

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Draft

Tuesday, March 3, 2026

03:00 PM

434 S Swinton Ave - SOC Lobby Conference Room

Green Implementation Advancement Board

1. Call to Order

Evan Orellana called the meeting to order at 3:16 pm

2. Roll Call

Present 3 - Vinnie Ardillo, Catherine Toms, and Evan Orellana

Absent 1 - John Edwards

3. Approval of Agenda

All aye's

4. Public Comments on Agenda & Non-Agenda Items

Mary Young, representing Audubon Everglades, attended the meeting and introduced herself to the Board. She indicated she was present to discuss participation in the proposed Earth Day educational event.

5. New Business

5.a. Audubon Everglades Earth Day Event Planning

The Board discussed planning an Earth Day community event focused on environmental education and sustainability. The following items were discussed:

Beach Cleanup Coordination

- Chair Orellana reported that Sandoway Discovery Center is coordinating a beach cleanup event with the City's Parks and Recreation Department on the Saturday of Earth Week.
- The Board discussed supporting and promoting this existing cleanup rather than creating a duplicate event.
- The Board also discussed the possibility of having educational tables or outreach activities present during the cleanup.

Educational Lecture Event

- The Board discussed hosting an educational lecture event during Earth Week featuring Audubon Everglades.
- Mary Young proposed presenting "Create Your Own Bird Sanctuary," an educational program focused on:
 - o Native plants
 - o Habitat creation for birds and pollinators
 - o Environmental benefits of native landscaping
- The presentation typically lasts approximately 60 minutes and includes:
 - o Educational visuals
 - o Handouts
 - o Native plant giveaways
 - o Wildflower seed packets for attendees.

Potential Venue

- The Cornell Art Museum at Old School Square was identified as the preferred venue due to:
 - o Existing lecture facilities
 - o Seating capacity

- o Projector and screen availability.
- Chris Chitester will contact museum staff to confirm availability.
- Alternative locations discussed included:

- o Arts Warehouse
- o Delray Beach Historical Society

Tentative Date and Time

- Possible dates during Earth Week were discussed, including:
 - o Wednesday, April 22 (Earth Day)
 - o Friday, April 24
- The Board expressed a preference for an evening program, tentatively beginning at 6:00 PM, with the lecture starting around 6:30 PM.
- Final scheduling will depend on venue availability.

Event Activities

Additional event components discussed included:

- Educational tables for environmental organizations
- Audubon Everglades informational materials
- Sustainability outreach by the City's Sustainability Office
- Possible participation from Sandoway Discovery Center
- Children's educational activities or crafts related to wildlife and conservation

- Interactive environmental demonstrations

Giveaways and Educational Materials

Audubon Everglades plans to provide:

- Native plants to a limited number of participants
- Wildflower seed packets for attendees
- Educational handouts on native plants in Palm Beach County.

City staff also discussed providing sustainability-related giveaways and informational materials.

Food and Refreshments

The Board discussed offering light refreshments for attendees. Options discussed included:

- Light snacks or beverages
 - Potential food truck participation, subject to budget considerations.
- Chris Chitester will evaluate possible food options and associated costs.

Outreach and Promotion

The Board discussed promoting the event through multiple channels, including:

- City communications and newsletters
- Cornell Art Museum mailing lists
- Environmental organizations
- Social media outreach
- Community partners

Evan Orellana volunteered to prepare a draft promotional flyer once the event date and venue are confirmed.

Sunshine Law Discussion

Board members briefly discussed the Florida Sunshine Law and appropriate communication protocols between members outside public meetings. Staff advised that communications must avoid decision-making outside public meetings.

Follow-Up Actions

The following actions were identified:

- Chris Chitester
 - o Confirm venue availability

- o Evaluate food/refreshment options
 - o Coordinate communications and promotion.
 - Evan Orellana
 - o Develop draft event flyer
 - o Coordinate with Sandoway Discovery Center regarding participation
 - o Plan interactive educational activities.
 - Mary Young
 - o Provide presentation materials and organizational logos
 - o Prepare educational resources and plant giveaways.
- The Board noted that additional planning updates can be addressed at the March GIAB meeting if needed.

6. Adjournment

Evan Orellana adjourned the meeting at 4:04 pm