



Cover Memorandum/Staff Report

File #: 25-1043

Agenda Date: 9/3/2025

Item #: 6.D

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 3, 2025

APPROVAL FOR ADDITIONAL SPENDING ON AGREEMENT RFQ NO. 2020-020 WITH BAXTER & WOODMAN, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE LOWSON BOULEVARD/SW 10TH STREET FROM DOVER ROAD TO SOUTHEAST 5TH AVENUE (US-1/FEDERAL HIGHWAY) PROJECT IN THE AMOUNT OF \$155,000.00 FOR A REVISED CONTRACT TOTAL OF \$1,474,809.64

Recommended Action:

Motion to approve additional spending on Agreement RFQ No. 2020-020 with Baxter and Woodman, Inc. for Construction Engineering and Inspection (CEI) Services for the Lowson Boulevard/SW 10th Street from Dover Road to Southeast 5th Avenue (US-1/Federal Highway) Project (Public Works Project No. 17-009) in the amount of \$155,000.00 for a revised contract total of \$1,474,809.64.

Background:

On July 6, 2021, the City Commission (City) approved Resolution No. 98-21 to award an agreement to Baxter & Woodman, Inc. for Construction Engineering and Inspection Services (CEI) for the Lowson Boulevard/SW 10th Street from Dover Road to Southeast 5th Avenue ((US-1/Federal Highway) Project, pursuant to RFQ No. 2020-020 in the amount of \$730,583.64.

On August 15, 2023, the City approved a request for additional spending in the amount of \$319,227.00 for extended CEI services. Material shortages related to the COVID-19 pandemic and the extended time of award of the contract agreement to E&M Equipment, Corp. (General Contractor) resulted in an additional 145 calendar days for construction. FDOT LAP Grant (436896-1-58-01) requirements for this project require continual CEI services, therefore additional funding was approved to extend these services.

On February 20, 2024, the City approved an additional spending request to extend CEI services in the amount of \$135,000.00 through the then estimated project completion date of March 2024.

On July 9, 2024, the City approved an additional spending request to extend CEI services in the amount of \$135,000.00 through the then estimated project completion date of August 2024.

A final request for additional spending is required to extend CEI services through project final completion.

This motion is in accordance with the Code of Ordinances Section 36.02, Commission Approval Required; and Purchasing Policies and Procedures, Purchasing Authorization Levels.

Attachments:

1. Proposal #4 for Extended CEI Services
2. Agenda Cover Memo - Additional Spending Request #3
3. Proposal #3 for Extended CEI Services
4. Agenda Cover Memo - Additional Spending Request #2
5. Proposal #2 for Extended CEI Services
6. Agenda Cover Memo - Additional Spending Request #1
7. Proposal #1 for Extended CEI Services
8. Agreement RFQ 2020-020

City Attorney Review:

N/A

Funding Source:

Funding is available from 334-41-340-541-63.90 pending approval of the budget amendment on the same agenda.

Timing of Request:

Approving this agreement is time sensitive to maintain the budget and schedule commitments made to the Florida Department of Transportation under our Local Agency Program Agreement dated March 10, 2020.