



Cover Memorandum/Staff Report

File #: 23-1074

Agenda Date: 9/5/2023

Item #: 6.F.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 5, 2023

APPROVAL OF AMENDMENT NO. 1 TO ITB 2022-054 WITH MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR ADDITIONAL UNLEADED GASOLINE AND DIESEL FUEL IN THE AMOUNT OF \$446,500 FOR A REVISED CONTRACT VALUE OF \$6,300,200

Recommended Action:

Motion to approve Amendment No. 1 to ITB 2022-054 with Mansfield Oil Company of Gainesville, Inc. for additional unleaded gasoline and diesel fuel in the amount of \$446,500, for a revised contract value of \$6,300,200.

Background:

On October 25, 2022, the City Commission (City) approved Resolution No. 169-22 to award an agreement with Mansfield Oil Company of Gainesville, Inc. for unleaded gasoline and diesel fuel. The Fleet Division of Public Works is responsible for managing fuel orders and deliveries for the City's fleet. Following award of ITB 2022-054 however, it was discovered that the Parks & Recreation Department and Utilities Department also require fuel services, managed by their respective departments, for the equipment at the golf courses and Utilities generators. Additionally, the former Fire Station No. 113 was removed as a service location due to decommissioning and removal of the fuel dispensers during the demolition process for the new facility.

Amendment No. 1 allows for the addition of fuel services for these departments and increases the contract value accordingly.

Contract Term	Contract Amount
October 11, 2022 - October 10, 2025	\$3,717,720
October 11, 2025 - October 10, 2026	\$1,291,240
October 11, 2026 - October 10, 2027	\$1,291,240
Revised Total	\$6,300,200

Attachments:

1. Legal Review Checklist
2. Amendment No. 1 to ITB 2022-054
3. Exhibit A - Pricing Schedule
4. Exhibit B - Fee Schedule

- 5. Exhibit C - Revised Gas Tank Locations
- 6. ITB 2022-054
- 7. Resolution No. 169-22

City Attorney Review:

Approved as to legal form and sufficiency.

Funding Source/Financial Impact:

Funding for additional services is available from: 445-75-153-575-52.11 (Municipal Golf Course), 446-75-153-575-52.11 (Lakeview Golf Course) and 441-36-259-536.52-11 (Utilities).

Timing of Request:

Approval of this amendment is to ensure uninterrupted services.