



## Cover Memorandum/Staff Report

File #: 22-911

Agenda Date: 8/9/2022

Item #: 6.1.4.

**TO: Mayor and Commissioners**  
**FROM: Hassan Hadjimiry, Utilities Department**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: August 9, 2022**

APPROVAL OF RESOLUTION NO. 107-22 TO AWARD AN AGREEMENT WITH HYDROMAX USA, LLC. FOR HYDRANT AND WATER VALVE MAINTENANCE, REPAIR, AND FLUSHING SERVICES UTILIZING SEMINOLE COUNTY SOLICITATION NO. IFB603974-CAR IN THE NOT-TO-EXCEED ESTIMATED AMOUNT OF \$1,175,000 (\$575,000 INITIALLY & \$300,000 PER YEAR RESPECTIVELY).

**Recommended Action:**

Motion to approve Resolution No. 107-22, to award an agreement with Hydromax USA, LLC., for hydrant and water valve maintenance, repair and flushing services on as needed basis, utilizing Seminole County Solicitation No. IFB-603974-CAR, and authorize the City Manager to approve renewal options, in the amounts below contingent upon appropriation of funds.

**Background:**

On December 14, 2020, Seminole County under Solicitation No. IFB-603974-CAR entered into an agreement with Hydromax USA, LLC., to provide hydrant and valve maintenance, repair, and flushing services. The initial term of the Agreement is for a three (3) year term, valid from December 14, 2020, through December 13, 2023, with two (2) additional one (1) year renewals.

The Utilities Department (Utilities) requires yearly maintenance and repairs of both hydrant and water valves. Utilities have approximately 3,098 fire hydrants and 8,508 water valves city-wide. Under Florida Statutes 633.312 hydrant maintenance ensures all hydrant components work when needed. In addition, exercising water valves is a vital part of water utility operations to ensure proper operation.

Should the City exercise the renewal options provided in the contract, the cumulative estimated contract value through the term of the contract is provided below.

<b>Contract Value</b>		<b>\$1,175,000</b>
Initial	August 9, 2022 - December 14, 2023	\$575,000
Renewal Term 1	December 15, 2023 - December 14, 2024	\$300,000
Renewal Term 2	December 15, 2024 - December 14, 2025	\$300,000

The acquisition of service is in compliance with the Code of Ordinances, Chapter 36, and City Policies and Procedures.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding will be available from:

441-36-283-536.34-90 - Utilities - Water Distribution - Other Contractual Services  
(Water valve exercising, flushing, and repair)

442-36-TBD (FY23) - Utilities CIP - (Hydrant maintenance)

**Timing of Request:**

This request is time-sensitive to ensure the daily operations of the water treatment plant.