



## Cover Memorandum/Staff Report

File #: 24-1496

Agenda Date: 11/19/2024

Item #: 6.N.1.

**TO: Mayor and Commissioners**  
**FROM: Hassan Hadjimiry, P.E., Utilities Director**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: November 19, 2024**

APPROVAL OF RESOLUTION NO. 134-24, TO AWARD AN AGREEMENT WITH CARUS LLC, FOR THE SUPPLY AND DELIVERY OF POLY PHOSPHATE, PURSUANT TO ITB NO. 2024-048, IN A TOTAL AMOUNT NOT TO EXCEED \$1,404,480 (\$468,160 YEAR) RESPECTIVELY.

**Recommended Action:**

Motion to approve Resolution No. 134-24, to award an Agreement with Carus LLC, for the supply and delivery of Poly Phosphate, pursuant to ITB No. 2024-048, in a total amount not to exceed \$1,404,480 (\$468,160 year) respectively.

**Background:**

On August 29, 2024, the City of Delray Beach (City) advertised ITB No. 2024-048 for the supply and delivery of poly phosphate. Twenty-five (25) ententes viewed the bid. On September 30, 2024, the City received three (3) responses, with Carus LLC, as the lowest and most responsive bidder at \$4.18 per pound (currently at \$4.64 per pound). The bid award provides a total contract value of \$1,404,480 for a three (3) year term, valid through November 18, 2027.

Poly Phosphate is an additive for water treatment, available in either liquid or dry form. It is used to reduce deterioration in piping by inhibiting scale formation and corrosion, containing inhibitors to protect water distributing piping. It creates a monomolecular film which reduces lead and copper leaching to comply with the current lead and copper rule. Staff recommends approval of award to Carus LLC, for the supply and delivery of poly phosphate to the Water Treatment Plant.

Contract ITB2024-048		
Initial Year	Nov 19, 2024 - Nov 18, 2025	\$ 468,160
Year 2	Nov 19, 2025 - Nov 18, 2026	\$ 468,160
Year 3	Nov 19, 2025 - Nov 18, 2027	\$ 468,160
<b>TOTAL</b>		<b>\$ 1,404,480</b>

**City Attorney Review:**

Approved to form and legal sufficiency.

**Funding Source/Financial Impact:**

Utilities Water Treatment & Storage - 441-36-259-536.52-30 Operating Supplies Chemicals

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**Timing of Request:**

N/A