

Applicant:	DELRAY BEACH HISTORICAL SOCIETY (DBHS)			
Program Name:	CULTURAL HERITAGE EXHIBIT, MUSEUM, & LEARNING CENTER			
Amount Requested:	\$75,000			
Total Amount Recommended:	\$75,000			
	79%			
Reviewer:	1	2	3	
I. ORGANIZATION CAPACITY (20%)				
1	Length of time established, overall growth/stability (out of 5)	4	4	4
2	Stability/growth of organization funding (out of 5)	4	4	2
3	Board composition, role, commitment to program/project (out of 5)	4	4	3
4	Demonstrated experience/success with similar program/project (out of 15)	13	13	13
5	Program/project leadership and staff qualifications (out of 5)	4	4	5
6	Collaborative relationships/affiliations relative to program/project (out of 5)	5	4	5
7	Strategic planning process / current plan (out of 5)	4	3	3
	Organization Capacity Subtotal	38	36	35
		17%	16%	16%
II. NEED FOR PROGRAM/PROJECT (20%)				
8	Program/project need consistent with CRA Overall Need (out of 5)	4	4	4
9	Program/project need consistent with organization mission (out of 5)	5	4	5
10	Documentation of program/project need (out of 5)	4	4	5
11	Uniqueness / lack of duplication, or affiliation with similar resources (out of 5)	5	4	4
	Need for Program/Project Subtotal	18	16	18
		18%	16%	18%
III. PROJECT/PROGRAM DESCRIPTION (10%)				
12	Innovative vs proven approach and justification (out of 5)	4	4	4
13	Target population(s) clearly defined and within guidelines (out of 5)	3	4	5
14	Activities clearly described and consistent with logic model (out of 5)	4	4	4
15	Staff and resources adequate to implement activities (out of 5)	4	4	4
16	Activities likely to result in stated outputs/outcomes (out of 5)	4	4	5
17	Realistic time frame to implement program/project (out of 5)	4	4	5
	Program/Project Description Subtotal	23	24	27
		8%	8%	9%
IV. LOGIC MODEL / PROJECTED RESULTS (20%)				
18	Stated program/project goal clear and relevant to CRA Overall Need (out of 10)	9	9	6
19	Clear relationship between activities, outputs, and outcomes (out of 5)	4	4	4
20	Activities appropriate to program/project goal (out of 5)	4	4	4
21	Clear, measurable outputs (out of 5)	4	4	4
22	Clear, measurable outcomes (out of 5)	3	4	4
23	Program/project results likely to lead to stated Impacts (out of 5)	4	3	4
	Logic Model/Projected Results Subtotal	28	28	26
		16%	16%	15%

Reviewer:		1	2	3
V. EVALUATION PLAN (10%)				
24	All CRA-funded activities addressed (out of 5)	4	4	4
25	Outputs presented with measurable indicators (out of 5)	4	4	3
26	Outcomes presented with measurable indicators (out of 5)	4	4	3
27	Evaluation processes clearly described (who, how/tools, when) (out of 5)	4	4	4
28	Evaluation processes reasonable, appropriate (out of 5)	4	4	3
29	Implementation responsibility/process clearly defined (out of 5)	4	4	3
30	Application/usefulness of evaluation results (out of 5)	4	4	3
Evaluation Plan Subtotal		28	28	23
		8%	8%	7%
VI. BUDGET & SUSTAINABILITY (20%)				
31	Adequate, appropriate expense budget to implement program/project (out of 5)	4	3	5
32	Line item costs explained/justified in narrative (out of 5)	4	4	3
33	Use of CRA funds clearly identified, may be tracked (out of 5)	5	4	0
34	Sufficient mix of funding secured to implement program/project (out of 5)	3	3	2
35	Mix & status of non-CRA funding solicited / pending (out of 5)	3	3	4
36	Financial documents demonstrate responsible financial management (out of 5)	4	4	5
37	Realistic plans to sustain program/project (out of 5)	3	3	4
Budget & Sustainability Subtotal		26	24	23
		15%	14%	13%
TOTAL POINTS		161	156	152
PERCENTAGE		81%	78%	77%
NOTES AND COMMENTS				
Committee Chair:				