



Cover Memorandum/Staff Report

File #: 26-0505

Agenda Date: 5/5/2026

Item #: 6.H.

TO: Mayor and Commissioners
FROM: Samuel Metott, Director, Parks and Recreation
THROUGH: Terrence R. Moore, ICMA-CM
DATE: May 5, 2026

APPROVAL OF AN ADDITIONAL SPENDING REQUEST AND CONTRACT INCREASE WITH EAST COAST MULCH CORP FOR BLOWN MULCH AND INSTALL SERVICES IN THE AMOUNT OF \$150,000 FOR A REVISED CONTRACT AMOUNT OF \$375,000.

Recommended Action:

Motion to approve an additional spending request and a contract increase to Agreement ITB2024-050 with East Coast Mulch Corp for Blown Mulch and Install Services in the amount of \$150,000 for a revised total contract amount of \$375,000.

Background:

On August 22, 2024, The City of Delray Beach advertised Invitation to Bid (ITB) 2024-050 for Blown Mulch and Install Services for the Parks and Recreation Department. The Department has an ongoing need to replace mulch at parks, medians, and playgrounds throughout the city to maintain safe surface levels, particularly near playground impact zones. Four (4) vendors submitted proposals, and East Coast Mulch Corp was deemed the lowest responsive and responsible bidder.

On November 4, 2024, the City Commission approved Resolution No. 204-24, awarding an agreement to East Coast Mulch Corp for Blown Mulch and Install Services pursuant to ITB 2024-050.

The Department is requesting approval of an additional spending authorization and contract increase due to increased service demands associated with additional events and tennis tournaments not included in the original scope of work.

Original Amount	\$187,500
Additional spending request	\$ 37,500
Additional spending request	\$150,000
TOTAL:	\$375,000

This motion in is accordance with the City Code of Ordinances, Section 36.02 and City Policies and Procedures, Change Orders and Amendments.

ATTACHMENTS:

1. Signed Additional Spending ITB2024-050
2. Agreement
3. Solicitation

4. Submittal

City Attorney Review:

N/A

Funding Source/Financial Impact:

001-72-738-572.34-90; Parks Maintenance; Other Contractual Services

Timing of Request:

Timely approval is requested to ensure continuity of maintenance services.