

**MINUTES  
DEVELOPMENT SERVICES MANAGEMENT GROUP  
CITY OF DELRAY BEACH**

**MEETING DATE:** September 12, 2024

**MEETING PLACE:** City Hall 1<sup>st</sup> Floor Conference Room  
100 NW 1<sup>st</sup> Street, Delray Beach, FL 33444.

**1. CALL TO ORDER**

The meeting was called to order by Anthea Gianniotis, Chair at 2:00pm

**2. ROLL CALL**

A quorum was present.

**Members present** were Anthea Gianniotis, Chair; Hassan Hadjimiry; Sammuel Metott; Patrick Figurella; Sammie Walthour; Russ Mager; Travis Franco; Steve Tobias, Vice Chair; Jason Kaufman;

**Absent:** Missie Barletto

**Staff Present** were Lynn Gelin; Allison Behrman and Diane Miller, Board Secretary.

**3. APPROVAL OF AGENDA**

Item 5C to become 6AA

**Motion** to APPROVE the amended agenda made by Sam Metott and seconded by Patrick Figurella.

**MOTION CARRIED 9-0**

**4. MINUTES**

None

**5. CONSENT AGENDA**

**A.** Approval of the non-impact event known as “Mistletoe Magic” to be held on December 18, 2024 at the Old School Square Pavillion; and to authorize the special events manager to take all actions necessary to effectuate the special event permit.

**B.** Approval of the non-impact event known as “Do Good Delray/IRC Fundraiser Restoring the Link” to be held on October 3, 2024, at the Delray Beach Historical Society; and to authorize the special events manager to take all actions necessary to effectuate the special event permit.

**C.** Item C moved to New Business 6AA

**D.** Approval of the non-impact event known as “Usta 75<sup>th</sup> Anniversary Event” to be held on September 21, 2024, at Pompey Park Tennis Courts; and to authorize the special events manager to take all actions necessary to effectuate the special event permit.

**E.** Approval of the non-impact event known as “Miracle League Halloween Block Party” to be held on November 1, 2024, at 302 NW 16<sup>th</sup> Street; and to authorize the special events manager to take all actions necessary to effectuate the special event permit.

**Motion** to APPROVE the items on the September 12, 2024, amended consent agenda made by Patrick Figurella and seconded by Sam Metott.

**MOTION CARRIED 9-0**

## **6. NEW BUSINESS**

**AA.** Approval of the non-impact event known as “Something Scary Halloween Block Party and Haunted House” to be held on October 25, 2024, at Space of Mind and on NW 1st Street; and to authorize the special events manager to take all actions necessary to effectuate the special event permit.

### **Board Comments**

Patrick Figurella commented the date of the road closure is missing on the application; Applicant needs to amend and resubmit the application. Lynn Gelin stated the applicant must resubmit amended application within 10 days of this meeting.

**Motion** to APPROVE WITH CONDITIONS the non-impact event “Something Scary Halloween Block Party and Haunted House” made by Patrick Figurella and seconded Sam Metott.

**MOTION CARRIED 9-0**

**A. 16TH ANNUAL SAVOR THE AVENUE:** Recommendation of the Development Services Management Group of the City of Delray Beach, Florida, to the City Commission for an impact event known as “16<sup>th</sup> Annual Savor the Avenue” to be held on March 24, 2025, on East Atlantic Avenue between Swinton Avenue and NE/SE 5<sup>th</sup> Avenue.

### **Board Comments**

None

**Motion** to recommend APPROVAL of the Impact Event “16<sup>th</sup> Annual Savor the Avenue” made by Sam Metott and seconded by Patrick Figurella.

**MOTION CARRIED 9-0**

**7.** There being no further business to come before the Board, the meeting was adjourned at 2:10PM

The undersigned is the Board Clerk of the Development Services Management Group, and the information provided herein is the Minutes of the meeting of said body **September 12, 2024**, which were formally adopted and APPROVED by the Board on \_\_\_\_\_.

**ATTEST:**

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**CHAIR**

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**BOARD SECRETARY**

**NOTE TO READER:** If the Minutes you have received are not completed as indicated above, then this means that these are not the official Minutes of the Development Services Management Group. They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.