

ADDENDUM NO. 1

RFP 2016-069L Enterprise Resource Planning (ERP) Solution

February 1, 2016

TO ALL BIDDERS AND OTHERS CONCERNED

Contractors submitting proposals for the above-referenced project shall take note of the following changes, additions, deletions clarifications, etc., to the specifications which in accordance with the Bid Documents shall become a part of and have precedence over anything shown or described otherwise.

DUE DATE CHANGE

ACTIVITY	DATE
Issue RFP	January 25, 2016
Deadline for Delivery of Written Questions and Objections	January 29, 2016
Deadline for Delivery of Proposals	February 12, 2016 at 2:00 PM
Institute Cone of Silence	February 12, 2016 at 2:00 PM

DELETE

5. Protest Procedures

As noted above, the Selection Committee will review each proposal in three (3) phases. During Phase One, the Selection Committee will determine whether each Proposer is responsive. During Phase Two, the Selection Committee will determine whether each Proposer is responsible. If the Selection Committee determines that a Proposer is not responsive or not responsible, the Chief Purchasing Officer shall post notice of the Selection Committee's determination in City Hall. The Chief Purchasing Officer also shall post notice after the Selection Committee provides a recommendation for award. Any Proposer who is aggrieved by the decisions of the Selection Committee or the City Commission may file a protest pursuant to Section 36.04 (entitled "Protest Procedures") of the Delray Beach Code of Ordinances. However, nothing contained in this RFP shall be deemed to limit the authority of the City Commission under special or general law.

ADD

5. Protest Procedures

The City will review each proposal in three (3) phases. During Phase One, the Chief Purchasing Officer or designee will determine whether each Proposer is responsive. During Phase Two, the Selection Committee will determine whether each Proposer is responsible. If the Selection Committee determines that a Proposer is not responsive or not responsible, the Chief Purchasing Officer shall post notice of the Selection Committee's determination in City Hall. The Chief Purchasing Officer also shall post notice after the Selection Committee provides a recommendation for award. Any Proposer who is aggrieved by the decisions of the Selection Committee or the City Commission may file a protest pursuant to Section 36.04 (entitled "Protest Procedures") of the Delray Beach Code of Ordinances. However, nothing contained in this RFP shall be deemed to limit the authority of the City Commission under special or general law.

QUESTIONS AND ANSWERS

- What are the differences between the RFP documents issued on December 4, 2015 as part of solicitation number 2016-039 and this one, with the exception of the timeline?
 - RFP 2016-069L is its own RFP. Please respond accordingly.
- What caused the City to reject the bids received in response to solicitation number 2016-039?
 - This question does not pertain to RFP 2016-069L.
- Has the City engaged with any vendors related to this project since the rejection of the proposals received for solicitation number 2016-039 and issuance of solicitation number 2016-069L? If so, which ones?
 - This question does not pertain to RFP 2016-069L.
- How many bids were received in the last round? Are you allowing companies that didn't bid in the first round to now submit a bid?
 - This question does not pertain to RFP 2016-069L.
- Could you provide the Functional Requirement Schedule in excel spreadsheet?
 - Documents will only be provided in PDF format.
- Will your Personnel participate in cleaning up your data, and have the data ready for the migration?
 - Yes (Mapping must be provided by the vendor).
- Is the legacy data to be migrated SQL Compatible?
 - No, we will have to scrub the data beforehand and load into the tool provided by the vendor for migration to SQL.
- Reviewing your entire RFP, you want a comprehensive Proposal and we would like to know if there will be the possibility to extend the dateline to provide the Response to your RFP, 9 working days for preparing the comprehensive response is quite unrealistic since we are having issues working with your forms. We kindly request an extension for the RFP No. 2016-069L Enterprise Resource Planning (ERP) Solution, after providing the workable document format for the Functional Requirements.
 - The deadline for proposal submissions has been extended.
- we are having issues working with the Exhibit A (Functional Requirements) mentioned on point 2.13, would like to obtain a workable document format either word document or excel worksheet or just the PDF workable format. cobining the PDF Documents with differents fonts and formats are creating conflict in convertiing this document in a workable format.
 - Documents will only be provided in PDF format.
- Does your IT department own the RPG/Externalizer software?
 - No
- Working with the historical data, how many years of historical transactions will you be planning to bring to the new ERP environment?
 - We are converting 2 year of data.

- On your RFP point 31. Software Code in Escrow, could you clarified this point, is your intention to purchase the software code? according with the Microsoft Licensing Agreements you will be able to use of the licensing but the Code of the software if protected by Microsoft Licensing agreement.
 - Source code will be placed in escrow.
- Could you provide the Software Requirements in Excel?
 - Documents will only be provided in PDF format.
- How many RFP for the Enterprise Resource Planing Solutions have you place out there? What is the reason?
 - RFP 2016 -069L has been advertised once.
- Is the city already selected a vendor and this is the reason why there is only 9 days for the RFP response?
 - RFP 2016-069L is its own RFP. Please respond accordingly.
- Please provide the Exhibit A referenced on your document 2.13 Functional Requirements, in excel format, or any other workable form. separated...
 - Documents will only be provided in PDF format.