



Cover Memorandum/Staff Report

File #: 25-965

Agenda Date: 8/19/2025

Item #: 6.H.3.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 19, 2025

APPROVAL OF RESOLUTION NO. 149-25, TO APPROVE AN AGREEMENT WITH GOVEL, INC., FOR ARMORED COURIER SERVICES, PURSUANT TO ITB NO. 2025-042, IN A TOTAL AMOUNT NOT TO EXCEED \$148,395.

Recommended Action:

Motion to approve Resolution No. 149-25 to approve an agreement with Govel, Inc., for Armored Courier Services, pursuant to ITB No. 2025-042, in a total amount not to exceed \$148,395.

Background:

On June 9, 2025, the City of Delray Beach (City) advertised ITB (Invitation to Bid) No. 2025-042 for Armored Courier Services. Eighteen (18) vendors viewed the bid, Govel, Inc., was the sole and only responsive and responsible bidder based on the bid requirements. The Purchasing Department (Department) completed additional due diligence comparing pricing to several other neighboring municipal entities including, Boynton Beach, Boca Raton, Lee County, and City of Tamarac. Based upon analysis and diligence completed, the Department found the price submitted by Govel, Inc., to be fair and reasonable. The initial term of the agreement is for three (3) years with two (2) additional one-year renewals.

The City of Delray Beach Utilities Customer Service Division requires an armored courier services to securely pick up and receive locked shipments of cash, checks, coin, securities or other valuables and deliver to Loomis Vault, located in Miami.

Should the City exercise the renewal options provided in the Agreement the cumulative agreement value is provided below.

Contract ITB2025-042		
Initial Term	Aug 19, 2025 - Aug 18, 2028	\$ 89,037
Renewal Term 1	Aug 19, 2028 - Aug 18, 2029	\$ 29,679
Renewal Term 2	Aug 19, 2029 - Aug 18, 2030	\$ 29,679
TOTAL		\$ 148,395

City Attorney Review:

Approved to form and legal sufficiency

Funding Source/Financial Impact:

441-36-050-536.31-90 Utilities - Customer Service - Other Professional Services

Timing of Request:

N/A