

# City of Delray Beach

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[www.delraybeachfl.gov](http://www.delraybeachfl.gov)



## Minutes - Final

Tuesday, March 11, 2025

5:00 PM

Regular Meeting at 5:00 PM

Delray Beach City Hall or Watch on YouTube:

<https://www.youtube.com/channel/UCc2j0JhnR8Hx0Hj13RhCJag/s>  
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## City Commission

*Mayor Thomas F. Carney, Jr.*

*Vice Mayor Juli Casale*

*Deputy Vice Mayor Rob Long*

*Commissioner Tom Markert*

*Commissioner Angela Burns*

## 1. ROLL CALL

The March 11, 2025 Regular City Commission Meeting was called to order at 5:06 pm. City Clerk, Alexis Givings, called the role, and the following were present:

Terrence Moore - City Manager

Lynn Gelin - City Attorney

**Present:** 4 - Commissioner Angela Burns, Commissioner Tom Markert, Vice-Mayor Juli Casale, and Mayor Thomas F. Carney Jr.

**Absent:** 1 - Deputy Vice Mayor Rob Long

## 2. PLEDGE OF ALLEGIANCE TO THE FLAG

## 3. AGENDA APPROVAL

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that the Agenda be approved.**

**all were in favor**

3.A. Additions, Deletions, Substitutions

## 4. PRESENTATIONS:

### 4.A. RESOLUTION NO. 50-25 SPENCER BRITT 30 YEARS OF SERVICE

**Sponsors:** Human Resources Department

**Attachments:** [Agenda Cover Report](#)  
[50-25 Resolution Spence Britt](#)

Mayor Carney read Resolution No. 50-25 into the record.

LeShay King, Employment Engagement Administrator, presented Mr. Britt with a plaque for his 30 years of service.

Michael Karali, Assistant Public Works Director, acknowledged Mr. Britt for his strong leadership and dedication. He noted that Mr. Britt's efforts significantly shaped the City as he oversaw numerous Capital Improvement Projects.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved.**

**all were in favor**

### 4.B. CURRENT GUIDANCE FOR NEW WATER TREATMENT PLAN PROJECT

## IMPLEMENTATION PRESENTATION

**Sponsors:** Utilities Department

Hassan Hadjimiry, Public Utilities Director, was accompanied by Henry Dachowitz, CFO; Daryll Parker, Principal Consultant with Willdan Financial Services; Gregory Roy, Project Manager with CDM; and Jay Glover, Director of PFM Financial Advisors. Together, they presented a comprehensive overview of the updated estimated project costs for the new water treatment plant, along with information on funding sources, user rates, and the timeline for completion.

Mr. Roy stated the original project cost in June 2023 was \$129 million. However, in April 2024, the Environmental Protection Agency (EPA) updated water treatment regulations, necessitating changes to the project to comply with the newly proposed maximum concentration levels for Forever Chemicals. As a result, the cost of the project increased to \$280 million.

Mr. Glover discussed the financing plan/debt services, which included proceeds from bond issuances. He mentioned there were several options for capitalized interest. Additionally, he noted the City was exploring grant opportunities and utilizing reserve funding if needed.

Mr. Parker explained that his company's role in this project was to develop financial projections and establish a rate path for the new utility system. He discussed the necessity to increase residents' water bills, but emphasized these increases would be implemented gradually.

The Commission engaged in a brief discussion on the presentation.

Commissioner Markert expressed his concern about the safety of the new Water Treatment Plant. Mr. Roy mentioned that multiple security measures would be integrated into the facility's entire design.

Police Captain Ferrari stated his team would work with the Utilities Department to integrate a software camera system for real-time monitoring.

Vice Mayor Casale thanked everyone for their time and reminded residents that there had not been a water rate increase since the early 2000s.

The Commission unanimously agreed to proceed with the outlined plans.

**4.C.**

PRESENTATION OF CODE ENFORCEMENT DIVISION ANALYSIS  
UPDATE BY CALVIN, GIORDANO & ASSOCIATES

**Sponsors:** Neighborhood & Community Services

**Attachments:** [Agenda Cover Report](#)  
[Delray Beach Code Enforcement Division Analysis Report](#)  
[Delray Beach Mar 11 Commission Code Analysis PPT Final](#)

Bernard Pita, Calvin, Giordano & Associates, presented a comprehensive final report assessing the performance of the City's Code Enforcement Department. He noted that Delray Beach had a solid foundation and praised the department for its collaborations with other city departments. Mr. Pita provided several recommendations regarding compliance, including the implementation of live-streaming meetings, and suggested issuing notices of violations concurrently with the Notice of Hearing. He discussed various observations from his report that would better benefit the community and stakeholders, such as , promoting attendance at advanced training sessions for Code Enforcement Officers. He concluded by stating that he found no maleficence but identified opportunities for improvement.

Jeri Pryor, Neighborhood and Community Service Director commented that employees who cannot attend training classes have the option to receive free online training.

Commissioner Burns expressed her eagerness to implement Mr. Pita's recommendations, particularly regarding selective enforcement.

The Commission engaged in a discussion on the scope of work assigned to Mr. Pita's firm.

Vice Mayor Casale emphasized the need for complete information to conduct a comprehensive report of the department.

Mayor Carney thanked Mr. Pita for his work.

**4.D. CITRIN COOPERMAN REVIEW OF DEPARTMENT OF FINANCE, AND BUDGET AND INTERFUND TRANSFER POLICY ADMINISTRATION**

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)  
[City of Delray Beach - Citrin Cooperman Final Report 3.7.2025](#)

Stephen Emory, Citrin Cooperman Advisors, along with Henry Dachowitz, delivered a presentation on Citrin Cooperman's assessment of budget transfers for the period of October 1, 2021, to September 30, 2024. They also analyzed the adjusted journal entries identified in the external audit for the fiscal year ending September 30, 2023. During their assessment, they identified opportunities to improve the purchase order rollover process and enhance transparency in financial reporting throughout the year. They

recommended implementing procedures to ensure costs were accurately and promptly allocated to the appropriate fund. Additionally, they advised conducting a review of the account numbers included in the proposed budget amendment before notifying the Commission.

The Commission engaged in a discussion on the presentation on fund usage across departments to ensure each department's budget was accountable and transparent.

Vice Mayor Casale expressed concern that earlier journal entries may not have provided Citrin Cooperman with the clarity needed to deliver the most accurate report.

Mr. Dachowitz stressed the need for departments to communicate with each other to ensure the accuracy of budget amendments. He also mentioned the City would be migrating to a more advanced accounting software program.

Mayor Carney acknowledged that funds may have been allocated incorrectly, but they were spent appropriately. He expressed full confidence in the Finance Department moving forward.

**4.E. REQUESTING PERMISSION TO SUBMIT A BID FOR THE 2025 DAVIS CUP QUALIFYING TIE EVENT IN SEPTEMBER**

**Sponsors:** Parks & Recreation Department

**Attachments:** [Agenda Cover Report](#)

Sam Metott, Parks and Recreation Director, stated the City had been invited to submit a bid to host the Davis Cup in September. He mentioned the Palm Beach Sports Commission had pledged \$75,000 in grant funding, and the City was seeking an additional financial contribution of \$75,000, which was similar to the 2023 bid for the Billie Jean King Cup. The City of Delray Beach's facility related in-kind/out-of-pocket expenses were estimated up to \$340,000.

The Commission engaged in a discussion of the benefits of participating in this event.

Mayor Carney inquired about the actual costs the City would incur for this event. Mr. Metott stated he would present those costs to the Commission if they agreed to move forward.

Vice Mayor Casale acknowledged the positive economic impact this event could have on the City and stated it was an honor to be considered as a host.

A motion was made by Vice Mayor Casale, seconded by Commissioner Markert, to submit a bid for the 2025 Davis Cup Qualifying Event in September.

**all were in favor**

**5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:**

5.A. City Manager's response to inquiries and highlights

5.B. From the Public

James Thomas, 400 West Atlantic Avenue, Delray Beach  
Discussed the importance of being mindful of the City's overall culture.

Michael Muhe, 622 SE 4 Avenue, Delray Beach  
Suggested implementing various shifts for Code Enforcement Officers to monitor issues throughout the day and night.

Kira Bosis, 117 SW 2 Avenue, Delray Beach  
Suggested that residents be involved in discussions about how to alleviate congestion on Atlantic Avenue.

Barry Feldman, 100 West Coda Circle, Delray Beach  
Discussed how traffic on SW 1st and SW 2nd Avenues negatively affects residents.

Diedre Owens, no address given  
Stated the cemetery buried someone in the plot she purchased for herself in 2005, which was next to her parents.

Stephaine Immelman, Chamber of Commerce, Delray Beach  
Discussed what they advocated for when attending Palm Beach County Days.

Ned Wehler, 1010 Ingraham Avenue, Delray Beach  
Discussed the top action priorities of the Beach Property Owners Association (BPOA) and expressed his gratitude to the Commission for their support in achieving several of these priorities.

Pastor Stewart, 625 SW 4 Avenue, Delray Beach  
Expressed her concern about the lack of police presence in her community.

Michael Bell, 4234 Lakeside Drive, Jacksonville, Florida

Requested the Commission rescind Ordinance Title 9, Chapter 92, Section 92.14 and collaborate with the County regarding the duration a boat may be anchored, to avoid derelict boats from being in the water.

Jim Chard, 401 SE 4 Avenue, Delray Beach

Commented about residents who do not comply with procedures when remodeling historic homes.

Yvonne Odom, 3905 Lawson Blvd, Delray Beach

Explained the meaning of "The Drop Program" and expressed her gratitude to the Delray Beach Police Department.

Paul Cannon, 1021 E. Heritage Club Circle, Delray Beach

Requested the Commission to approve a higher sponsorship of \$12,000 dollars for the special event Concours D' Elegance.

Emphasized the importance of retaining the City's police officers to prevent them from moving to other municipalities that offer higher salaries.

Chuck Ridley, 210 NW 2 Avenue, Delray Beach

Requested the Commission consider not creating a traffic hardship to the Set Community when constructing new routes in the City.

Expressed his concern that the disparity study workshop scheduled for earlier that day was canceled.

Dedrick Straghn, 206 SW 13 Avenue, Delray Beach

Expressed his concern that the disparity study was canceled and hoped it would show that minorities were not being treated fairly in the City's labor force.

Alex Burns, 2578 Lake Ida Road, Delray Beach

Discussed ways to achieve greater equality in the city.

Anthony Barber, 404 West Atlantic Avenue, Delray Beach

Discussed his plans to open a restaurant in the city soon.

Irwin Cienas, 1050 NW 4th Avenue, Delray Beach

Suggested the disparity study would help unite the community.

Seeing no one else present, Mayor Carney closed public comments.

## **6. CONSENT AGENDA: City Manager Recommends Approval**

A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that the Consent Agenda be approved.

all were in favor

**6.A.** CITY COMMISSION MEETING MINUTES

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)  
[February 11, 2025 Workshop Meeting Minutes - DRAFT](#)  
[February 18, 2025 Workshop Meeting Minutes - DRAFT](#)  
[February 18, 2025 Regular Meeting Minutes - DRAFT](#)

The Minutes were approved.

**6.B.** RESOLUTION NO. 27-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, PURSUANT TO CHAPTER 100 OF THE CODE OF ORDINANCES OF THE CITY OF DELRAY BEACH, ASSESSING COSTS FOR ABATING NUISANCES UPON CERTAIN LAND(S) LOCATED WITHIN THE CITY OF DELRAY BEACH AND PROVIDING THAT A NOTICE OF LIEN SHALL ACCOMPANY THE NOTICE OF ASSESSMENT; SETTING OUT ACTUAL COSTS INCURRED BY THE CITY TO ACCOMPLISH SUCH ABATEMENT AND LEVYING THE COST OF SUCH ABATEMENT OF NUISANCES; PROVIDING FOR AN EFFECTIVE DATE AND FOR A DUE DATE AND INTEREST ON ASSESSMENTS; PROVIDING FOR THE RECORDING OF THIS RESOLUTION, AND DECLARING SAID LEVY TO BE A LIEN UPON THE SUBJECT PROPERTY FOR UNPAID ASSESSMENTS.

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)  
[Res 27-25 - Nuisance Abatement Resolution](#)  
[Exhibit A - Resolution No. 27-25](#)  
[Legal Review Res 27-25 - Authorizing Nuisance Abatement Liens if not paid](#)  
[MEMORANDUM- NA 24-11675](#)  
[MEMORANDUM- NA 24-12067](#)

This Resolution was approved.

**6.C.** RESOLUTION 42-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING AN IMPACT EVENT KNOWN AS THE 4TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE 2025 TO BE SET-UP APRIL 25 - 26, 2025 AND HELD APRIL 27, 2025 IN AND AROUND THE OLD SCHOOL SQUARE CAMPUS; AUTHORIZING THE SPECIAL EVENT MANAGER (SEM) TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE, AND FOR

## OTHER PURPOSES.

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)

[1DBC SETAC Concours April 2025 \(1\) \(1\)](#)

[3 2025 DBC Site Plan FRI-SAT](#)

[3 Sunday 2025 DBC Site Plan No Expansion](#)

[Res 45-25 Iq rev final](#)

[Impact Event LR](#)

**This Resolution was approved.**

**6.D.** REGARDING INTERLOCAL AGREEMENT TO REDETERMINE,  
RE-ADOPT AND RATIFY EXISTING DISTRIBUTION FORMULA FOR SIX  
CENT (6 ¢) LOCAL OPTION FUEL TAX

**Sponsors:** Finance Department

**Attachments:** [Agenda Cover Report](#)

[Exhibit A](#)

[Exhibit B](#)

[Local Option Gas Tax ILA 2025 for Six Cent Local Option Fuel Tax](#)

[Final for distribution - Jan 24 2025 \(004\)](#)

[Simple Legal Review Approval Local Option Gas Tax Interlocal  
Agreement](#)

**This Request was approved.**

**6.E.** APPROVAL OF ADDITIONAL SPENDING TO SOLE SOURCE  
CONTRACT NO. SS2022-015 WITH EMSAR INC. FOR PRTS &  
REPAIRS IN THE AMOUNT OF \$25,000 ANNUALLY, FOR A REVISED  
AGREEMENT AMOUNT OF \$93,315

**Sponsors:** Fire Rescue Department

**Attachments:** [Agenda Cover Report](#)

[EMS Services Agreement - CSA Service Solutions, LLC d.b.a](#)

[EMSAR](#)

[Memo Sole Source Approval - EMSAR - signed](#)

**This Request was approved.**

**6.F.** RESOLUTION NO. 44-25: A RESOLUTION OF THE CITY COMMISSION  
OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING THE  
ISSUANCE OF A PURCHASE ORDER TO DAN ENTERPRISES TEAM  
LLC., FOR HOME REHABILITATION CONSTRUCTION SERVICES FOR  
THE CITY OF DELRAY BEACH STATE HOUSING INITIATIVES

PARTNERSHIP PROGRAM, PURSUANT TO QUICK QUOTE NO. 2024-045; AUTHORIZING THE CITY MANAGER TO TAKE ANY AND ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Sponsors:** Neighborhood & Community Services

**Attachments:** [Agenda Cover Report](#)  
[Legal Review Res 219-24 - Quick Quote 2024-045 - Dan Enterprises Team LLC - Rose C](#)  
[Res 44-25 - Quick Quote 2024-045- Dan Enterprises Team LLC - Home Rehabilitation Rose](#)  
[SHIP Lien Agreement - RoseC](#)  
[ITBC2024-045 - Department Concurrence Packet](#)  
[Quote Information Sheet](#)  
[Memorandum of Understanding](#)  
[Notice to Proceed](#)  
[Subordination Policy Agreement](#)

**This Request was approved.**

**6.G.** AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, FOR ACCESS TO PALM BEACH AUTOMATED LAW ENFORCEMENT MANAGEMENT SYSTEM "PALMS" AND/OR FCIC TO THE CITY OF DELRAY BEACH FOR THE ADMINISTRATION OF CRIMINAL JUSTICE

**Sponsors:** Police Department

**Attachments:** [Agenda Cover Report](#)  
[Legal Review Checklist PBSO SYSTEMS USER AGREEMENT 2025](#)  
[PALMS-FCIC-NCIC User Agrmt - Delray Beach PD - Partially Executed](#)  
[2021 Criminal Justice User Agreement](#)

**This Request was approved.**

**6.H.** APPROVAL TO APPLY FOR REIMBURSEMENT GRANT FUNDING FROM THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM

**Sponsors:** Police Department

**Attachments:** [Agenda Cover Report](#)  
[Legal Review Form Waterways Assistance Program Grant](#)  
[FIND Grant WAP 2025 Application Part 2 -EP km final with maps](#)

This Request was approved.

- 6.I. APPROVAL OF RESOLUTION NO. 41-25 SUPPORTING THE PROCUREMENT AND OVERSIGHT OF CONSULTANTS FOR THE DEVELOPMENT OF A COUNTYWIDE TRANSPORTATION MASTER PLAN (CTMP); SUPPORTING THE FORMATION OF A TECHNICAL ADVISORY COMMITTEE FOR THE SAME; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Sponsors:** Public Works Department, City Manager Department and Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution 41-25 Support for Countywide Transportation Master Plan](#)  
[41-25 legal review](#)

This Resolution was approved.

- 6.J. ITEM A1 - ACCEPTANCE OF A GENERAL UTILITY EASEMENT FOR PROPERTY LOCATED AT 3416 S FEDERAL HIGHWAY.

**Sponsors:** Utilities Department

**Attachments:** [Agenda Cover Report](#)  
[General Utility Easement- 3416 S Federal Highway - Franchise Headquarters LLC.pdf](#)  
[Legal Review General Utility Easement - 3416 S Federal Highway - Franchise Headquarters LLC.docx](#)

This Request was approved.

- 6.K. ITEM A1 - ACCEPTANCE OF AN AGREEMENT FOR WATER SERVICE AT 3892 FRANCES DRIVE, DELRAY BEACH, FLORIDA; (OUTSIDE THE MUNICIPAL BOUNDARIES) OF THE CITY.

**Sponsors:** Utilities Department

**Attachments:** [Agenda Cover Report](#)  
[Legal Review Water Service Agreement for 3892 Frances Drive - New Story Investments LLC.docx](#)  
[Water Service Agreement for 3892 Frances Drive - New Story Investments LLC.pdf](#)

This Request was approved.

- 6.L APPROVAL OF HOLD HARMLESS AGREEMENT FOR 1616 N. SWINTON AVENUE

**Sponsors:** City Attorney Department

**Attachments:** [Agenda Cover Report](#)

[Hold Harmless and Maintenance Agreement for 1616 N Swinton Ave - Charles and Kim Simmons FINAL pdf](#)

**This Request was approved.**

**6.M.** RESOLUTION NO. 55-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING THE ADDITION OF PLANNERS TO THE PROFESSIONAL SERVICES EXEMPTION FROM THE COMPETITIVE PROCESS OUTLINED IN THE CITY'S PURCHASING POLICIES AND PROCEDURES MANUAL; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)

[Resolution 55-25 Change to PPPM\\_lg rev](#)

[Simple Legal Review Reso to add planners to ppm](#)

[Purchasing Manual Final 10.6.22 \(002\)\\_SIGNED\\_v2](#)

**This Resolution was approved.**

**6.N. PROCLAMATIONS:**

**6.N.1.** FLORIDA GOVERNMENT FINANCE PROFESSIONALS WEEK

**Sponsors:** Finance Department

**Attachments:** [Agenda Cover Report](#)

[Florida Government Finance Professionals Week Proclamation](#)

**This Proclamation was approved.**

**6.N.2.** ALL PEOPLE'S DAY PROCLAMATION

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)

[All People's Day Proclamation 2025](#)

**This Proclamation was approved.**

**6.N.3.** VIETNAM VETERANS' DAY PROCLAMATION

**Sponsors:** City Clerk Department

**Attachments:** [Agenda Cover Report](#)

[VIETNAM VETERANS DAY Proclamation 2025](#)

This Proclamation was approved.

**6.N.4. PROCLAMATION DESIGNATING THE MONTH OF MARCH AS FLORIDA BIKE MONTH IN DELRAY BEACH.**

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[Florida Bicycle Month Proclamation 2025](#)

This Proclamation was approved.

**6.N.5. PROCUREMENT MONTH PROCLAMATION**

**Sponsors:** Purchasing Department

**Attachments:** [Agenda Cover Report](#)  
[Procurement Month 2025](#)

This Proclamation was approved.

**6.O. REVIEW OF APPEALABLE LAND DEVELOPMENT BOARD ACTIONS:**

**6.O.1. REPORT OF APPEALABLE DEVELOPMENT APPLICATION ACTIONS FROM FEBRUARY 10, 2025 THROUGH MARCH 5, 2025.**

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[PZB \(02-24\) - Spodak Dental Expansion](#)  
[PAAB \(02-25\) - Andre Design Facade 10A](#)  
[PAAB \(02-25\) - Andre Design](#)  
[PAAB \(02-25\) - Rose Delray](#)  
[HPB \(3-5\)-202 NE 5th Ter](#)  
[HPB \(3-5\)-333 N Swinton Avenue](#)

This Request was approved.

**6.P. AWARD OF BIDS AND CONTRACTS:**

**6.P.1. APPROVAL OF RESOLUTION NO. 25-25 BID WAIVER AGREEMENT WITH BJCE, INC. FOR GOLF CLUB MANAGEMENT SERVICES FOR THE DELRAY BEACH MUNICIPAL GOLF COURSE AND LAKEVIEW GOLF COURSE FOR A TERM OF ONE YEAR IN THE AMOUNT OF \$140,000**

**Sponsors:** Parks & Recreation Department

**Attachments:** [Agenda Cover Report](#)  
[ResNo 25-25 BJCE.pdf](#)  
[Legal Review BJCE 2025.pdf](#)  
[Exhibit A - Bid Waiver](#)  
[Exhibit B - Agreement](#)

**This Resolution was approved.**

**6.P.2.** APPROVAL OF RESOLUTION 11-25: A RESOLUTION OF THE CITY OF DELRAY BEACH, FLORIDA APPROVING AN AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND MILLENIUM PRODUCTS, INC. FOR THE PURCHASE OF SECURITY AND PROTECTION PRODUCTS AND SERVICES, UTILIZING GENERAL SERVICES ADMINISTRATION CONTRACT GS-07F-0031W

**Sponsors:** Police Department and Purchasing Department

**Attachments:** [Agenda Cover Report](#)  
[P2025-007 Millenium Products Inc Agreement\\_finalFF](#)  
[Legal Review Checklist Millenium Products, Inc. 2025](#)  
[Resolution 11-25 Millenium Products Inc](#)  
[Millenium Products Inc Agreement - vendor signed](#)

**This Resolution was approved.**

**6.P.3.** APPROVAL OF RESOLUTION NO. 23-25 TO AWARD AN AGREEMENT WITH W. W. GRAINGER, INC. FOR MAINTENANCE REPAIR AND OPERATIONS SUPPLIES, PARTS, EQUIPMENT AND MATERIALS; UTILIZING THE CITY OF TUCSON SOLICITATION NO. RFP 240078-01 IN THE AMOUNT OF \$1,266,000.00

**Sponsors:** Public Works Department and Purchasing Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution No 23-25 rev. 2.10.25](#)  
[P2025-010 MRO Supplies Parts Equipment and Materials \(clean copy\)](#)  
[Legal Review Checklist MRO Supplies W.W. Grainger 3.5.25](#)  
[Agreement - RFP NO. 240078-01](#)

**This Resolution was approved.**

**6.P.4.** APPROVAL OF RESOLUTION NO. 30-25 TO AWARD A COMBINED AGREEMENT TO MBR CONSTRUCTION, INC. FOR THE REPLACEMENT OF BEACH MASTER PLAN SHOWERS & FOUNTAINS PROJECT PURSUANT TO INVITATION TO BID CONSTRUCTION (ITBC)

NO. 2024-037 AND BEACH ACCESS IMPROVEMENTS PURSUANT TO ITBC NO. 2024-038 IN THE AMOUNT OF \$530,000.00

**Sponsors:** Public Works Department and Purchasing Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution 30-25](#)  
[ITBC 2024-037 and ITBC 2024-038 Agreement DV](#)  
[ITBC 2024-038 and 037 LR DV](#)  
[Tabulation Packet for ITBC 2024-037](#)  
[Tabulation Packet for ITBC 2024-038](#)  
[Packet for Bid ITBC 2024-038 Advertised](#)  
[Packet for Bid ITBC 2024-037 Advertised](#)

**This Resolution was approved.**

**6.P.5.** APPROVAL OF RESOLUTION NO. 35-25 TO AWARD AN AGREEMENT TO MAN-CON, INC. FOR CONSTRUCTION SERVICES FOR THE THOMAS STREET STORMWATER PUMP STATION REPLACEMENT PROJECT PURSUANT TO INVITATION TO BID CONSTRUCTION (ITBC) 2024-040 IN THE AMOUNT OF \$16,064,374.00

**Sponsors:** Public Works Department and Purchasing Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution 35-25 - Agmt ITCB 2024-040 - Thomas Street Pump Station - Man-Con Inc](#)  
[ITBC 2024-040 Thomas Street Stormwater Pump - Man-Con Inc](#)  
[Legal Review Checklist ITBC2024-040 Agreement - Man-Con Inc - Thomas Street Stormwater Pump](#)  
[Final Solicitation - Packet for Bid ITBC 2024-040 Advertised](#)  
[ITBC 2024-040 Thomas Street Stormwater Pump Replacement Due Diligence Review](#)

**This Resolution was approved.**

**6.P.6.** APPROVAL OF RESOLUTION NO. 31-25, TO APPROVE AN AGREEMENT WITH ATLANTIC PIPE SERVICES, LLC., FOR SANITARY SEWER LINE AND MANHOLE REHABILITATION SERVICES UTILIZING THE CITY OF GAINESVILLE D/B/A GAINESVILLE REGIONAL UTILITIES, SOLICITATION NO. 2024-083-A IN A TOTAL AMOUNT NOT TO EXCEED \$1,833,328.

**Sponsors:** Utilities Department

**Attachments:** [Agenda Cover Report](#)  
[P2025-013 - Atlantic Pipe Services LLC Sanitary Sewer Line DV.docx](#)  
[P2025-013 GRU Piggyback LR DV.pdf](#)  
[Res 31-25 lg rev final.docx](#)

This Resolution was approved.

## 7. REGULAR AGENDA:

7.A. RESOLUTION NO. 24-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, GRANTING A WAIVER REQUEST TO SECTION 4.6.9, "OFF-STREET PARKING REGULATIONS," SUBSECTION 4(F)(3)(d), "VALET PARKING," OF THE LAND DEVELOPMENT REGULATIONS; TO ALLOW A DRIVE AISLE WITH A REDUCED WIDTH OF 15 FEET 6 INCHES FOR THE DEVELOPMENT LOCATED AT 33 SE 3RD AVENUE, KNOWN AS DELRAY BEACH MARKET, AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES (QUASI JUDICIAL).

### APPROVING A VALET PARKING AGREEMENT

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution No. 24-25: Delray Beach Market Valet Waiver](#)  
[Resolution No. 24-25: Delray Beach Market Valet Restrictive Covenant Agreement](#)  
[Exhibit B - Valet Site Plan](#)  
[Site Plan and Floor Plans: Delray Beach Market - Valet Parking](#)  
[TPS Approval Letter: Delray Beach Market - Valet Parking](#)  
[Waiver Justification Statement: Delray Beach Market - Valet Parking](#)  
[Simple Legal Review Approval Resolution 24-25](#)  
[Simple Legal Review Approval Restrictive Covenant](#)

Mayor Carney read the quasi-judicial rules into the record for Item Nos. 7.A. and 7.B. Alexis Givings, City Clerk, swore in those individuals who wished to provide testimony on this item.

Mayor Carney asked his colleagues to disclose any ex-parte communications.

Mayor Carney: What's on the server.

Vice Mayor Casale: Spoke with the attorney.

Commissioner Burns: Spoke with the attorney.

Commissioner Markert: Did not respond.

Lynn Gelin, City Attorney, entered Resolution No. 24-25 into the record.

Anthea Gianniotis, Development Services Director, entered File No. 2024-115 into the record. Christina Bilenki, Attorney with Dunay and Miskel, presented on behalf of the applicant, Delray Beach Market. The proposal would add new valet parking spaces on the 4th and 5th floors. This proposal aims to convert the remaining parking spaces designated for retail use into parking for restaurants. The change would allow the entire building to utilize the parking spaces for restaurant purposes.

Ms. Gianniotis provided a staff report on this item. She stated this request would accommodate more parking in the downtown area and did not require engaging Atlantic Avenue, as the proposed plan predominantly utilizes alleys. She mentioned the Downtown Development Authority (DDA) recommended approval by a 6-0 vote on February 10, 2025, and the Parking Management Advisory Board (PMAB) recommended approval on February 25, 2025, by a vote of 3-0.

Mayor Carney opened the floor to anyone who wished to speak on this item.

Laura Simon, Executive Director of the DDA, questioned the need for valet services during the day if only one restaurant was open.

Seeing no one else present, Mayor Carney closed public comments.

Ms. Gelin stated any restaurants that open before 5:00 p.m. would require an amended parking agreement.

The Commission engaged in a brief discussion of this item.

Vice Mayor Casale inquired about providing employee parking.

Craig Menin, with Menin Development, approached the podium and suggested employee parking be considered on a citywide basis. He also requested that the City add more signage regarding parking areas.

Mayor Carney favored reducing aisles for valet parking.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved. The motion carried by the following vote:**

**Yes:** 4 - Commissioner Burns, Commissioner Markert, Vice-Mayor Casale, and Mayor Carney Jr.

**Absent:** 1 - Deputy Vice Mayor Long

- 7.B. RESOLUTION NO. 33-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, APPROVING A CONDITIONAL USE TO ALLOW A VETERINARY CLINIC AT 1911 SOUTH FEDERAL HIGHWAY, UNITS 200, 202, AND 204, AS MORE PARTICULARLY DESCRIBED HEREIN, PURSUANT TO THE LAND DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF DELRAY BEACH, AND EXTENDING THE HOURS OF OPERATION TO 9:00 PM; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (QUASI-JUDICIAL)

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[Chewy Vet Care - Resolution No. 33-22 leg rev wb](#)  
[Chewy Vet Care - PZ Report](#)  
[Chewy Vet Care - Property Survey](#)  
[Chewy Vet Care - Site Plan and Leasing Plan](#)  
[Chewy Vet Care - Floor Plan](#)  
[Chewy Vet Care - Traffic Impact Statement](#)  
[Chewy Vet Care - Parking Requirement Calculations](#)  
[Chewy Vet Care - Justification Statement](#)  
[Chewy Vet Care - Legal Review Form](#)

Alexis Givings, City Clerk, swore in those individuals who wished to provide testimony on this item. Mayor Carney asked his colleagues to disclose any ex-parte communications.

**Mayor Carney:** Spoke with the property owner eight months ago.

**Vice Mayor Casale:** Spoke with the attorney, and what was on the server.

**Commissioner Burns:** Spoke with the attorney.

**Commissioner Markert:** Stepped away from the dais.

Lynn Gelin entered Resolution No. 33-25 into the record.

Anthea Gianniotis entered File No. 2025- 095 into the record.

Christina Bilenki presented on behalf of the applicant, who was seeking to extend the hours of operation from 7 a.m. - 9:00 p.m. She mentioned that the City was processing a code amendment to allow veterinary clinics as permanent uses within commercial categories and the Planning and Zoning Board voted unanimously to approve this request. She stated the business was making every effort to soundproof the facility and that it was in compliance with the comprehensive plan.

Anthea Gianniotis provided a staff report on this item. She stated that the current code sets the closing time at 8:00 p.m., but the applicant was requesting an extension to remain open for one additional hour. She mentioned approving this item would not hinder the development or redevelopment of nearby properties, and there would be no parking issues. She stated the Planning and Zoning Board voted unanimously to approve this item on February 24, 2025, with the condition that the rear door be converted to a hollow metal insulated door.

Mayor Carney opened the floor to anyone who wished to speak on this item. Seeing no one present, Mayor Carney closed public comments.

There was no cross-examination or rebuttal from either side.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved. The motion carried by the following vote:**

**Yes:** 4 - Commissioner Burns, Commissioner Markert, Vice-Mayor Casale, and Mayor Carney Jr.

**Absent:** 1 - Deputy Vice Mayor Long

## 7.C. CORAL REEF RESTORATION

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)

Kent Edwards, Sustainability Officer, provided a presentation on the coral reef restoration activities, including the feasibility of City sponsorship. He shared more information about this item beyond what was presented previously. He noted that Palm Beach County and the State were interested in collaborating with Delray Beach on potential sights of interest for outplanting coral. He also provided a cost analysis for outplanting efforts.

The Commission engaged in a discussion on the feasibility of City funding.

Mayor Carney acknowledged that the reef was located on County property and that there wasn't a permit for the outplantings.

Vice Mayor Casale stated the beach was the City's primary economic driver.

Mr. Edwards mentioned there were funds available in the Sustainability Department that could be allocated towards this item.

Mr. Moore recommended proposing funding of \$40,000 with the stipulation that permits be secured from the County.

Mr. Edwards stated assessment dives were necessary before deciding where to place the outplantings.

A motion was made by Vice Mayor Casale, seconded by Commissioner Markert, to fund \$40,000 dollars for coral reef outplantings.

Ms. Gelin and Mr. Moore noted that the funds would require a budget adjustment.

**all were in favor**

**7.D. CONSIDERATIONS REGARDING EXECUTION OF VISION 2035 AND APPLICABLE CONSULTING SERVICES INVOLVING RAFTELIS**

**Sponsors:** City Manager Department and Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[Proposal - Delray Beach Vision 2035 Strategic Plan](#)  
[FINAL Vision 2020 Report](#)

Mr. Moore stated this item was intended to engage Raftelis Consulting Services in developing Vision 2035 for the City of Delray Beach following the Commission's discussion at the meeting held on February 18, 2025. He confirmed that the staff would be actively involved in this matter.

A motion was made by Vice Mayor Casale, seconded by Commissioner Markert, to approve this item.

**all were in favor**

**7.E. RESOLUTION 45-25: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AUTHORIZING A SPECIAL EVENT SPONSORSHIP IN AN AMOUNT NOT TO EXCEED \$8,000 FOR THE SPECIAL EVENT KNOWN AS THE 4TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE TO BE HELD ON APRIL 27, 2025; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)  
[1DBC SETAC Concourse April 2025 \(1\) \(1\)](#)  
[DBC 2025 Request Form for City Special Event Sponsorship](#)  
[4DBC Foundation 2024 Summary x25 Cost](#)  
[Sponsorship Resolution 45-25](#)  
[DBC \(5\) Nonprofit Partners 2025 Document Binder](#)  
[6\\_2024 DBC Charity Donation Sponsor List Letter](#)  
[3\\_2025 DBC Site Plan FRI-SAT \(1\)](#)  
[3\\_Sunday 2025 DBC Site Plan No Expansion](#)  
[Resolution 45-25 LR](#)

Lynn Gelin entered Resolution No. 45-25 into the record.

Allison Behrman, Special Events Manager, provided a brief presentation of this item. She reported that the current estimated costs for City services, excluding hard costs, were \$11,624.84. However, she noted that these estimates may need to be updated due to unexpected expenses that could arise during the event. Additionally, she stated the estimated profit from the show would be donated to five (5) local nonprofits, with each receiving \$12,800.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved.**

**all were in favor**

**7.F.**

RESOLUTION NO. 51-25 AMENDING THE FISCAL YEAR 2024-25 BUDGET ADOPTED BY RESOLUTION NO.175-24 ON SEPTEMBER 16, 2024.

**Sponsors:** Finance Department

**Attachments:** [Agenda Cover Report](#)  
[Simple Legal Review Approval Budget Resolution 3.11.25a](#)  
[Resolution 51-25 Budget Amendment FY 2024-25 03.11.25a](#)  
[Exhibit A - Resolution 51-25 Budget Amendment 03.11.25 FY 2024-25 v](#)

Lynn Gelin entered Resolution No. 51-25 into the record.

Henry Dachowitz provided a brief presentation on this item. He stated the premium for the City's 3rd quarter liability insurance was not measurable at the time of the original budget adoption.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved.**

all were in favor

**7.G.**

RESOLUTION No. 49-25 AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE-PURCHASE AGREEMENT AND FORM OF SCHEDULES OF PROPERTY WITH RESPECT TO THE LEASING AND PURCHASING OF CERTAIN EQUIPMENT, INCLUDING WITHOUT LIMITATION, THE REIMBURSEMENT TO THE CITY FOR PREVIOUSLY PURCHASED EQUIPMENT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; APPOINTING AN ESCROW AGENT; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; PROVIDING FOR SEVERABILITY OF INVALID PROVISIONS AND PROVIDING AN EFFECTIVE DATE.

**Sponsors:** Finance Department

**Attachments:** [Agenda Cover Report](#)  
[Resolution No. 49-25](#)  
[Capital Improvement Program - Overview](#)  
[FY 26 CIP Workbook](#)  
[Resolution No. 49-25 - Legal Review Form](#)

Lynn Gelin entered Resolution No. 49-25 into the record.

Jay Glover from PFM Financial Advisors provided a brief presentation on this item. He noted that through a Request for Proposal (RFP) process, JP Morgan presented the lowest bid with the most favorable terms. This financing plan will cover the leased/purchased vehicles for 2024 and 2025, with the option to include additional vehicles/equipment in the future.

Lynn Gelin stated Resolution 49-25 would meet Internal Revenue Services (IRS) requirements and essentially reimburse the City for additional cost savings.

Mayor Carney expressed his satisfaction with the City leveraging funds for this item, ensuring they would ultimately own the vehicles.

**A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that this Resolution be approved.**

all were in favor

**8. PUBLIC HEARINGS/SECOND READINGS:**

8.A. None

**9. FIRST READINGS:**

9.A. None

**10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:****A. City Manager**

None.

**B. City Attorney**

None.

**C. City Commission****Commissioner Burns:**

Expressed her concern that the Disparity Study, which was conducted in collaboration with the Community Redevelopment Agency, had been removed from the agenda. She noted that when a meeting is canceled, this information should be promptly posted on the website for transparency. Mr. Moore mentioned that the rescheduled meeting date is currently uncertain.

She mentioned that the study had cost the City and the Community Redevelopment Agency \$300,000 of taxpayers' money and emphasized this issue should be prioritized.

Requested support for a proclamation of the "Let's Move Initiative." There was consensus to create a proclamation that will be presented at the meeting on April 8, 2025.

Discussed the follow-up meeting for the Education Roundtable, which addressed the state of education in the City's schools and commended all who participated in the discussion.

Suggested including notices in multiple languages in the City's communications to better engage all residents

**Commissioner Markert:**

Commented on the Beatles on the Beach event and expressed his gratitude to Laura Simon.

Thanked Marussa for her work at the museum.

Acknowledged Fire Chief Martin for implementing the Lock Box

Program in his neighborhood, which has been working beautifully.

**Vice Mayor Casale:**

Congratulated Ms. Gianniotis for being nominated as a potential inductee into the American Institute of Certified Planners.

Thanked Duane D'Andrea from Human Resources and staff for their tireless efforts in recruiting an internal auditor.

Suggested installing cameras inside of the fire vehicles. Mr. Moore stated that he was working with Chief Martin on incorporating technical advancements.

Mentioned that the Preservation Trust and the Historical Society were hosting a Lego Build Event on Saturday, March 29, 2025, from 2:00 to 4:00 p.m.

Mentioned the topic of "anchoring/mooring" boats in the waterways. Ms. Gelin stated she was looking into the matter and would present her findings.

Discussed converting the Carver Middle School building into a medical facility.

**Mayor Carney:**

Proposed having a discussion about the City's Parking Plan. Mr. Moore received consensus to direct staff to begin reviewing the process.

Mentioned that the Planning and Zoning Department was only accepting applications on Mondays, Tuesdays, and Wednesdays. Ms. Gianniotis stated this schedule was the most efficient way to process applications while providing excellent customer service. Mr. Moore stated he would collaborate with Development Services to find a balance between the expectations of the residents and the department's capabilities. Vice Mayor Casale expressed her full support for Ms. Gianniotis to manage her department as she sees fit.

Mentioned presenting a certificate of acknowledgment to Perry DonFrancisco.

Acknowledged Duane D'Andrea for his selection of quality applicants who applied for the internal auditor's position.

## 11. ADJOURNMENT

There being no further business to discuss, Mayor Carney adjourned the

meeting at 9:48 p.m.

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.