ogren's family .

**Educational Background:**

**University attended:**

East Carolina University, NC Wesleyan College

**Degrees received:**

BA

**Major area of study:**

Biology. In my field of study, I worked for the NPS, the US Army(peregrine falcon research) and EPA prior to moving to Delray. My involvement with Hist Pres started in 1984 in Delray.

Upload your resume:

Doc 11-18-2022 13-30-48 (1).pdf

**Terms Of Acceptance**

Applications are kept on file in the City Clerk's Office for a period of two years.

Applicants may supplement their application with a resume or other information relevant to their qualifications.

**Declaration of Personal Information Exemption:**

Personal information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.0 71

([http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0100-0199/0119/Sections/0119.071.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0119/Sections/0119.071.html)).

If you qualify for an exemption, please indicate below which statutory provision you are citing for the exemption. If you qualify, your address and phone number are protected information. You may contact the Board Liason at 243-7056 if you have any questions.

My address and telephone number are statutorily exempt from public disclosure:

No

**If yes, pursuant to which sub-section of F.S. 119.071?**

\*\*SKIPPED\*\*

Please agree with the following statement: I understand the duties and responsibilities of the board(s) or committee(s) for which I am applying. By signing below, I warrant the truthfulness and accuracy of the information provided in this application.

I agree

\* E-Signature of Applicant:

Claudia Willis

\* **Date:**

03/31/2023

\* Please agree with the following statement: I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

I Agree