

## APPLICATION FOR SPECIAL EVENT

*Submittal of this application does not guarantee approval for the event.*

Please make sure that you fill out this application completely. **Do not forget to include a check for \$150.00 (non-refundable application fee) payable to the City of Delray Beach.**

### Applicant Information

Applicant: AVP Pro Beach Volleyball, LLC Website: www.avp.com  
Organization/Corporation

Address: 77 Engle Street, PO Box 669  
Street Address Apartment/Unit #

Englewood NJ 07631-9998  
City State Zip

Phone: \_\_\_\_\_ Email: andrew.young@avp.com

Event Producer: Andrew Young Cell Phone: 772-473-9824  
First Last

Type of Event (check event type and circle organization type):

☒ Commercial (For-Profit/Non-Profit) ☐ Community (For-Profit/Non-Profit) ☐ Athletic (For-Profit/Non-Profit)

SUNBIZ # \_\_\_\_\_ *Please submit IRS non-profit letter with application.*

### Event Information

Event Name/Title: AVP League

Request Event Location: Delray Beach Tennis Center

Event Description: Professional Beach Volleyball Event

	EVENT DATE	DAY OF WEEK	START TIME	END TIME
DAY 1	May 23, 2025, Friday, 5:00 pm to 9:30 pm			
DAY 2	May 24, 2025, Saturday, 5:00 pm to 9:30 pm			
DAY 3				

Set-up will begin on: May 22, 2025 at 7:00 am AM / PM  
Date Time

Breakdown will be completed by: May 26, 2025 at 7:00 pm AM / PM  
Date Time

### Event Details

Attendance Estimates: Total Event Attendance: 2000 Daily Attendance: 1000 Peak Hourly Attendance: 1000

Is this an Annual Event? ☒ Yes ☐ No

If yes, # of Years Held: 1 If yes, # of Years Held in Delray Beach: 1 Last Held: 2024

Is this event produced in other cities: ☒ Yes ☐ No

If yes, please list what cities: Miami, Austin, Dallas, NYC, Los Angeles, San Diego, Chicago, Huntington Beach

Is the event open to the public? ☐ Yes ☒ No

Is there an Admission Fee/Ticket Fee? ☒ Yes ☐ No

If yes, provide fees/ticket prices: Adult/General Admission: \$ 40 Senior: \$ 15 Child: \$ 15

Is fencing to be used (i.e. gated event)? ☒ Yes ☐ No

### ROAD CLOSURES

Will your event require road closures? ☐ Yes ☒ No

If YES, please describe the streets and intersection you are requesting to be closed

STREET/INTERSECTION	CLOSURE		RE-OPEN OF ROAD	
	Date / Time		Date / Time	
Example: SW 9 <sup>th</sup> Ave from SW 1 <sup>st</sup> St to Atlantic Ave.	Nov 21, 2021 / 7:00am		Nov 21, 2021 / 4:00pm	
	/		/	
	/		/	

### GENERAL EVENT COMPONENTS WHICH MAY REQUIRE A TEMP USE PERMIT/WAIVER

General Event Components which may require a Temporary Permit or Code/LDR waiver  
(please select all that may apply and add others as needed)

- ☒ Alcohol (113.02)

☐ Animals (101.27/LDR 2.4.6(f)(8))

☐ Cooking on Site/Open Flame (96.04)

☐ Fireworks (99.05/101.20/96.25)

☒ Food Trucks (120.01(c))

☐ Amusement Games/Rides/Carnival (including inflatables/climbing walls, etc.) (LDR 2.4.6(f)(1))

☒ Live Music /Amplified Music / Sounds (99.03(a)/99.05)

☒ Merchandise Vendors (118.04/110.15)

☐ Offsite Parking (4.6.9(5)(b)) & (2.4.6. (F)(7) (2.4.6.(3)(e))

☐ Road Closure (F.S. Chapter 316 & 318)

☒ Signs & Banners (LDR 4.6.7(F))

Please note that if approved, Amusement Rides must be inspected on-site after installation by the Florida Department of Agriculture and Consumer Services (FDACS) and a copy of the temporary amusement ride inspection letter must be provided to the City.

☐ Other \_\_\_\_\_

**Tents:** ☒ Yes ☐ No If yes, how many total tents? TBD Size of tents: 10x10

Please note that a tent permit is required for any tent that is over 10'x10'. Tent Permits are available through the City of Delray Beach Building Department and may take up to 30 days to process.

**Consumption/Sale of Alcoholic Beverages:** ☒ Yes ☐ No

If yes, what entity is obtaining the Alcohol License permit? List below. (Copy of License and Alcohol Liability Insurance required 30 days prior to event. License holder must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.) TBD

**Onsite Cooking:** ☐ Yes ☒ No

Please specify method: (Fire Marshal inspections are required)

☐ Gas/Compressed Gas  
☐ Electric  
☐ Fryers

➤ Name of grease removal contractor: \_\_\_\_\_ Date & time of pickup at end of event: \_\_\_\_\_

**Fireworks / Pyrotechnics:** ☐ Yes ☒ No

If yes, specify exact location on the site map of the pyrotechnics will be set-up and fall zone. (City Commission approval is required.)

**Food and Beverage Vendors:** ☐ Yes ☒ No If yes, number of vendors anticipated at event: \_\_\_\_\_

(Health Department approval required along with City Business Tax Receipt or Vendor License. Full list will be required prior to event. Each vendor must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)

**Food Trucks:** ☒ Yes ☐ No If yes, number of food trucks 3

(Food trucks must have current Florida and Health Department permits and inspections and provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)

**Live Performances & Music:** ☒ Yes ☐ No

If yes, applicant agrees all entertainment will be family-friendly and contain no obscenities. List of all performers and DJs required before event permit is issued. In stadium competition DJ

**Merchandise Vendors:** ☒ Yes ☐ No If yes, number of vendors anticipated at the event: 1

(City Business Tax Receipt or Vendor License required. Each vendor must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)

**Performance Platform (30" high or less):** ☐ Yes ☒ No

If yes, number of platforms: \_\_\_\_\_ (An additional stage permit may be required for anything over 30")

**Portable Toilets:** ☒ Yes ☐ No

If yes, how many? TBD Vendor providing service? \_\_\_\_\_ (Note locations on submitted site map)

**Use of Onsite City Restrooms during event:** ☒ Yes ☐ No

If yes, location of requested restrooms & times being used: During event hours

(Please note that an additional cost may be incurred for use of City Restrooms which require an attendant.)

**Roadway Signage/Pole Banners:** ☐ Yes ☒ No (City fees and charges will be incurred with this request).

**Trash Boxes & Bags:** ☐ Yes ☒ No If yes, the City will determine number needed / staffing.

**Access to City Power:** ☒ Yes ☐ No If yes, where: Through out venue

## EVENT PURPOSE & COMMUNITY BENEFITS

**Event Purpose and Community/Public Benefits:** Describe the purpose of the event, how the event may meet local community needs, provide community benefits/promote community welfare, stimulate broad economic or cultural activities within a neighborhood or the Central Business District, and/or help build a sense of community.

The AVP event is a professional beach volleyball event that is for entertainment purposes and modeling sportsmanship all while fostering community engagement and promoting physical activity. By hosting this event, we hope local communities can enjoy the spectacle of Olympic athletes competing in their city and stimulating economic activity in the surrounding area.

## EVENT SITE MAP, PARKING PLAN, & SUSTAINABLE PRACTICES

- Please attach a clear and detailed map depicting your event site set-up and include start/finish lines, stages, performance platforms, portable toilets, tents, vendors, food trucks, activities, first aid stations, emergency access points, etc. Also include:

**Parking Plan for Attendees, Vendors, etc.:** ☐ Yes ☒ No (If yes, please indicate locations on site map)

**Use of City Owned-Metered Parking Spaces:** ☐ Yes ☒ No

If yes, indicated how many and locations. (City fees and charges will be incurred with this request.)

**Are Valet Parking Services being Used?** ☐ Yes ☒ No (If yes, indicate Valet location on site map and indicate the name of the service provider.)

**Trash Removal Plan to be determined by the City based on each event.**

AY (Please initial here) Per City of Delray Beach Ordinance 10-19, plastic straws are banned. Single-use plastics, including Styrofoam, are discouraged. This includes plastic cups, plates, and utensils. Please address locations for recycling and composting.

## APPLICATION CHECK LIST & DEADLINES

To ensure timely processing of your event application, the following must be submitted at time of application. Please ensure that you have included all the following items with your application:

- ☐ Completed Application
- ☐ Site Map
- ☐ Non-Refundable \$150.00 Applicable Fee
- ☐ Detailed COVID-19 Safety Plan

Event Permit Type	Deadline to Submit Application (days prior to event date)	SEO/SETAC Processing Time (days prior to event date)	Approval Authority
Commercial Event (For-Profit/Non-Profit)	90	60	City Commission with SEO and SETAC recommendation
Community Event (For-Profit/Non-Profit)	90	60	SEO with SETAC recommendation
Athletic Event (For-Profit/Non-Profit)	45	30	SEO with SETAC recommendation

## Signature

I certify that I have read the City of Delray Beach Special Events Policy and Guide and the answers provided above are true to the best of my knowledge and intentions. I also understand I may be asked for additional information relating to this application. Additionally, I agree to conform to all City, State, Federal laws and regulations. I also accept responsibility for the general cleaning and removal of trash, recycling, and all other items from the premises and agree to be accountable for any damage to the event site. Finally, I understand that all necessary fees, insurance, outside permits, and other requirements must be submitted before the issuance of the final event permit.

**ADA Compliance:** I am prepared and willing to grant all reasonable requests for accommodations for this event.

AY (Please initial here)

Signature:  Digitally signed by Andrew Young  
Date: 2025.02.18 13:44:01 -05'00'

Date: 2.18.25