



## Cover Memorandum/Staff Report

File #: 25-428

Agenda Date: 4/22/2025

Item #: 6.F.

**TO:** Mayor and Commissioners  
**FROM:** Jeri Pryor, Director, Neighborhood & Community Services  
**THROUGH:** Terrence L. Moore, ICMA-CM  
**DATE:** April 22, 2025

STATE HOUSING INITIATIVES PARTNERSHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)  
FY2025-2028

### **RECOMMENDATION:**

Motion to authorize and approve the Local Housing Assistance Plan (LHAP) for Fiscal Years 2025-2028, by adopting Resolution #66-25, pursuant to Title 67-37 of the Florida Administrative Code.

### **BACKGROUND:**

For the past thirty-three (33) years, the City has received funds under the State Housing Initiatives Partnership (SHIP) Program. SHIP funds are generated from a portion of documentary stamp taxes collected throughout the State and held in the State's Housing Trust Fund for the development and maintenance of affordable housing. The State requires a Local Housing Assistance Plan (LHAP) outlining how the City plans to administer the SHIP funds once they are received. On February 23, 1993, under Ordinance #2-93, the City Commission established a Local Housing Assistance Program created the Local Housing Trust Fund and created the Affordable Housing Advisory Committee to comply with various sections of Title 67 of the Florida Administrative Code. The Neighborhood Services Division staff administers the program and under the approved plans, has assisted Delray Beach residents with homeownership, housing rehabilitation and foreclosure prevention opportunities.

The Affordable Housing Advisory Committee (AHAC) has agreed there are to be no changes to the current plan which includes the following strategies:

1) Purchase Assistance; 2) Owner-Occupied Housing Rehabilitation; 3) Disaster Assistance; 4) Foreclosure Assistance and 6) Rental Assistance. Staff recommendation is same. Any subsequent revisions made will return to Commission for review that may be implemented during the next three years. The LHAP allocation is based on the next year projected distribution of \$521,171 per year for the three-year period.

The AHAC will continue to review and consider the beneficiary and the City's best interests through continued member recommendation, inspector review, and requests made by the community.

### **CITY ATTORNEY REVIEW:**

Approved as to form and legal sufficiency.

### **FISCAL IMPACT/FUNDING SOURCE**

State Housing Initiatives Partnership (SHIP) funds budgeted in the FY25-26 budget.