



CITY OF DELRAY BEACH

OWNER'S REPRESENTATIVE FOR TROPIC ISLE
NEIGHBORHOOD IMPROVEMENTS

RFQ NO. 2025-010

JANUARY 29, 2025





City of Delray Beach

RFQ No. 2025-010

Request for Qualifications for Owner's Representative for Tropic Isle Neighborhood Improvements

January 29, 2025

Dear Selection Committee Members,

It is with great pleasure that Keith and Associates, Inc. dba KEITH provides you with our team submittal for RFQ No. 2025-010, Owner's Representative for Tropic Isle Neighborhood Improvements. We believe our team is positioned well within the community, provides expertise within our craft, and infuses all our efforts with precision and creativity.

KEITH's mission is to create, expand upon, preserve, and enhance our communities. KEITH is a trans-disciplinary firm that provides holistic site development solutions, offering in-house expertise in Civil Engineering, Landscape Architecture, Surveying and Mapping, Subsurface Utility Engineering, Utility Coordination, Transportation Engineering, Planning, and Construction Management services. KEITH is headquartered in Pompano Beach and has offices in Miami, Orlando, West Palm Beach, and Port St. Lucie.

To execute this contract, KEITH has assembled a team that covers all the disciplines outlined in the RFP. Our team includes partnerships with The Merchant Strategy and TSFGeo. This team is not only providing industry experts to cover all services but also full redundancy as required for the life of the project. KEITH has a proven track record of collaborating with these firms and leveraging their unique skills.

UNDERSTANDING THE GOAL

The City of Delray Beach's goal is to provide water and sewer utility services and create safe, functional, and attractive roadways for the Tropic Isles Neighborhood. The KEITH Team understands that the City is responsible for maintaining the utilities and roadways within the Tropic Isle Neighborhood, which is bordered by McCleary St to the north, Florida Blvd to the west, Spanish Cir to the south, and the intracoastal waterway to the east. This neighborhood encompasses approximately 5.75 miles of roadways. KEITH also understands that success will require a robust public information process to ensure expectations for the neighborhood are delivered in a consistent and constant process throughout the project lifespan.

We understand that these roads have suffered from uneven surface wear, excessive sinkholes, asphalt cracking, and accelerated deterioration. These issues have negatively impacted roadway drainage and drivability, increased maintenance costs, and shortened the lifespan of the roadways. A recent engineering evaluation revealed the presence of muck beneath the roadways, which may be a significant factor in their deterioration. Additionally, a utility assessment found that the water and sewer infrastructure is over 50 years old and nearing the end of its expected lifespan.

The City awarded Kimley-Horn and Associates, Inc (KHA) a design contract to design new utility and roadway improvements including raising roadways in certain areas of the neighborhood. The design and construction will be completed in phases and we understand the City intends to deliver the construction through the Construction Manager At Risk (CMAR) project delivery method. KEITH has enjoyed a long-working relationship with KHA and we are one of their sub-consultants providing Survey services for the Tropic Isles Neighborhood design .

We understand the project will be funded in part by a Florida Department of Environmental Protection (FDEP) Resilient Florida grant. The KEITH Team has many years of experience managing the details required to successfully administer all requirements outlined in the FDEP grant agreement. Similarly, all policies, procedures, standards, and requirements of the City will be adhered to ensure grant compliance.

COMMITMENT TO LEADERSHIP



Being a mid-sized, closely-knit firm, we strive to provide a proactive and personalized approach for our clients. KEITH persistently emphasizes the firm's true commitment to service and exceeding our client's expectations. The leadership of KEITH is routinely involved with the day-to-day operations of the firm, as well as with important clients such as the City of Delray Beach. Our commitment starts with the dedication of our CEO/President, Mr. Alex Lazowick, PE, PMP, ENV SP, as Principal-in-Charge. Mr. Lazowick holds the responsibility for the overall leadership of the team, ensuring adequate resource allocation, and upholding the firm's commitment to providing responsive service and high-quality work products that meet the highest professional standards. As the head of the project team, Mr.

Lazowick is responsible for ensuring that the team operates effectively and efficiently and that all project tasks are completed on time, within budget, and to the satisfaction of the City of Delray Beach. With Mr. Lazowick's experience and commitment to excellence, KEITH is confident in his ability to provide the necessary leadership and support to ensure the construction of the Tropic Isles Neighborhood Improvement is a success.



Mr. Michael Cartossa, PE, will serve as the Project Manager for this project. Mr. Cartossa has 12 years of experience as a civil engineer. He is proficient in performing due diligence, site planning, civil engineering design, permit oversight, construction management, and project closeout. Since 2012, he has worked on numerous land development projects in both the private and public sectors. His robust experience in the public sector makes him a perfect fit to manage this project. Mr. Cartossa has successfully managed stormwater design and modelling efforts for a 800 acre plus neighborhoods in the City of Plantation, managed the asbestos cement water pipe replacement capital program in the City of Deerfield Beach, managed sewer replacement projects for Broward County Water and Waste Services, and served as Owner's Representative for City of Plantation City Hall Replacement. These projects all contain major elements that are part of the Tropic Isles Neighborhood Improvement Project. Mr. Cartossa understands the theory behind the design and has experience managing and closing out construction which makes him an ideal candidate to serve as Project Manager. Finally, as PM, Mr. Cartossa ensures that a clear line of communication between the Client, Design Team, CMAR, and Stakeholders is maintained.



Mr. Tom Green, PE, will serve as the QA/QC Officer for the KEITH Team. Mr. Green has over 20 years of experience as a civil engineer, senior project manager, and capital improvement program manager. Tom has performed for both public and private clients as an esteemed colleague and as a valued consultant and advisor. Before working at KEITH, Tom served as a Senior Project Manager for the City of Fort Lauderdale and in this role functioned as an Owner's Representative. His responsibilities included supervising the design and construction of over \$100M in completed construction projects which required collaboration with various departments, consultants, contractors, and other government entities on code issues, design objectives, and specialized building systems. One of the completed construction projects was the \$50M renovation of the Fort Lauderdale Aquatic Complex. In addition to his skills gleaned from years of navigating municipal boardrooms, he has a highly diversified depth of experience with the on-the-ground details of complex development projects keeping them on scope, schedule, and under budget. Tom's unique combination of leadership skills and municipal experience make him a good fit as a the QA/QC Officer.

COMMITMENT TO SUCCESS

Our experience provides us with a real understanding and respect for the numerous stakeholders, consultants, contractors, and agencies that must work concurrently, effectively, and in harmony for projects to culminate in success. We recognize the critical importance of effectively coordinating with the City of Delray Beach to minimize impacts on operations, beginning with the review of the contractor's construction plan early on, and communicating all while reporting directly to the City's Project Manager.

We would be remiss if we did not underscore the importance of recognizing that this project will impact every resident in the Tropic Isles Neighborhood. Public outreach is critical for the success of the project. The City has successfully engaged with residents and neighbors during the design process, and KEITH will build on that momentum to keep residents informed during the construction process. The public engagement process will be critical to the project success to manage the public expectations as well as mitigate the engagement with the City and City Elected Officials.

At KEITH, we are passionate about delivering excellence and always strive to exceed our clients' expectations. We are confident that our collaboration with the City of Delray Beach will result in a project that not only meets but exceeds all performance standards and exceeds our client's expectations.

In conclusion, we would like to thank the City of Delray Beach for considering the KEITH Team for the Tropical Isle Neighborhood Improvements Owner's Representative project. We look forward to the opportunity to work together on this exciting project and to delivering a successful outcome for all parties involved. We respectfully submit the following information for your review, and we ask you for a vote of confidence for the KEITH Team.

Best Regards,

Alex Lazowick, PE, PMP, ENV SP
CEO/President
701 Northpoint Parkway, Suite 218,
West Palm Beach, FL 33407
561.469.0992 | ALazowick@KEITHteam.com

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TAB 3 MINIMUM QUALIFICATIONS

KEITH meets all minimum qualifications set forth by this RFQ.

KEITH has no conflicts of interest in relation to this RFQ or any employees related to the City of Delray Beach. There are no KEITH employees (officers, directors, or agents) who are City of Delray Beach employees. There are no employees of the City of Delray Beach who own any interest in KEITH.

KEITH is registered with the State of Florida Division of Corporations to do business in Florida.

KEITH is not listed on the Florida State Board of Administration, Scrutinized List of Prohibited Companies.

KEITH is not listed on the System for Award Management, electronic roster of debarred companies.

Alex Lazowick, PE, PMP, ENV SP - CEO/President
01/10/2025

		P.O. Box 3353, West Palm Beach, FL 33402-3353 www.pbctax.com Tel: (561) 355-2264		**LOCATED AT** 701 NORTHPOINT PKWY Ste 218 WEST PALM BEACH, FL 33407	
TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #DATE PAID	AMT PAID	BILL #
ENGINEER BUSINESS	KEITH AND ASSOCIATES INC.	7928	824634897 07/23/2024	\$13.00	860132000

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA
PALM BEACH COUNTY
2024 / 2025 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 2018108677
EXPIRES: 09/30/2025**

KEITH AND ASSOCIATES INC
301 E ATLANTIC BLVD STE 208
POMPANO BEACH FL 33060

This receipt MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

Palm Beach County LBTR

LICENSEE DETAILS		3:51:48 PM 2/27/2023
Licensee Information		
Name:	KEITH AND ASSOCIATES, INC. (Primary Name)	
Main Address:	301 EAST ATLANTIC BOULEVARD POMPANO BEACH Florida 33060	
County:	BROWARD	
License Information		
License Type:	Engineering Business Registry	
Rank:	Registry	
License Number:	7928	
Status:	Current	
Licensure Date:	04/03/1998	
Expires:		

KEITH Engineering Business License

**State of Florida
Department of State**

I certify from the records of this office that KEITH AND ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on January 20, 1998, effective January 16, 1998.

The document number of this corporation is P9800006011.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 11, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twentieth day of February, 2024

Secretary of State

Tracking Number: 137407379C
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sosbiz.org/Flings/CertificateOfStatus/CertificateAuthentication>

KEITH
Articles of Incorporation

**State of Florida
Department of State**

I certify from the records of this office that THE MERCHANT STRATEGY, INC. is a corporation organized under the laws of the State of Florida, filed on September 26, 2007.

The document number of this corporation is P07000106694.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 24, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-fourth day of January, 2023

Secretary of State

Tracking Number: 46408282C
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sosbiz.org/Flings/CertificateOfStatus/CertificateAuthentication>

TMS
Articles of Incorporation

**State of Florida
Department of State**

I certify from the records of this office that TIERRA SOUTH FLORIDA, INC. is a corporation organized under the laws of the State of Florida, filed on October 7, 2003, effective October 17, 2003.

The document number of this corporation is P03000110144.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 4, 2023, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fourth day of January, 2023

Secretary of State

Tracking Number: 08140818C
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sosbiz.org/Flings/CertificateOfStatus/CertificateAuthentication>

TSFGeo
Articles of Incorporation

LITIGATION

In 2023, KEITH was named as a third-party defendant in a case (No. CACE23012494).

Circuit of the 17th Judicial Court in and for Broward County, Florida. Case between a client of ours and a local resident. This case is pending.



TAB 4 PROPOSER'S INFORMATION

For more than six decades, Keith and Associates, Inc., dba KEITH has been providing design solutions throughout the State of Florida, the Caribbean, and beyond. Our firm was built on the basic principle of serving as an advocate for the communities in which we build, we live, and we give back to. As a trans-disciplinary firm, KEITH provides creative solutions to each project and the communities in which they serve. The firm provides resilient and sustainable design solutions for municipal agencies, private clients, and the Florida Department of Transportation.

As a mid-size close-knit corporation of over 200 professionals, KEITH provides surveying and mapping, subsurface utility engineering, planning, civil engineering, transportation engineering, landscape architecture, and construction management services. KEITH has collaborated with more than 100 municipalities throughout Florida. Through our work, we create the stage for everyday moments; expected and unexpected. Our holistic development solutions carefully blend technical expertise with creative problem-solving; a right and left-brained approach, or what we call *Engineering Inspired Design*.

KEITH engages as an extension of our clients, with an analytical lens and a goal to resolve development issues in a collaborative way; one that goes beyond the disciplines we provide. KEITH takes what might be considered mundane and transforms it by considering it through our unique lens, reshaping each project so that it's more than just functional, it's sustainable.

Looking toward the future is best done with a sound knowledge of the past. Through founder Bill Keith's leadership, years of discipline, and hard work, Bill was able to pass forward a growing enterprise to his daughter, our Chairman, Dodie Keith-Lazowick, PLS. In turn, KEITH has grown into a third generation of talent with our CEO/President, Alex Lazowick, PE, PMP, ENV SP. KEITH, constantly building upon our history, stands today as a trans-disciplinary powerhouse shaping communities across Florida and beyond with state-of-the-art and sustainable solutions to address all of the needs of our clients.

For this solicitation, our primary and secondary representatives are as follows:

Alex Lazowick, PE, PMP, ENV SP - CEO/President
954.788.3400 | alazowick@KEITHteam.com
701 Northpoint Parkway, Suite 218, West Palm Beach, FL

Michael Cartossa, PE - Project Manager
954.788.3400 | mcartossa@KEITHteam.com
701 Northpoint Parkway, Suite 218, West Palm Beach, FL

KEITH OFFICES

PALM BEACH COUNTY:
701 Northpoint Parkway,
Suite 218
West Palm Beach, FL
33407
(561) 469.0992

BROWARD COUNTY (HQ):
301 East Atlantic Boulevard
Pompano Beach, FL 33060
(954) 788.3400

MIAMI-DADE COUNTY:
5805 Blue Lagoon Drive,
Suite 218
Miami, FL 33126
(954) 788.3400

ORANGE COUNTY:
5950 Hazeltine National

Drive, Suite 660
Orlando, FL 32822
(407) 278.6286

ST. LUCIE COUNTY:
913 NW LTC Parkway
Port Saint Lucie, FL 34986
(772) 405.3959

THE KEITH EXECUTIVE TEAM



DODIE KEITH-LAZOWICK, PLS
CHAIRMAN

ALEX LAZOWICK, PE, PMP, ENV SP
CEO/PRESIDENT



PAUL WEINBERG, PLA
EXECUTIVE VICE PRESIDENT

LORI TREVIRANUS, PE, RSP1
VP OF TRANSPORTATION



ELIZABETH UNDERWOOD
VP OF OPERATIONS

MICHAEL VONDER MEULEN, AICP
VP OF PLANNING



STEPHEN WILLIAMS, SR, PE
VP OF CIVIL ENGINEERING

MICHAEL MYERS, PLA
VP OF LANDSCAPE ARCHITECTURE



GREG CHAVARRIA
VICE PRESIDENT

In a positive turn of events, 2024 saw a change in KEITH's Leadership. Dodie Keith-Lazowick, the driving force behind the company is now the Chairman and Alex Lazowick has become President/CEO, marking an exciting new chapter for the organization.

TAB 4 PROPOSER'S INFORMATION

LITIGATION

KEITH

In 2023, KEITH was named as a third-party defendant in a case (No. CACE23012494).

Circuit of the 17th Judicial Court in and for Broward County, Florida. Case between a client of ours and a local resident. This case is pending.

The Merchant Strategy

The Merchant Strategy, Inc. is not currently involved in any litigation nor has it been involved in any previous litigation.

TSFGeo

Tierra South Florida, Inc., dba TSFGeo, is not currently involved in any litigation, nor has it been involved in any previous litigation.

W-9 AND INSURANCE

W-9 Form (Rev. March 2024) Department of the Treasury Internal Revenue Service		Request for Taxpayer Identification Number and Certification Go to www.irs.gov/FormW9 for instructions and the latest information.		Give form to the requester. Do not send to the IRS.
Before you begin. For guidance related to the purpose of Form W-9, see <i>Purpose of Form</i> , below.				
1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Keith and Associates, Inc				
2 Business name/disregarded entity name, if different from above. dba KEITH				
3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)				
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>				
4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3): Exempt payee code (if any): Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any): (Applies to accounts maintained outside the United States.)				
5 Address (number, street, and apt. or suite no.). See instructions. 301 East Atlantic Boulevard				
6 City, state, and ZIP code. Pompano Beach, FL 33060				
7 List account number(s) here (optional)				
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.				
Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.				
Sign Here Signature of U.S. person <i>Alex Lazowick</i> Date 6/27/2024				
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . What's New Line 3a has been modified to clarify how a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification. New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3 (Form 1065). Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they				

ACORD				CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YYYY) 02/16/2024	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.									
PRODUCER Brown & Brown Insurance Services, Inc. 1201 W Cypress Creek Rd Suite 130 Fort Lauderdale FL 33309									
INSURED KEITH & Associates, Inc., dba Keith 301 East Atlantic Blvd Pompano FL 33060									
CONTACT NAME: [blank] PHONE: [blank] FAX: [blank] E-MAIL: [blank] ADDRESS: 053 Certs@bbrown.com INSURER(S) AFFORDING COVERAGE: [blank] NAC #: [blank] INSURER A: Transportation Insurance Company 20494 INSURER B: The Continental Casualty Company 20443 INSURER C: The Continental Insurance Company 35299 INSURER D: National Fire Insurance Company of Hartford 20478 INSURER E: Arch Insurance Company 11150									
COVERAGES CERTIFICATE NUMBER: 24-25 GL/BA/WC/UMB/Prof REVISION NUMBER:									
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
LINE	TYPE OF INSURANCE	INSURER	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAMS-MADE <input checked="" type="checkbox"/> OCCUR GEN. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PERIOD <input type="checkbox"/> LOC OTHER:		7036722272	02/19/2024	02/19/2025	EACH OCCURRENCE \$ 1,000,000 PERIODIC RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000			
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		7036722417	02/19/2024	02/19/2025	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ PROPERTY DAMAGE (Per accident) \$			
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB EED <input checked="" type="checkbox"/> RETENTION \$ 10,000 OCCUR <input type="checkbox"/> CLAMS-MADE		7036722286	02/19/2024	02/19/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000			
D	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/BOARDER EXCLUDED? If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC736723311	02/19/2024	02/19/2025	PER STATUTE <input checked="" type="checkbox"/> OTHER E.L. DISEASE - EMP/OWNER \$ 1,000,000 E.L. DISEASE - EMP/OWNER \$ 1,000,000 Per Claim \$ 2,000,000 Aggregate \$ 6,000,000			
E	Professional Liability/Pollution Liability		CP006453604	02/19/2024	02/19/2025	Aggregate \$ 6,000,000			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)									
CERTIFICATE HOLDER Sample									
CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i>									
© 1988-2015 ACORD CORPORATION. All rights reserved. ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD									

KEITH will provide an updated insurance certificate showing the City of Delray Beach as an additional insured upon award, per the RFQ.

BUSINESS FINANCIALS

Our CEO/President, Alex Lazowick, PE, PMP, ENV SP, has sent an email to procurement, January 29th, 2025, with copies of our most recent business income tax returns. This information is NOT provided as a public document and cannot be forwarded or copied for any purpose. Florida Statute 119.071.(1).c. Please reach out to us for any questions regarding this matter.



TAB 5 EXPERIENCE, ABILITY & REFERENCES

KEITH has over 25 years of experience as the prime construction administration and inspection consultant on various projects, including roadway improvements near residential areas and the Intracoastal Waterway. The KEITH Team is proud to have assisted the City of Delray Beach and Kimley-Horn during the design phase of this Tropical Isle project, providing surveying and subsurface utility engineering services.

KEITH has managed underground utility projects involving new seawalls, existing muck, and improvements to roadway, water, sanitary sewer, and drainage systems. For example, KEITH successfully oversaw the **Hillsboro Shores Drainage Improvement project**, which included significant upgrades to local infrastructure while minimizing disruption to residents.

With more than 2 years of experience under the FDEP Resilient Florida Program, KEITH has demonstrated expertise in handling resilient infrastructure projects. A notable project includes the **Town of Surfside's Abbott Avenue Drainage project**, where

KEITH played a crucial role in mitigating issues associated with ponding and standing water.

Additionally, KEITH has extensive experience working with CMAR contractors, ensuring successful project delivery. One such project is the **Huizenga Park project in Fort Lauderdale**, where KEITH collaborated closely with CMAR contractors to ensure timely and efficient completion.

KEITH's portfolio includes numerous municipal and government agency projects, particularly in South Florida and Palm Beach County, showcasing our deep understanding of local regulations and community needs. For instance, members of our West Palm Beach office **work as an extension of the City of West Palm Beach providing in-house engineering services.**

Our comprehensive experience, plus our preliminary knowledge of this project during the design phase, makes us a strong candidate for the Tropic Isle Neighborhood Improvements project.



From contract administration to construction quality management, we're on top of it, ensuring quality assurance measures are employed to control and verify construction, material, and product standards. KEITH is committed to delivering an effective level of oversight and stewardship of any construction program. We focus on program practices and techniques that add value and help ensure effective oversight and acceptable accountability.

Our inspection staff members are CTQP (Construction Technician Qualification Program) certified. From construction managers to technical inspection personnel, our highly efficient team has the flexibility to support private development clients, as well as governmental municipalities and state agencies (e.g., FDOT).

KEITH has provided construction-related services for projects ranging from airport facilities, residential communities, commercial projects, and recreational parks, including structures, terminals, roadways, parking lots, and utility infrastructures. We believe the best construction management practice is to maintain a close working relationship with all parties involved and respond quickly and effectively to any issues that arise. This approach, coupled with our experience and knowledge, offers our clients the opportunity to reduce or eliminate cost overruns and delays during construction.


OUR LARGEST CLIENTS



KEITH SPECIFIC EXPERIENCE

<p>Experience as the Prime Construction Administration & Inspection Consultant on Construction Projects that includes:</p> <ul style="list-style-type: none"> • Construction of Roadway Improvements working immediately near residential homeowners and the Intracoastal Waterway • Underground Utility Improvement Projects which includes, but is not limited to, new seawalls, existing muck, along with roadway, water, sanitary sewer and drainage improvements 	<ul style="list-style-type: none"> ✓ Abbott Avenue Drainage Improvements ✓ Bermuda Riviera Neighborhood Water Main Improvements ✓ Hillsboro Shores Neighborhood Drainage Improvements ✓ Dixie Highway and Atlantic Boulevard ✓ Owner's Rep Services for Huizenga Park ✓ Port Everglades Bulkhead Replacement ✓ Fort Lauderdale-Hollywood International Airport Stormwater Improvements - Ravenswood & Hilton Projects ✓ Pine Tree Estates Roadway Resurfacing ✓ Owner's Rep Services for Annex Building
<p>Experience with FDEP Resilient Florida Program</p>	<ul style="list-style-type: none"> ✓ Abbott Avenue Drainage Improvements ✓ FLL Stormwater Improvements ✓ Southwest Ranches Drainage Improvements ✓ FDEP Statewide Architecture & Eng CSC
<p>Experience with CMAR Contractors</p>	<ul style="list-style-type: none"> ✓ Whiting-Turner ✓ AECOM ✓ Kaufman Lynn ✓ Suffolk Construction ✓ Skanska USA ✓ Hensel Phelps ✓ MBR Construction ✓ Tutor Perini
<p>Experience with Construction Administration & Inspection Projects that include Roadway, Water, Existing Muck, Sewer, Storm Drainage, Drainage Outfall, and Seawall Improvements</p>	<ul style="list-style-type: none"> ✓ Abbott Avenue Drainage Improvements ✓ Bermuda Riviera Neighborhood Water Main Improvements ✓ Hillsboro Shores Neighborhood Drainage Improvements ✓ Dixie Highway and Atlantic Boulevard ✓ Owner's Rep Services for Huizenga Park ✓ Port Everglades Bulkhead Replacement ✓ Fort Lauderdale-Hollywood International Airport Stormwater Improvements - Ravenswood & Hilton Projects
<p>Experience with municipal or government agency construction projects</p>	<ul style="list-style-type: none"> ✓ City of Delray Beach ✓ City of Fort Lauderdale ✓ City of Pompano Beach ✓ Town of Surfside ✓ City of Deerfield Beach
<p>Experience with projects in Florida, particularly in South Florida and in Palm Beach County</p>	<ul style="list-style-type: none"> ✓ City of Delray Beach CRA Continuing Contract ✓ City of West Palm Beach Continuing Contract ✓ Palm Beach County General Engineering Contract ✓ City of Boca Raton General Engineering Contract
<p>Other types of related experience or information</p>	<ul style="list-style-type: none"> ✓ Broward County Schools SMART Program ✓ CEI Continuing Contracts with FLLt ✓ FDOT Certified -10.1 Roadway CEI

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <small>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)</small>			20. EXAMPLE PROJECT KEY NUMBER <div style="background-color: white; color: #2e7d32; text-align: center; padding: 5px; width: 50px; margin: 0 auto;">1.</div>
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED	
Abbott Avenue Drainage (Surfside, FL)		PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
		2022	Ongoing
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	
Town of Surfside	Andre Eugent	(305) 861-4863 ext 305 aeugent@townofsurfsidefl.gov	
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(include scope, size and cost)</i>			
		Abbott Avenue Drainage Improvements – Evaluation and Report Phase: KEITH was retained by the Town of Surfside to provide comprehensive civil engineering services of the existing stormwater drainage condition of Abbott Avenue, spanning from 90th Street to 96th Street. The scope of services encompasses the evaluation and assessment of the current stormwater drainage conditions, as well as the preparation of a	
<p>detailed report offering viable options to mitigate issues associated with ponding and standing water. Additionally, KEITH estimated the required construction improvements to address these concerns. KEITH diligently reviewed and evaluated all pertinent information and materials, including plans, narratives, calculations, and the ICPR model. Furthermore, KEITH furnished a findings and conclusion report, appraising the effectiveness and cost-efficiency of previously proposed solutions. To proactively minimize risks and changes arising from the permitting process, the KEITH Team was strategically engaged with regulatory authorities through pre-application meetings. Moreover, KEITH assessed the Town's existing land use development code, stormwater ordinance, and MS-4 reporting, providing expert recommendations and ordinance revisions to ensure compliance and exceedance of federal, state, and local requirements. The provision of future projections and infrastructure assessment established the essential framework for developing accurate stormwater models.</p> <p>Abbott Avenue Drainage Improvements - Design Phase: KEITH was engaged by the Town of Surfside to develop construction documents for the implementation of Phase I recommendations. The primary focus of the project was to mitigate stormwater issues along Abbott Avenue. KEITH proposed a series of drainage improvements, which included the design of two underground stormwater pump stations located at the intersections of Abbott Avenue with 91st Street and 92nd Street. Each pump station was designed to discharge into three stormwater injection wells, with an additional overflow connection leading to the intercoastal waterway. To regulate the flow, a control structure with a flap gate was incorporated to ensure that the stormwater would not reach the intercoastal until the desired design pressures were achieved. KEITH also played a crucial role in preparing specifications and assisting the Town of Surfside throughout the bidding process.</p> <p>Abbott Avenue Drainage Design – Construction Phase: KEITH provided survey, SUE, civil engineering, FDOT coordination, bidding assistance, and construction program management services to the Client. KEITH oversaw structural engineering, mechanical and electrical engineering, and geotechnical engineering services provided by subconsultants. The KEITH Team assisted the Client in milling, resurfacing, restriping, preparation of construction documents, construction observation, final inspections, and final certification.</p> <p>KEITH assisted in securing a 2022 FDEP Flooding and Sea Level Resiliency Grant to cover most of the estimated construction costs. Since, the Town of Surfside has been awarded \$3,000,000 in additional funding from the Fiscal Year 2024-2025 Resilient Florida Program Statewide Flooding and Sea Level Rise Resilience Plan for Abbott Avenue Stormwater Improvements.</p> <p>Cost: \$688,137.00</p>			
125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	KEITH	Miami, FL	Construction Project Management, Civil, CM/PM, SUE, Survey

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <small>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)</small>		20. EXAMPLE PROJECT KEY NUMBER <div style="text-align: center; font-weight: bold;">2.</div>				
21. TITLE AND LOCATION (City and State) <div style="background-color: #e6f2ff; padding: 5px; font-weight: bold;">Bermuda Riviera Water Mains (Fort Lauderdale, FL)</div>		22. YEAR COMPLETED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">PROFESSIONAL SERVICES</td> <td style="width: 50%; padding: 2px;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; padding: 2px;">2021</td> <td style="padding: 2px;"></td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2021	
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)					
2021						
23. PROJECT OWNER'S INFORMATION						
a. PROJECT OWNER City of Fort Lauderdale	b. POINT OF CONTACT NAME Scott Teschky CCM, LEED AP BD+C	c. POINT OF CONTACT TELEPHONE NUMBER 954-828-6195 steschky@fortlauderdale.gov				
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size and cost)						



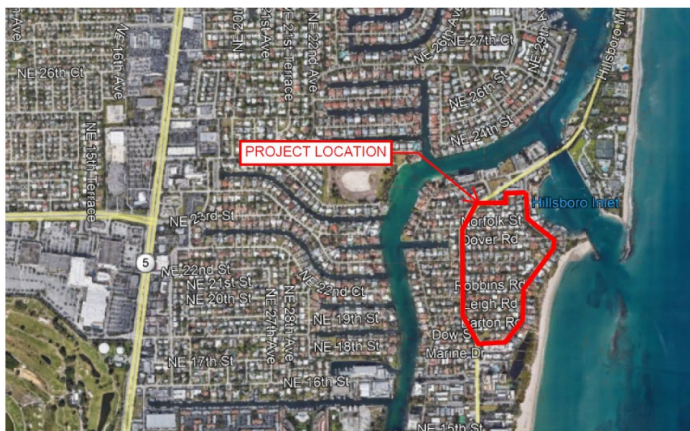
KEITH, under its continuing services contract with the City, assisted the Client in developing a KEITH Water project that included improvements and replacement of undersized and deteriorated water mains in the residential neighborhood of Bermuda Riviera from NE 36th Street to NE 42nd Street between SR A1A and the Intracoastal Waterway, upgrading the existing 6" diameter water mains one nominal size to 8" diameter, replacing existing 8" water mains with new, and installing fire hydrants, detailed phasing strategies using trenchless technology (pipe bursting/HDD) to minimize disruption of service and damage to private property along the nine dead-end finger streets, and installation of two subaqueous crossings using horizontal directional drill methods required to serve the islands (Fort Royal Isle and Castle Harbor Drive Isle) for the new water services and future utilities. The upgraded water mains involved a looped system approximately 10,443-LF 8" PVC WM, 12,521-LF 8" HDPE WM (all installed trenchless), 500-LF 8" DIP WM, 480-LF 6" DIP WM. These improvements also involved installing twenty-four (24) new fire hydrants, seventy-eight (78) sample points, one hundred and twenty-seven (127) 8" Gate Valves and twenty-four (24) 6" Gate Valves. Water service lines were installed to service the existing properties. Existing 2" and 4" water services to the properties were cut, capped, and abandoned. Existing 6" and larger services to the properties were grouted, capped, and abandoned in place. Existing meter boxes were replaced or relocated based on the field conditions determined by the City of Fort Lauderdale. KEITH provided services to the Client including civil engineering, survey/SUE, permitting, bidding support, construction engineering inspection, and construction administration and management. The KEITH Team assisted the Client in civil design from beginning to completion, topographic survey, SUE designation location services, and permitting with jurisdictional agencies including City of Fort Lauderdale, Florida Department of Environmental Protection (FDEP), Broward County Environmental Engineering and Permitting Division, Broward County Traffic Engineering Division (BCTED), Army Corps of Engineers (USACE), U.S. Coast Guard (USCG), and Florida Department of Transportation (FDOT) during the design and construction phases, allowing traffic along project limits to remain open and less disruptive to residents. The project brought services up to standard protecting living conditions and property for the community.

Cost: \$401,595.50

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	KEITH	Pompano Beach, FL	SUE, CEI, Civil, CM/PM, Survey

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER
		3.
21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED
Hillsboro Shores Drainage Improvements (Pompano Beach, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
	2018-2024	
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Pompano Beach	Gary Eagle	954-786-4683 gary.eagle@copbfl.com
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size and cost)		



KEITH assisted the Client in the development of a KEITH Water project that included low elevation in this high-end neighborhood where the groundwater is very close to the surface and the existing drainage system consisted of sporadic drainage structures, undersized pipes, and roadside swales. KEITH provided services to the Client including civil engineering, landscape architecture, and survey to fulfill the City's directive to add drainage structures, replace existing drainage structures, and reconstruct roadside swales without disturbing improvements the homeowners constructed in the City's right-of-way. KEITH conducted site visits and inspections to determine areas available for improvement. Engineering plans were created to improve drainage systems while minimizing impacts and topographic surveying included horizontal designation and location. Arborist services, public outreach, preliminary civil design, design development, and construction administration were included to provide a creative solution while being sensitive to the concerns of the community.

Cost: \$160,758.77

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	KEITH	Pompano Beach, FL	SUE, Civil, Survey, Outreach/Grant Funding

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <small>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)</small>		20. EXAMPLE PROJECT KEY NUMBER 4.				
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED				
Dixie Highway and Atlantic Boulevard (Pompano Beach, FL)		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</th> <th style="width: 50%; text-align: center;">CONSTRUCTION <i>(if applicable)</i></th> </tr> <tr> <td style="text-align: center; padding: 5px;">2019</td> <td style="text-align: center; padding: 5px;">Ongoing</td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>	2019	Ongoing
PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>					
2019	Ongoing					
23. PROJECT OWNER'S INFORMATION						
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER				
City of Pompano Beach	Fernand Thony, P.E.	954-786-7923 Fernand.Thony@copbfl.com				
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(include scope, size and cost)</i>						



KEITH, as subconsultant to Kimely-Horn, is assisting the Client in developing a KEITH Access project including a transformative new road project to realign Atlantic Boulevard and create a signature entrance to the heart of the City of Pompano Beach. KEITH provides services to the Client including survey/SUE, and CEI. The KEITH Team is assisting the Client in updating topographic and right-of-way surveys to show all surface features, such as roadways, medians, curbing, sidewalks, driveways, surface utilities, and traffic striping within the scope limits, SUE record research and location services, construction observation, and inspection following FDOT criteria. Also, KEITH is responsible for CEI Services for all three phases of this project. Most recently successfully completing Phase I. All CEI services follow FDOT criteria. The improvements to Atlantic Boulevard and Dixie Highway corridor are the result of a successful collaboration with FDOT to acquire Dixie Highway in its entirety through the City. FDOT transferred almost \$5 million in funding to the City, money already designated for their resurfacing of Dixie Highway. Inspired to create a safer, more walkable city, Pompano Beach's plan will become the foundation for its new Downtown community.

Cost: \$315,350.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	KEITH	Pompano Beach, FL	SUE, CM/PM, Survey

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 5.
21. TITLE AND LOCATION (<i>City and State</i>)		22. YEAR COMPLETED
Owner's Representative Services for Huizenga Park (Fort Lauderdale, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (<i>if applicable</i>)
	2023 - Ongoing	2023 - Ongoing
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Fort Lauderdale - Downtown Development Authority	Jenni Morejon	(954) 463-6574 jenni@ddaftl.org
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (<i>include scope, size and cost</i>)		



KEITH is assisting the Client with a KEITH Play project including owner's representation and construction engineering inspection services to deliver the design of the Huizenga Park project. The park is envisioned to include a series of uniquely designed spaces intended to transform downtown Fort Lauderdale into an outdoor living room, dining room, and backyard all in one. The KEITH Team is assisting the Client in a drawings and project audit involving the full transdisciplinary team including value design/engineering, constructability, programing, operations/maintenance and potential errors/omissions/risks. Disciplines and services studied during Master Plan phase include site planning and permitting analysis, civil engineering analysis, landscape architecture including arborist analysis, and traffic/transportation analysis.

Cost: \$246,600.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	KEITH	Pompano Beach, FL	Owner's Representative, Civil, CM/PM, Survey, LA

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 6.				
21. TITLE AND LOCATION (<i>City and State</i>) Port Everglades Bulkhead Replacement (Fort Lauderdale, FL)		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>if applicable</i>)</td> </tr> <tr> <td>2024</td> <td></td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION (<i>if applicable</i>)	2024	
PROFESSIONAL SERVICES	CONSTRUCTION (<i>if applicable</i>)					
2024						
23. PROJECT OWNER'S INFORMATION						
a. PROJECT OWNER TY Lin International	b. POINT OF CONTACT NAME Max Fajardo	c. POINT OF CONTACT TELEPHONE NUMBER 954-308-3368				
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (<i>include scope, size and cost</i>)						



As a subconsultant to TY Lin International, the KEITH Team provided professional land surveying services, subsurface utility engineering, utility coordination, and landscape architectural services pursuant to the Port Everglades Master Plan. The goal of the project is to construct new seawall and bulkhead walls to replace existing, old walls. The projects included in Group One include the North Seawall of the Ports Entrance Channel, the bulkheads along Northport Berths 1, 2, and 3, Berths 7, 8, and 8A, and the bulkheads along Midport Berths 16, 17, 18, 21, and 29.

Cost: \$550,890.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	KEITH	Pompano Beach, FL	SUE, UC, Survey, LA

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <small>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)</small>		20. EXAMPLE PROJECT KEY NUMBER 7.				
21. TITLE AND LOCATION <i>(City and State)</i> FLL Stormwater Improvements - Ravenswood Interconnection (Fort Lauderdale, FL)		22. YEAR COMPLETED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">PROFESSIONAL SERVICES</td> <td style="width: 50%; padding: 5px;">CONSTRUCTION <i>(if applicable)</i></td> </tr> <tr> <td style="text-align: center; padding: 5px;">2024</td> <td style="padding: 5px;"></td> </tr> </table>	PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>	2024	
PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>					
2024						
23. PROJECT OWNER'S INFORMATION						
a. PROJECT OWNER Broward County Aviation Department	b. POINT OF CONTACT NAME Carlos Hernandez	c. POINT OF CONTACT TELEPHONE NUMBER 954-359-6106 cahernandez@broward.org				
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(include scope, size and cost)</i>						



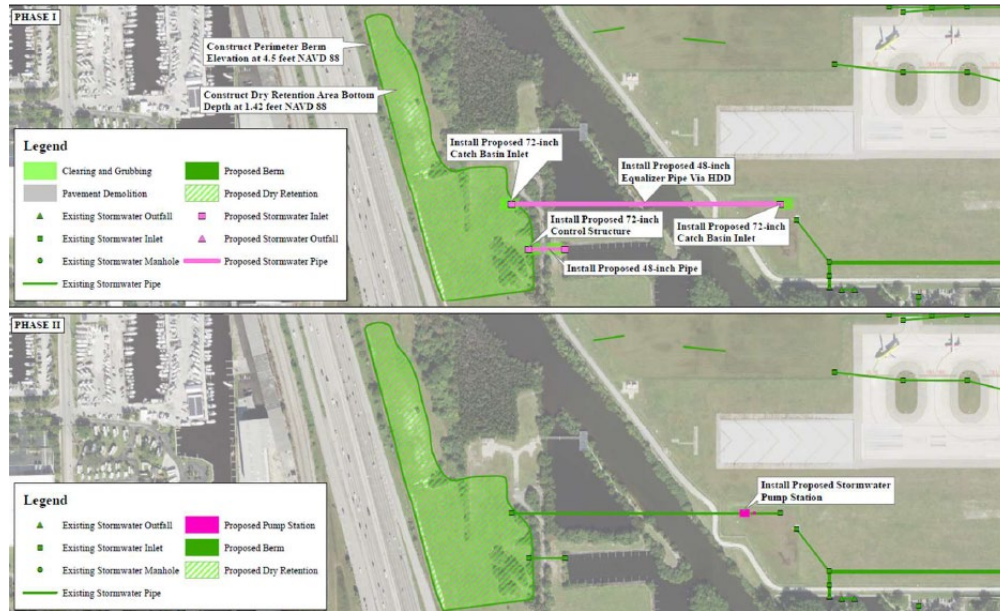
KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The project encompasses a comprehensive scope of tasks aimed at enhancing the existing drainage infrastructure by connecting the Northern and Ravenswood Drainage Basins at FLL Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Ravenswood Interconnection.

Cost: \$833,290.06

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	KEITH	Pompano Beach, FL	SUE, Civil, Survey

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 8.
21. TITLE AND LOCATION (City and State) FLL Stormwater Improvements - Hilton Parcel (Fort Lauderdale, FL)		22. YEAR COMPLETED PROFESSIONAL SERVICES 2024 - Ongoing CONSTRUCTION (if applicable)
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Broward County Aviation Department	b. POINT OF CONTACT NAME Carlos Hernandez	c. POINT OF CONTACT TELEPHONE NUMBER 954-359-6106 cahernandez@broward.org
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size and cost)		



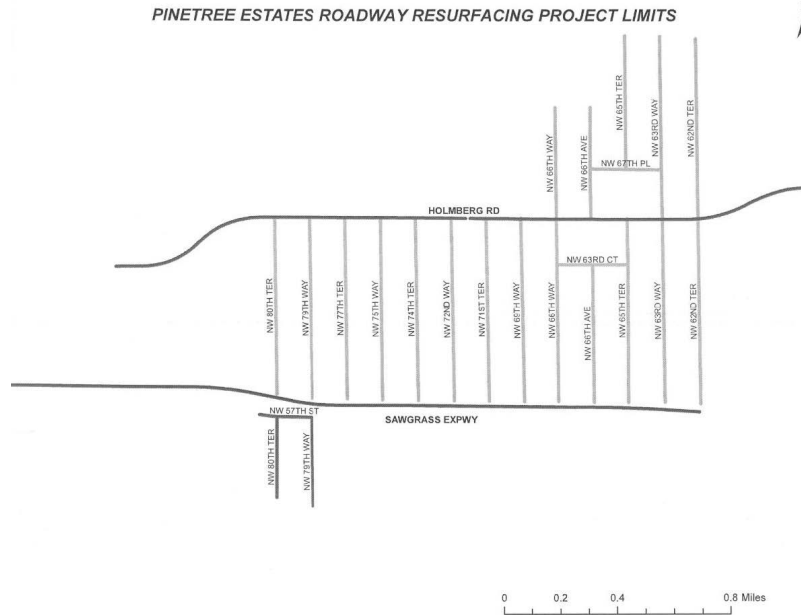
KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The Hilton Parcel Interconnection project involves the creation of a new retention area, complemented by the installation of a proposed 48" pipe connection utilizing Horizontal Directional Drilling (HDD) to span the Dania cutoff canal and interconnect two basins. Additionally, a discharge mechanism through another 48" pipe south of the HDD equalizer pipe will be established. The project also includes the installation of a new submerged stormwater pump to supplement flows with the anticipated rise in ground water elevation. Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Hilton Parcel.

Cost: \$683,308.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	KEITH	Pompano Beach, FL	SUE, Civil, Survey

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 9.
21. TITLE AND LOCATION (<i>City and State</i>)		22. YEAR COMPLETED
Pinetree Estates Roadway Resurfacing (Parkland, FL)		PROFESSIONAL SERVICES
		CONSTRUCTION (<i>if applicable</i>)
		2024 - Ongoing
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Parkland	Richard Biagini, P.E.	954.757.4171 rbiagini@cityofparkland.org
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (<i>include scope, size and cost</i>)		



KEITH is assisting the Client with a KEITH Access project that includes the rehabilitation of a 12-mile-long roadway network. KEITH provides surveying, engineering, and construction administration services. KEITH will provide comprehensive construction administration services, including inspections, meeting attendance, pay estimate reviews, and public outreach support. KEITH will also conduct mobile scanning and LiDAR capture for initial and final surveys, prepare civil engineering plans for guardrail and signage replacement, and ensure construction integrity through observation and certification. Additionally, KEITH will review as-built plans, participate in final inspections, issue clarifications, and prepare final certifications for permitting agencies, ensuring all work complies with approved plans and specifications. This project will contribute to a better quality of life for the community and a more efficient and sustainable infrastructure.

Cost: \$210,120.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	KEITH	Pompano Beach, FL	Construction Administration, Survey, Civil

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete on Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 10.
21. TITLE AND LOCATION (<i>City and State</i>)		22. YEAR COMPLETED
Owner's Rep Services for Annex Building Addition (<i>Plantation, FL</i>)		PROFESSIONAL SERVICES
		CONSTRUCTION (<i>if applicable</i>)
		2022-Ongoing
		Ongoing
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Plantation	Jim Borrelli	954-513-3507 jborrelli@plantation.org
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (<i>include scope, size and cost</i>)		



KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH provides services to the Client including Owner's Representation, survey/SUE, planning, civil and traffic engineering, and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out.

Cost: \$69,774.00

125. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (<i>City and State</i>)	(3) ROLE
	KEITH	Pompano Beach, FL	Owner's Rep, Civil, Traffic, Survey, SUE

REFERENCES

City of Plantation

Jim Borrelli - Project Manager II
JBorrelli@plantation.org | 954.513.3507
401 Northwest 70th Terrace Plantation, Florida 33317

Dates of Services: 2022-Ongoing

Scope of Work: KEITH is assisting the City of Plantation in developing a new one-story annex building. **KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management.**



Town of Surfside

Andre Eugent, MSCM - Capital Improvement Projects Director
aeugent@townofsurfsidefl.gov | 305.861.4863 ext 305
9293 Harding Avenue, Surfside, Florida 33154

Dates of Services: 2022-Ongoing

Scope of Work: KEITH evaluated the stormwater drainage on Abbott Avenue and prepared a report with solutions to fix ponding and standing water. **KEITH provided survey, SUE, civil engineering, FDOT coordination, bidding assistance, and construction program management services to the Client. KEITH assisted with securing a 2022 FDEP Flooding and Sea Level Resiliency Grant to fund the project.**

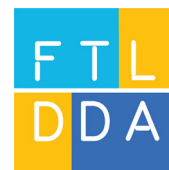


City of Fort Lauderdale - Downtown Development Authority

Jenni Morejon - Executive Director
jenni@ddaftl.org | 954.463.6574
101 Northeast 3rd Avenue, Suite 250, Fort Lauderdale, FL 33301

Dates of Services: 2023-Ongoing

Scope of Work: **KEITH is providing owner's representation and construction engineering inspection services to deliver the design of the Huizenga Park project.** The park is envisioned to include a series of uniquely designed spaces intended to transform downtown Fort Lauderdale into an outdoor living room, dining room, and backyard all in one.



City of Pompano Beach

Fernand Thony, PE - Go Bond Director
Fernand.Thony@copbfl.com | 954.786.7923
100 West Atlantic Boulevard, Pompano Beach, FL 33060

Dates of Services: 2019-Ongoing

Scope of Work: KEITH, as subconsultant to Kimely-Horn, is assisting the Client in developing a KEITH Access project including a transformative new road project to realign Atlantic Boulevard and create a signature entrance to the heart of the City of Pompano Beach. **KEITH provides services to the Client including survey/SUE, and Construction Administration and Inspection Services.**



City of Pompano Beach

Gary Eagle - Project Engineer
gary.eagle@copbfl.com | 954-786-5521
100 West Atlantic Boulevard, Pompano Beach, FL 33060

Dates of Services: 2018-2024

Scope of Work: KEITH assisted the Client in the development of a KEITH Water project that included low elevation in this high-end neighborhood where the groundwater is very close to the surface and the existing drainage system consisted of sporadic drainage structures, undersized pipes, and roadside swales. **KEITH provided services to the Client including civil engineering, landscape architecture, survey, and CEI** to fulfill the City's directive to add drainage structures, replace existing drainage structures, and reconstruct roadside swales without disturbing improvements the homeowners constructed in the City's right-of-way.



OUR SUBCONSULTANTS



THE MERCHANT STRATEGY

THE MERCHANT STRATEGY, INC.

SERVICES: PUBLIC INVOLVEMENT AND GRANT MANAGEMENT

The Merchant Strategy, Inc. (TMS) is a woman owned small business owned and operated by the company president, Sharon Merchant, a former State Representative, and lifelong resident of Palm Beach County. She provides the essential skills, relationships, and experience to help clients communicate effectively, build support, and cut through government red tape. TMS offers extensive expertise in public involvement, government/community relations, crisis management, social media, and media relations. The team's client list combines services to city and county governments, non-profit agencies, industry leaders in transportation, architecture, engineering, construction, health care, education, environmental services, and utilities.



TIERRA SOUTH FLORIDA, INC. D/B/A TSFGEO

SERVICES: GEOTECHNICAL ENGINEERING

Tierra South Florida, Inc. d/b/a TSFGEO, is a full-service consulting Geotechnical Engineering, Construction Materials Testing, and Inspections firm with capabilities to provide test borings, engineering analyses and reports, AutoCAD and MicroStation plan sheets, laboratory soils testing, and construction engineering inspection services. TSFGEO is committed to providing quality, responsive service, establishing a reputation for sound approaches and professional competence in a wide range of technically demanding areas. TSFGEO provides threshold/special inspection and roofing inspection services. TSFGEO is a certified Disadvantaged Business Enterprise (DBE) with the Florida Department of Transportation and a certified Small Business Enterprise (SBE) with the SFWMD, the City of WPB, and Pinellas County. Their main office is in West Palm Beach, Florida with branch offices in Miami Lakes, Tampa, and Orlando, Florida.

PROJECT COLLABORATION

Effective collaboration with subconsultant teams enhances project outcomes by fostering clear communication, defined roles, and coordinated efforts.



PROJECTS

- City of Delray Beach: Pompey Park Recreation Center
- City of Boca Raton: General Engineering Contract
- City of Boca Raton: Architecture & Landscape Design Continuing Contract



PROJECTS

- City of Delray Beach: Pompey Park Recreation Center
- Block 57/Young Circle
- BCAD Terminal 5 Construction Engineering Inspection Services
- FLL Intermodal Center Survey & Geotechnical Services



Teamwork



Partnership



Synergy



Communication

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS OF EXPERIENCE	
Alex Lazowick, PE, PMP, ENV SP		Principal-in-Charge		a. TOTAL 16 years	b. WITH CURRENT FIRM 14 years
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, University of North Florida, 2010			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) 78625, Professional Engineer, Florida; 2554175, Project Management Professional; Envision Sustainability Professional		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Engineering Society (FES) Member; American Society of Civil Engineering (ASCE) Member; BIM Smart Foundation Member; Parkland Advisory Board Member; Planning and Zoning Advisory Board Member					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Hillsboro Shores Drainage Improvements (Pompano Beach, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2018-2024 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Civil Engineer. KEITH assisted the Client in the development of a KEITH Water project that included low elevation in this high-end neighborhood where the groundwater is very close to the surface and the existing drainage system consisted of sporadic drainage structures, undersized pipes, and roadside swales. KEITH provided services to the Client including civil engineering, landscape architecture, and survey to fulfill the City's directive to add drainage structures, replace existing drainage structures, and reconstruct roadside swales without disturbing improvements the homeowners constructed in the City's right-of-way. KEITH conducted site visits and inspections to determine areas available for improvement. Engineering plans were created to improve drainage systems while minimizing impacts and topographic surveying included horizontal designation and location. Arborist services, public outreach, preliminary civil design, design development, and construction administration were included to provide a solution to the concerns of the community.		<input checked="" type="checkbox"/> Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) FLL Stormwater Improvements - Ravenswood (Fort Lauderdale, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The project encompasses a comprehensive scope of tasks aimed at enhancing the existing drainage infrastructure by connecting the Northern and Ravenswood Drainage Basins at FLL Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Ravenswood Interconnection.		<input checked="" type="checkbox"/> Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) Port Everglades Bulkhead Replacement (Fort Lauderdale, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge. As a subconsultant to TY Lin International, the KEITH Team provided professional land surveying services, subsurface utility engineering, utility coordination, and landscape architectural services pursuant to the Port Everglades Master Plan. The goal of the project is to construct new seawall and bulkhead walls to replace existing, old walls. The projects included in Group One include the North Seawall of the Ports Entrance Channel, the bulkheads along Northport Berths 1, 2, and 3, Berths 7, 8, and 8A, and the bulkheads along Midport Berths 16, 17, 18, 21, and 29.		<input checked="" type="checkbox"/> Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) FLL Stormwater Improvements - Hilton Parcel (Fort Lauderdale, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024 CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The Hilton Parcel Interconnection project involves the creation of a new retention area, complemented by the installation of a proposed 48" pipe connection utilizing Horizontal Directional Drilling (HDD) to span the Dania cutoff canal and interconnect two basins. Additionally, a discharge mechanism through another 48" pipe south of the HDD equalizer pipe will be established. The project also includes the installation of a new submerged stormwater pump to supplement flows with the anticipated rise in ground water elevation. Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Ravenswood Interconnection.		<input checked="" type="checkbox"/> Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State) Pine Tree Estates Roadway (Parkland, FL)		(2) YEAR COMPLETED PROFESSIONAL SERVICES 2024-Ongoing CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Principal-in-Charge. KEITH is assisting the Client with a KEITH Access project that includes the rehabilitation of a 12-mile-long roadway network. KEITH provides surveying, engineering, and construction administration services. KEITH will provide comprehensive construction administration services, including inspections, pay estimate reviews, and public outreach. KEITH will conduct mobile scanning and LiDAR capture for initial and final surveys, prepare civil engineering plans for guardrail and signage replacement, and ensure construction integrity through observation and certification. KEITH will review as-built plans, participate in final inspections, issue clarifications, and prepare final certifications for permitting agencies, ensuring all work complies with approved plans and specifications.		<input checked="" type="checkbox"/> Check if project performed with current firm		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Michael Cartossa, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS OF EXPERIENCE <table style="width: 100%;"> <tr> <td style="width: 50%;">a. TOTAL</td> <td style="width: 50%;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">13 years</td> <td style="text-align: center;">9 years</td> </tr> </table>	a. TOTAL	b. WITH CURRENT FIRM	13 years	9 years	
a. TOTAL	b. WITH CURRENT FIRM						
13 years	9 years						
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida							
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, Florida Atlantic University, 2012		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) 99718, Professional Engineer, Florida					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)							

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE
a.	Owner's Rep Services for Annex Building Addition (Plantation, FL)	PROFESSIONAL SERVICES 2022-Ongoing	<input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH provides services to the Client including owner's representation and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out. The finished facility will provide a valuable asset for the safety and stability of the community.
b.	FLL Stormwater Improvements - Hilton Parcel (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024	<input checked="" type="checkbox"/> Check if project performed with current firm Civil Engineer. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The Hilton Parcel Interconnection project involves the creation of a new retention area, complemented by the installation of a proposed 48" pipe connection utilizing Horizontal Directional Drilling (HDD) to span the Dania cutoff canal and interconnect two basins. Additionally, a discharge mechanism through another 48" pipe south of the HDD equalizer pipe will be established. The project also includes the installation of a new submerged stormwater pump to supplement flows with the anticipated rise in ground water elevation. Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all engineering design services and utility coordination to facilitate the required stormwater improvements.
c.	FLL Stormwater Improvements – Ravenswood Interconnection (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024	<input checked="" type="checkbox"/> Check if project performed with current firm Civil Engineer. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The project encompasses a comprehensive scope of tasks aimed at enhancing the existing drainage infrastructure by connecting the Northern and Ravenswood Drainage Basins at FLL Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Ravenswood Interconnection.
d.	Abbott Avenue Drainage (Surfside, FL)	PROFESSIONAL SERVICES 2022	<input checked="" type="checkbox"/> Check if project performed with current firm Civil Engineer. KEITH assisted the Client in developing a KEITH Access project that included Phase I and Phase II relating to drainage improvements on Abbott Avenue between 90th Street and 96th Street. KEITH provided services including civil engineering and utility coordination. The KEITH Team assisted the Client in evaluation and assessment of existing stormwater drainage conditions, preparation of reports including ICPR models and calculations for seven improvement options, construction cost estimates, presentation of conclusions for selection of the best and most cost-effective solution, evaluation of existing land use development codes, stormwater ordinances, and MS-4 reporting with recommendations and ordinance revisions for compliance and exceedance of federal, state, and local requirements. The KEITH Team has performed evaluations on sea level rise, surge, and resilient infrastructure integrated with the Town's vulnerability assessment. In Phase II, KEITH is assisted in the development of construction documents and permit processing as early regulatory meetings were scheduled to minimize risk and changes as a result of permitting by taking advantage of pre-application meetings. KEITH assisted in securing a 2022 FDEP Flooding and Sea Level Resiliency Grant to cover most of the estimated construction costs.
e.	Pine Tree Estates Roadway (Parkland, FL)	PROFESSIONAL SERVICES 2024-Ongoing	<input checked="" type="checkbox"/> Check if project performed with current firm Civil Engineer. KEITH is assisting the Client with a KEITH Access project that includes the rehabilitation of a 12-mile-long roadway network. KEITH provides surveying, engineering, and construction administration services. KEITH will provide comprehensive construction administration services, including inspections, meeting attendance, pay estimate reviews, and public outreach support. KEITH will also conduct mobile scanning and LiDAR capture for initial and final surveys, prepare civil engineering plans for guardrail and signage replacement, and ensure construction integrity through observation and certification. Additionally, KEITH will review as-built plans, participate in final inspections, issue clarifications, and prepare final certifications for permitting agencies, ensuring all work complies with approved plans and specifications.

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Thomas Green, PE	13. ROLE IN THIS CONTRACT QA/QC Officer	14. YEARS OF EXPERIENCE	
		a. TOTAL 22 years	b. WITH CURRENT FIRM 2 years
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, University of Florida, 2003		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) 67558, Professional Engineer, Florida	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Owner's Representative Services for Pompey Park Recreation Center (Delray Beach, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. KEITH is assisting the Client with a KEITH Play project including owner's representation and construction engineering inspection services to deliver the design of the Pompey Park Recreation Center. This project includes a two-story 54,191 square foot recreation center building, family pool, competition pool and bleachers, pool cabanas, three (3) baseball fields (one new, two updated) and associated dugouts, batting cages and warm up areas, a civic lawn, shelters and restrooms, two (2) full-court and one (1) half-court basketball courts, shade structures, fitness and playground areas, hardscape, landscape surrounding all facilities, and surface parking surrounding the site.		
b.	Owner's Representative Services for Huizenga Park (Fort Lauderdale, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Task Manager. KEITH is assisting the Client with a KEITH Play project including owner's representation and construction engineering inspection services to deliver the design of the Huizenga Park project. The park is envisioned to include a series of uniquely designed spaces intended to transform downtown Fort Lauderdale into an outdoor living room, dining room, and backyard all in one. The KEITH Team is assisting the Client in a drawings and project audit involving the full transdisciplinary team including value design/engineering, constructability, programing, operations/maintenance and potential errors/omissions/risks. Disciplines and services studied during Master Plan phase include: site planning and permitting analysis, civil engineering analysis, landscape architecture including arborist analysis, and traffic/transportation analysis.		
c.	Pinetree Estates Roadway Resurfacing (Parkland, FL)	PROFESSIONAL SERVICES 2024-Ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. KEITH is assisting the Client with a KEITH Access project that includes the rehabilitation of a 12-mile-long roadway network. KEITH provides surveying, engineering, and construction administration services. KEITH will provide comprehensive construction administration services, including inspections, meeting attendance, pay estimate reviews, and public outreach support. KEITH will also conduct mobile scanning and LiDAR capture for initial and final surveys, prepare civil engineering plans for guardrail and signage replacement, and ensure construction integrity through observation and certification. Additionally, KEITH will review as-built plans, participate in final inspections, issue clarifications, and prepare final certifications for permitting agencies, ensuring all work complies with approved plans and specifications.		
d.	DC Alexander Park (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2018-2022	CONSTRUCTION (If applicable) 2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Senior Project Manager. This high-profile community project consists of roadway, hardscape, landscape, and utility improvements, and the goal is to activate the park. Tom assisted in the solicitation, bidding, contracting, and procurement of professional design consultants and construction managers. He directed and assisted in the design and specification of the project and coordinated the design with internal and external project stakeholders. \$9,000,000.00 construction budget and \$600,000.00 design contract. Project delivery method is design-bid-build. KEITH is assisting in developing a project that includes the visioning and redevelopment of an oceanfront park nestled in a unique 1+ acre spot on Fort Lauderdale's beachfront near the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. KEITH is providing services including survey/SUE, planning, civil and traffic engineering, landscape architecture, and construction observation. KEITH assisted the Client with public engagement, turtle-compliant lighting, carefully planned stormwater infrastructure, and shoreline habitat analysis, resulting in a design that reflects and embraces the social and economic needs of the community.		
e.	Las Olas Boulevard Corridor Improvements (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Project Manager. This City of Fort Lauderdale Community Redevelopment Agency project delivery method is construction manager at risk. Project consists of a new parking garage, new parks, roadway, landscaping, and utility improvements. Tom assisted in the solicitation, bidding, contracting, and procurement of professional design consultants and construction managers. He directed and assisted in the design and specification of the project and coordinated the design with internal and external project stakeholders. \$52,000,000.00 construction contract and \$5,000,000.00 design contract.		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS OF EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM

Jonathan Weymouth, PE

Construction
Administration

35 years

14 years

15. FIRM NAME AND LOCATION (City and State)

KEITH, West Palm Beach, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION)

B.S. Architectural Engineering, University of Miami, 1990

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

52802, Professional Engineer, Florida

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Abbott Avenue Drainage (Surfside, Florida)	2022	
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Construction Project Manager. KEITH assisted the Client in developing a KEITH Access project that included Phase I and Phase II relating to drainage improvements on Abbott Avenue between 90th Street and 96th Street. KEITH provided services including civil engineering and utility coordination. The KEITH Team assisted the Client in evaluation and assessment of existing stormwater drainage conditions, preparation of reports including ICPR models and calculations for seven improvement options, construction cost estimates, presentation of conclusions for selection of the best and most cost-effective solution, evaluation of existing land use development codes, stormwater ordinances, and MS-4 reporting with recommendations and ordinance revisions for compliance and exceedance of federal, state, and local requirements. The KEITH Team has performed evaluations on sea level rise, surge, and resilient infrastructure integrated with the Town's vulnerability assessment. In Phase II, KEITH is assisted in the development of construction documents and permit processing as early regulatory meetings were scheduled to minimize risk and changes as a result of permitting by taking advantage of pre-application meetings. KEITH assisted in securing a 2022 FDEP Flooding and Sea Level Resiliency Grant to cover most of the estimated construction costs.</p>		
b.	Dixie Highway and Atlantic Boulevard (Pompano Beach, Florida)		
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Construction Administration. KEITH, as subconsultant to Kimely-Horn, is assisting the Client in developing a KEITH Access project including a transformative new road project to realign Atlantic Boulevard and create a signature entrance to the heart of the City of Pompano Beach. KEITH provides services to the Client including survey/SUE, and CEI. The KEITH Team is assisting the Client in updating topographic and right-of-way surveys to show all surface features, such as roadways, medians, curbing, sidewalks, driveways, surface utilities, and traffic striping within the scope limits, SUE record research and location services, construction observation, and inspection following FDOT criteria. Improvements to the Atlantic Boulevard and Dixie Highway corridor are the result of a successful collaboration with FDOT to acquire Dixie Highway in its entirety through the City. FDOT transferred almost \$5 million in funding to the City, money already designated for their resurfacing of Dixie Highway. Inspired to create a safer, more walkable city, Pompano Beach's plan will become the foundation for its new Downtown community.</p>		
c.	Owner's Rep Services for Annex Building Addition (Plantation, FL)	2022-Ongoing	
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Construction Representative. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH provides services to the Client including owner's representation and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out. The finished facility will provide a valuable asset for the safety and stability of the community.</p>		
d.	Bermuda Riviera Water Mains (Fort Lauderdale, Florida)	2021	
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Construction Project Manager. KEITH assisted the Client in developing a KEITH Water project that included improvements and replacement of undersized and deteriorated water mains in the residential neighborhood of Bermuda Riviera. KEITH upgrading the existing 6" diameter water mains one nominal size to 8" diameter, replacing existing 8" water mains with new, and installing fire hydrants, detailed phasing strategies using trenchless technology (pipe bursting/HDD) to minimize disruption of service and damage to private property along the nine dead-end finger streets, and installation of two subaqueous crossings using horizontal directional drill methods required to serve the islands (Fort Royal Isle and Castle Harbor Drive Isle) for the new water services and future utilities. KEITH provided civil engineering, survey/SUE, permitting, bidding support, construction engineering inspection, and construction administration. The KEITH Team assisted in civil design from beginning to completion, topographic survey, SUE designation location services, and permitting with jurisdictional agencies during the design and construction phases, allowing traffic along project limits to remain open and less disruptive to residents. The project brought services up to standard protecting living conditions and property for the community.</p>		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS OF EXPERIENCE	
Jack Hodges, PE	RPR/Resident Compliance Specialist	a. TOTAL 9 years	b. WITH CURRENT FIRM 6 years
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, Florida International University, 2017		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Layne Boulevard Water Main Improvements (Hallandale Beach, FL)	PROFESSIONAL SERVICES 2021-Ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. KEITH, under its continuing services contract with the City of Hallandale Beach, is assisting the Client in implementing the replacement of an 8" water main which was built in the 1960's with a new 4,650-LF 10" water main along Layne Boulevard from Hallandale Beach Boulevard/SR 858 to Holiday Drive. KEITH provides services to the Client including civil engineering, survey/SUE, and construction program management. The KEITH Team is assisting the Client in topographic survey, horizontal designation and locations, subsurface utility engineering conditions and understanding, utility mapping, preliminary engineering design, schematic design, and site plan/DRC, engineering permitting through FDEP and FDOT, Broward County Traffic Engineering Division, City utilities, and Public Works, engineering construction documents, bidding assistance, construction observation, construction engineering inspections, and certifications. Although a portion of the water main replacement will extend into the Golden Isles Safe Neighborhood District (GISND) the city owns and operates all water, wastewater, and stormwater utility infrastructure within the project right-of-way.		
b.	BCAD T5 Construction Engineering Inspection Services (Broward County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. KEITH is assisting the BCAD with a KEITH Access project consisting of a new five-gate terminal facility at FLL Terminal 5. This new facility will have the capacity to accommodate Airplane Design Group III aircraft, as well as one wide body aircraft. Terminal 5 will feature a two-level domestic concourse with public circulation areas, airline ticketing with support spaces, a security screening checkpoint, baggage processing, and retail concession spaces. In addition to the new terminal building, the project will also include the relocation of overnight aircraft parking, a new ramp aircraft parking connection to Concourse G, a hydrant fueling system, a two-level enclosed pedestrian bridge connection to Concourse G, an elevated and enclosed connector bridge to Cypress Garage, improved terminal curb fronts, an improved terminal access roadway system, and the expansion of the existing Ground Transportation Area 4. The KEITH CEI team will report to the PM's QA/QC Manager for administrative and construction documentation, and to the PM's Civil and Building Senior Project Managers for daily field work observations. The team will also provide Quality Assurance Materials Testing (QAMT) and Threshold inspections as needed, according to the plans and specifications.		
c.	Miami International Airport (MIA) Central Base Apron and Utilities (Miami, FL)	PROFESSIONAL SERVICES 2017-2024	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. KEITH, as subconsultant to Atkins North America, assisted the Client in developing a KEITH Access project including complete demolition, reconstruction, and expansion of the Central Base Apron at Miami International Airport. KEITH provided the Client construction engineering and inspection services. The KEITH Team assisted the Client in the demolition and restoration of the north terminal gate area, demolition of the bridge over the canal, demolition of the underground utilities in the area, demolition and reconstruction of full-strength concrete and asphalt pavement, large scale installation of reinforced concrete piping, manholes, grit chambers, trench drains, and box culverts, as well as the demolition and installation of high mast lighting for the apron. Phasing and maintenance of aircraft traffic were key elements. By completing this project KEITH was able to demonstrate to Miami-Dade Aviation Department that it is a valuable partner that provides successful services in the coordination, documentation, and completion of large-scale construction projects.		
d.	Pompano Beach Parking Garage D/B (Pompano Beach, FL)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Construction Inspector. The Pompano Beach Pier Parking Garage is located at the southeast corner of North Ocean Blvd. (SR- A1A) and NE 3rd Street. The parking garage includes five stories, 625 parking spaces, speed ramp to facilitate access to higher levels of the garage and some retail space on the ground level fronting NE 3rd Street and the new Pier Street. KEITH was responsible for planning, survey, utility coordination/investigation, civil engineering, landscape design, permitting, and construction inspection of the project. Our professional services included extensive community and municipal outreach, complete topographic and boundary surveying, utility investigation of all public and private utilities within and adjacent to the project limits, complete civil design to adequately provide water/fire/sanitary sewer service and stormwater management design/grading of the site to ensure compliance with recently changed federal/state and local criteria, full landscape and irrigation design, permitting through all jurisdictional agencies and construction inspection and certification services.		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Steve High	13. ROLE IN THIS CONTRACT Resident Project Representative	14. YEARS OF EXPERIENCE <table border="1"> <tr> <td data-bbox="993 151 1279 231"> a. TOTAL 52 years </td> <td data-bbox="1279 151 1589 231"> b. WITH CURRENT FIRM 17 years </td> </tr> </table>		a. TOTAL 52 years	b. WITH CURRENT FIRM 17 years
a. TOTAL 52 years	b. WITH CURRENT FIRM 17 years				
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) Courses Completed, Broward College Courses Completed, Palm Beach College		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED							
Lauderdale Marine Center River Bend East Modifications (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) 2021						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm								
<p>a. Inspector. KEITH assisted the Client in developing a KEITH Life project that included overall River Bend site plan modifications and improvements within the River Bend property. KEITH provided services to the Client including civil engineering, survey/SUE, landscape architecture, planning, permitting, CEI, and construction administration, observation, and certification. The KEITH Team assisted the Client with project coordination, site plan coordination and processing, preparation of a series of plats, as-built surveys, fire/domestic water extension, design of 45' wide paved cross connection between River Bend Marina and Lauderdale Marine Center, impact analysis of a pre-cast wall on existing plantings, construction documentation including water distribution and sanitary sewer system design and permitting, a stormwater pollution prevention plan, a signage and pavement markings plan, preparation and submittal of permit applications with required agencies including Broward County Health Department, City of Fort Lauderdale, Broward County Environmental Protection and Growth Management Department, Florida Department of Environmental Protection, and Army Corps of Engineers. Construction observation through final certification was provided along with a tree inventory, appraisal, and disposition plan, landscape and irrigation plans, and landscape construction observation. The project was part of the rapid evolution and expansion of the largest boat repair facility in South Florida.</p>								
<table border="1"> <tr> <th data-bbox="73 913 993 945">(1) TITLE AND LOCATION (City and State)</th> <th colspan="2" data-bbox="993 913 1589 945">(2) YEAR COMPLETED</th> </tr> <tr> <td data-bbox="73 945 993 997"> Owner's Rep Services for Annex Building Addition (Plantation, FL) </td> <td data-bbox="993 945 1279 997"> PROFESSIONAL SERVICES 2022 </td> <td data-bbox="1279 945 1589 997"> CONSTRUCTION (If applicable) Ongoing </td> </tr> </table>			(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		Owner's Rep Services for Annex Building Addition (Plantation, FL)	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED							
Owner's Rep Services for Annex Building Addition (Plantation, FL)	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm								
<p>b. Inspector. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH provides services to the Client including owner's representation and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out. The finished facility will provide a valuable asset for the safety and stability of the community.</p>								
<table border="1"> <tr> <th data-bbox="73 1176 993 1207">(1) TITLE AND LOCATION (City and State)</th> <th colspan="2" data-bbox="993 1176 1589 1207">(2) YEAR COMPLETED</th> </tr> <tr> <td data-bbox="73 1207 993 1260"> CEI Services for SR 7 Median Enhancement (Coconut Creek, FL) </td> <td data-bbox="993 1207 1279 1260"> PROFESSIONAL SERVICES 2020 </td> <td data-bbox="1279 1207 1589 1260"> CONSTRUCTION (If applicable) 2021 </td> </tr> </table>			(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		CEI Services for SR 7 Median Enhancement (Coconut Creek, FL)	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2021
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED							
CEI Services for SR 7 Median Enhancement (Coconut Creek, FL)	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) 2021						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm								
<p>c. Inspector. Under our continuing services contract for the City of Coconut Creek and under an FDOT LAP-awarded grant, the KEITH Team was retained to provide construction engineering inspection (CEI) service for a median restoration project from south of the Sawgrass Expressway to Cullum Road, approximately one mile in length. The project involved adding irrigation to water new trees, shrubs and sod, as well as the addition of pavers in some areas. The construction contract duration was scheduled for six (6) months. KEITH is a prequalified CEI provider by FDOT.</p>								
<table border="1"> <tr> <th data-bbox="73 1449 993 1480">(1) TITLE AND LOCATION (City and State)</th> <th colspan="2" data-bbox="993 1449 1589 1480">(2) YEAR COMPLETED</th> </tr> <tr> <td data-bbox="73 1480 993 1533"> Dixie Highway and Atlantic Boulevard (Pompano Beach, FL) </td> <td data-bbox="993 1480 1279 1533"> PROFESSIONAL SERVICES 2019 </td> <td data-bbox="1279 1480 1589 1533"> CONSTRUCTION (If applicable) Ongoing </td> </tr> </table>			(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED		Dixie Highway and Atlantic Boulevard (Pompano Beach, FL)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) Ongoing
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED							
Dixie Highway and Atlantic Boulevard (Pompano Beach, FL)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) Ongoing						
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm								
<p>d. Inspector. KEITH, as subconsultant to Kimely-Horn, is assisting the Client in developing a KEITH Access project including a transformative new road project to realign Atlantic Boulevard and create a signature entrance to the heart of the City of Pompano Beach. KEITH provides services to the Client including survey/SUE, and CEI. The KEITH Team is assisting the Client in updating topographic and right-of-way surveys to show all surface features, such as roadways, medians, curbing, sidewalks, driveways, surface utilities, and traffic striping within the scope limits, SUE record research and location services, construction observation, and inspection following FDOT criteria. Also, KEITH is responsible for CEI Services for all three phases of this project. Most recently successfully completing Phase I. All CEI services follow FDOT criteria. The improvements to Atlantic Boulevard and Dixie Highway corridor are the result of a successful collaboration with FDOT to acquire Dixie Highway in its entirety through the City. FDOT transferred almost \$5 million in funding to the City, money already designated for their resurfacing of Dixie Highway. Inspired to create a safer, more walkable city, Pompano Beach's plan will become the foundation for its new Downtown community.</p>								

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Morris Smith, Jr.	13. ROLE IN THIS CONTRACT Inspector	14. YEARS OF EXPERIENCE a. TOTAL 24 years	b. WITH CURRENT FIRM 22 years
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Business Administration, Florida Memorial College, 2000		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Pompano Beach MLK Boulevard Improvements (Pompano Beach, FL)	PROFESSIONAL SERVICES 2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. The Pompano Beach Northwest Community Redevelopment Agency (CRA) wanted to enhance the area along Martin Luther King Blvd between I-95 and Dixie Hwy. This area was part of the CRA's overall master plan known as the "Downtown Pompano Connectivity Plan". Improvements included multi-modal (pedestrian/bicycle/transit) friendly streetscape with landscape/hardscape beautification features along MLK Blvd, including special pavement materials, new pedestrian-level and roadway decorative lighting, streetscape furnishings, utility adjustments (including undergrounding overhead lines), and drainage, utility, and roadway improvements. KEITH, under a continuing services agreement, assembled a multi-disciplinary team to complete all design aspects. As the Lead/Prime consultant, KEITH was responsible for overall team management, engineering, permitting, planning, surveying, public consensus, and construction management. After the design was complete, the CRA split the project into two construction phases due to budgeting restraints. Phase 1 included Dixie Hwy to NW 6th Ave, and Phase 2 was I-95 to NW 6th Ave. Phase 2 was fully designed and permitted by KEITH.		
b.	BCAD T5 Construction Engineering Inspection Services (Fort Lauderdale, FL)	PROFESSIONAL SERVICES Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. KEITH is assisting Broward County Aviation Department (BCAD) with a KEITH Access project consisting of a new five-gate terminal facility at FLL Terminal 5. This new facility will have the capacity to accommodate Airplane Design Group III aircraft, as well as one wide body aircraft. Terminal 5 will feature a two-level domestic concourse with public circulation areas, airline ticketing with support spaces, a security screening checkpoint, baggage processing, and retail concession spaces. In addition to the new terminal building, the project will also include the relocation of overnight aircraft parking, a new ramp aircraft parking connection to Concourse G, a hydrant fueling system, a two-level enclosed pedestrian bridge, an elevated and enclosed connector bridge to Cypress Garage, improved terminal curb fronts, an improved terminal access roadway system, and the expansion of the existing Ground Transportation Area 4.		
c.	BCWWS KA17-11 District 3A STEP Area 3A-N (Hollywood, FL)	PROFESSIONAL SERVICES 2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. As a part of KEITH's continuing services contract with Broward County Water Wastewater Services (BCWWS), KEITH provided professional services for this KEITH Water project relating to the potential elimination of 36 existing septic tanks within a residential neighborhood in BCWWS District 3A Area 3A-N as part of the Septic Tank Elimination Program (STEP). The project is generally located on Stirling Road, SW 32nd Terrace, and SW 33rd Avenue in the City of Hollywood. KEITH provided the Client survey/SUE, landscape architecture, and civil engineering services. The project consisted of the construction of approximately 3,300-LF of gravity sewer, 1,400-LF of sanitary sewer force main, relocation of 50-LF of water main, and a lift station. A Lift Station Calculations Report was prepared for the design of the sanitary sewer force main and lift station. KEITH was also responsible for the construction phase services for this project. This includes the review of shop drawings, as-builts, testing, and daily site inspections in accordance with the applicable permit conditions required to complete the utilities certification process and close-out.		
d.	Fort Lauderdale-Hollywood International Airport (FLL) North Perimeter Road Water Main Extension (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. KEITH, under our continuing services agreement with the County for Fort Lauderdale-Hollywood International and North Perry Airports Utilities and Pavement Projects, assisted the Client in developing a KEITH Access project that included running a new water main line along N Perimeter Road, under the I-595 overpass, and through the Fixed-base Operator (FBO) parking area. KEITH provided services to the Client including civil engineering, survey/SUE, and construction management. The KEITH Team assisted the Client in installation of water main spanning over two miles in length consisting of 9,800-LF of 12" water main and 450-LF of 8" potable water main interconnect lines, 550-LF of re-routed 6" force main, abandonment of the BCAD fire service connection to Fort Lauderdale's system and reconnection to the new 12" main, full MOT plan as part of the approximately 300' of main installation per day. The MOT plan evolved daily throughout the 2-mile route including lane closures near an intersection. The project successfully connected to the East Perimeter Road Water Main Extension, completed in 2015, and to an existing water main near the northwest corner of the airport maximizing safety and serviceability at this Tier One airport. There was ultimately over 9,800-LF of 12-inch and 450-LF of 8-inch water main installed with this project. KEITH services include civil, survey, subsurface utility engineering, and construction management.		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME Katerina Mundy	13. ROLE IN THIS CONTRACT Document Control / Change Management	14. YEARS OF EXPERIENCE	
		a. TOTAL 29 years	b. WITH CURRENT FIRM 19 years
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) A.S. Culinary Arts, Art Institute of Fort Lauderdale		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Construction Project Management Services for Terminal 4 Gate Replacement at Fort Lauderdale-Hollywood International Airport (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2017 - 2021	CONSTRUCTION (If applicable) 2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Change Order Engineer for the FLL Airport - Terminal 4 Gate Replacement project, Aircraft Parking Apron project, and Federal Inspection Services (FIS) Reconfiguration and Expansion project. A total estimated construction value of \$447 million. Her responsibilities include preparing and processing Change Orders and Contract Price Element Adjustment Memoranda (CPEAM's); reviewing/updating/preparing Independent Cost Estimates; preparing monthly cash flow forecast reports; preparing monthly financial updates for the Construction Project Management (CPM) report; tracking labor projection throughout duration of the project; assisting/supporting during cost negotiations with prime contractors; providing general administrative support to the Project Controls Manager. Mrs. Mundy prepared the necessary financial documentation, including staffing histogram, organizational chart, and cost matrix to be utilized in the CPM's Amendment negotiations. Mrs. Mundy assisted the Owner in claims resolutions by preparing all pertinent cost documentation, writing position papers and rebuttal papers, and attending formal dispute avoidance panel hearings. Additionally, she developed Cost Management database in Access for all projects to enable the preparation of Change Orders and CPEAM's, thus increasing accuracy and consistency in the cost calculations throughout all projects.		
b.	Fort Lauderdale-Hollywood International Airport Expansion Program (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Contract Administration Specialist. Mrs. Mundy prepared and coordinated approvals for agenda reports, construction and professional service agreements, amendments, work authorizations and final payments; utilized the County's automated information network and county-wide automated construction project tracking and reporting system; reviewed technical and complex construction documents; gathered and analyzed data and prepared written reports on findings.		
c.	Broward County Aviation Department Services (Broward County, FL)	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Document Controls / Project Accountant. Mrs. Mundy oversees contract controls for all BCAD-related projects, including proposals, billing, accounts receivable, accounts payable, contracts, and subconsultant agreements. She also assists the Project Manager for all BCAD-related design contracts in scope and fee development. As the Project Controls Specialist, Mrs. Mundy will oversee the Construction Engineering Inspection services for the Terminal 5 at the Fort Lauderdale-Hollywood International Airport.		
d.	City of Plantation Annex Building Addition (Plantation, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Document Control. KEITH, under its continuing services agreement with the City, is assisting the Client in developing a KEITH Campus project including a new stand-alone one-story annex building consisting of approximately 4,200-GSF. KEITH is providing services to the Client including owner's representation, survey/SUE, planning, civil and traffic engineering, and construction management. The KEITH Team is assisting the Client in architect coordination, permitting, construction value, scheduling, shop drawings, as-builts, field visits, final certifications, and project close-out.		
e.	Owner's Representative Services for Huizenga Park (Fort Lauderdale, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Document Control. KEITH is assisting the Client with a KEITH Play project including owner's representation and construction engineering inspection services to deliver the design of the Huizenga Park project. The park is envisioned to include a series of uniquely designed spaces intended to transform downtown Fort Lauderdale into an outdoor living room, dining room, and backyard all in one. The KEITH Team is assisting the Client in a drawings and project audit involving the full transdisciplinary team including value design/engineering, constructability, programing, operations/maintenance and potential errors/omissions/risks. Disciplines and services studied during Master Plan phase include: site planning and permitting analysis, civil engineering analysis, landscape architecture including arborist analysis, and traffic/transportation analysis.		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Chuck Schramm, PSM	13. ROLE IN THIS CONTRACT Surveyor & Mapper	14. YEARS OF EXPERIENCE	
		a. TOTAL 36 years	b. WITH CURRENT FIRM 1 year
15. FIRM NAME AND LOCATION (City and State) KEITH, West Palm Beach, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Survey and Mapping, University of Florida, 1988 Courses Completed, Florida Institute of Technology, 1984		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) LS5366, Professional Surveyor and Mapper, Florida	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Owner's Representative Services for Huizenga Park (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024-Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Surveyor & Mapper. KEITH is assisting the Client with a KEITH Play project including owner's representation and construction engineering inspection services to deliver the design of the Huizenga Park project. The park is envisioned to include a series of uniquely designed spaces intended to transform downtown Fort Lauderdale into an outdoor living room, dining room, and backyard all in one. The KEITH Team is assisting the Client in a drawings and project audit involving the full transdisciplinary team including value design/engineering, constructability, programing, operations/maintenance and potential errors/omissions/risks. Disciplines and services studied during Master Plan phase include: site planning and permitting analysis, civil engineering analysis, landscape architecture including arborist analysis, and traffic/transportation analysis.		
b.	Port Everglades Bulkhead Replacement (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Surveyor & Mapper. As a subconsultant to TY Lin International, the KEITH Team provided professional land surveying services, subsurface utility engineering, utility coordination, and landscape architectural services pursuant to the Port Everglades Master Plan. The goal of the project is to construct new seawall and bulkhead walls to replace existing, old walls. The projects included in Group One include the North Seawall of the Ports Entrance Channel, the bulkheads along Northport Berths 1, 2, and 3, Berths 7, 8, and 8A, and the bulkheads along Midport Berths 16, 17, 18, 21, and 29.		
c.	FLL Stormwater Improvements - Hilton Parcel (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Surveyor & Mapper. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The Hilton Parcel Interconnection project involves the creation of a new retention area, complemented by the installation of a proposed 48" pipe connection utilizing Horizontal Directional Drilling (HDD) to span the Dania cutoff canal and interconnect two basins. Additionally, a discharge mechanism through another 48" pipe south of the HDD equalizer pipe will be established. The project also includes the installation of a new submerged stormwater pump to supplement flows with the anticipated rise in ground water elevation. Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Hilton Parcel.		
d.	FLL Stormwater Improvements - Ravenswood (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Surveyor & Mapper. KEITH is assisting the Client with a KEITH Water project under this continuing services contract for airport utilities and pavement projects. The project encompasses a comprehensive scope of tasks aimed at enhancing the existing drainage infrastructure by connecting the Northern and Ravenswood Drainage Basins at FLL Airport to alleviate flooding happening on the north side of the airport. KEITH provides civil engineering, SUE, and survey services to the Client. The KEITH Team is assisting the Client with all necessary engineering design services and utility coordination to facilitate the required stormwater improvements at the Ravenswood Interconnection.		
e.	Pinetree Estates Roadway Resurfacing (Parkland, FL)	PROFESSIONAL SERVICES 2024-Ongoing	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Surveyor & Mapper. KEITH is assisting the Client with a KEITH Access project that includes the rehabilitation of a 12-mile-long roadway network. KEITH provides surveying, engineering, and construction administration services. KEITH will provide comprehensive construction administration services, including inspections, meeting attendance, pay estimate reviews, and public outreach support. KEITH will also conduct mobile scanning and LiDAR capture for initial and final surveys, prepare civil engineering plans for guardrail and signage replacement, and ensure construction integrity through observation and certification. Additionally, KEITH will review as-built plans, participate in final inspections, issue clarifications, and prepare final certifications for permitting agencies, ensuring all work complies with approved plans and specifications.		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS OF EXPERIENCE	
Yevgeniy "Eugene" Khashper	Utility Coordinator	a. TOTAL 22 years	b. WITH CURRENT FIRM 4 years

15. FIRM NAME AND LOCATION (City and State)

KEITH, West Palm Beach, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION)

B.S. Electrical Engineering, Gorkly College of Electronics, 1991

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Florida Utility Coordination Committee Member, UESI Broward County Chapter, Vice Chair Member

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	Broward County Pompano Park Place Racetrack Road (Pompano Beach, FL)	PROFESSIONAL SERVICES 2021-2024	CONSTRUCTION (If applicable)
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Utility Coordinator. KEITH is assisting the Client in the development of this KEITH Access project including the design of Pompano Park Place from Powerline Road to Cypress Road consisting of additional bicycle lanes and sidewalk/ADA improvements. KEITH provided full services to the Client including civil, geospatial, and traffic engineering, and landscape architecture. This is a Broward County surtax-funded complete streets project including widening, milling and resurfacing, signalization, lighting improvements, and railroad coordination. The completed project will provide safe multi-modal transportation options to the neighborhood.</p>		
b.	Live! Pompano (Pompano Beach, FL)	PROFESSIONAL SERVICES 2020-Ongoing	CONSTRUCTION (If applicable)
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Utility Coordinator. KEITH is assisting the Client in the redevelopment of a 225-acre site that includes an entertainment venue, casino, offices, retail, industrial, and residential with 4,100 units integrated to the plan. KEITH provides full services including geospatial, planning, civil, traffic, and transportation engineering, and landscape architecture. The KEITH Team is assisting in the entitlement and development process to create a distinct zoning district, allowing the creation of a Live! branded entertainment district with the existing casino at the heart. KEITH also provided public engagement, platting/plat note amendments, water and sewer modeling and planning, FEMA assessments, FDOT coordination, visioning, and utility coordination, roadway design, casino expansion, parking garage development, retail/grocery outlets, Live! entertainment venue and hotel, and the multi-family residential development. KEITH is actively involved in the design of all stages of development and assists the Client in navigating City, County, and State agencies to unlock the site's true development potential.</p>		
c.	Riverside Rock Ditch - Drainage Improvement Study (Jupiter, FL)	PROFESSIONAL SERVICES 2023-Ongoing	CONSTRUCTION (If applicable) Ongoing
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Utility Coordinator. KEITH, under its continuing services contract for engineering services, is assisting the Client in developing a KEITH Access/KEITH Life project that includes a drainage improvement study to consider the options of reconstruction or piping a 710' rock ditch to remediate flooding and safety issues along N. Riverside Drive, which acts as an outfall to the North Fork Loxahatchee River, that constantly clogs and is difficult to maintain. KEITH is providing civil engineering services to the Client while Brown and Phillips, subconsultant, is providing complete survey services. The KEITH Team is assisting the Client with research and review of existing records, documents, plans, permits, and calculations, and providing cost estimates to prepare a drainage study addressing flooding of the road system, exploring options of minimum impact to adjacent residences and roadways. The study will assist in correcting a long-standing problem in the neighborhood, improving safety and protecting property.</p>		
d.	Fort Lauderdale-Hollywood International Airport (FLL) Utility Atlas and Miscellaneous Services (Fort Lauderdale, FL)	PROFESSIONAL SERVICES 2016-Ongoing	CONSTRUCTION (If applicable)
	<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>Utility Coordinator. KEITH was tasked with creating and maintaining a utility atlas for both FLL and HWO using our in-house record research, surveying, and subsurface utility engineering services (SUE). This was a 550-acres project that included establishing geodetic and vertical network control, engineering design surveys, drainage as-builts, SUE, and aerial photography survey support. The utility atlas is an ongoing BCAD CIP effort compiling years of historic as-built and record drawing information while verifying and incorporating current surface and subsurface utility infrastructure design and survey data. New record drawings and as-built information from ongoing construction projects throughout the airport are added continuously to the atlas and made available to the airport's consultants and contractors to assist in their design and construction needs. KEITH successfully implemented the utility work program, requiring all utility projects to submit a Utility Registration Application to track the project throughout its lifecycle. This program increases communication and coordination between projects and saves time during the planning stages. Phase 1 included the Airport Expansion project's future development areas of the new 10R/28L runway and Terminal 4 Gate Expansion and Apron project. To help meet design needs for those projects, efforts included location and as-built of 300+ drainage structures, establishing 70 horizontal and vertical control points encompassing 30 square miles, providing airport network control maps facilitating a base geodetic and vertical survey control system for the entire airport., topographic survey inclusive of 550+ acres for design activities of Runway 10R/28L, and aerial mapping of 34,900+ acres. Phase 2 included updating the atlas to facilitate and include recent projects such as the North Runway Improvements; Terminals 1, 2, and 3; North and Westside Developments; and Perimeter Road Upgrades.</p>		

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Raj Krishnasamy, P.E.	13. ROLE IN THIS CONTRACT Principal-in-Charge, Principal Engineer	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL 38</td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM 24</td> </tr> </table>		a. TOTAL 38	b. WITH CURRENT FIRM 24
a. TOTAL 38	b. WITH CURRENT FIRM 24				
15. FIRM NAME AND LOCATION (City and State) TSFGeo, West Palm Beach, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS Civil Engineering, Christian Brothers University, 1987 MS Civil Engineering, University of Memphis, 1996		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida No. 53567			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Society of Highway Engineers, Past President, Florida Engineering Society, Past Treasurer Geotechnical Material Engineering Council, Past Chairman					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Boone Drive, Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2017</td> <td style="width: 50%; border: none;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krishnasamy was the Principal-in-Charge of the Geotechnical Engineering Services for Boone Drive. The project consisted of obtaining pavement cores for evaluation of existing asphalt. Provided a geotechnical engineering report which included a summary of the pavement evaluation and recommendations regarding the existing asphalt.				
b.	(1) TITLE AND LOCATION (City and State) Barwick Road from Atlantic Avenue to Lake Ida Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2022</td> <td style="width: 50%; border: none;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krishnasamy was the Principal-in-Charge of the Geotechnical Engineering Services for improvements along Barwick Road. The project included a shared use path with concrete pavement along with improvements on both sides of the roadway and a pipe culvert extension and new headwalls. Provided a geotechnical engineering report which included evaluations and recommendations regarding drainage extensions, permanent cut and fill slopes, excavations, groundwater control, pavement design considerations, on-site soil suitability, vibration and settlement monitoring and pre & post construction survey.				
c.	(1) TITLE AND LOCATION (City and State) Lindell Boulevard from Linton Boulevard to West of CSX Tracks Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2022</td> <td style="width: 50%; border: none;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krishnasamy was the Principal-in-Charge of the Geotechnical Engineering Services for the roadway improvements at Lindell Boulevard from Linton Boulevard to West of CSX Tracks. The project consisted of a shared used path. Provided a geotechnical engineering report which included evaluations and recommendations regarding permanent cut and fill slopes, excavations, groundwater control, pavement design, on-site soil suitability, vibration and settlement monitoring and pre & post construction survey.				
d.	(1) TITLE AND LOCATION (City and State) Germantown Road from Old Germantown Road to South of Congress Avenue, Delray Beach, Palm Beach County, Florida		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2022</td> <td style="width: 50%; border: none;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krishnasamy was the Principal-in-Charge of the Geotechnical Engineering Services for Germantown Road. The project included a shared use path for 1.43 miles with concrete pavement along with improvements on both sides of the roadway. Provided a geotechnical engineering report which included evaluations and recommendations regarding permanent cut and fill slopes, excavations, groundwater control, pavement design, on-site soil suitability, vibration and settlement monitoring and pre & post construction survey.				
e.	(1) TITLE AND LOCATION (City and State) Lowson Boulevard Roadway Improvements from Dover Road to US- 1/Federal Highway, Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2019</td> <td style="width: 50%; border: none;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krishnasamy was the Principal-in-Charge for the Geotechnical Engineering Services for Lowson Boulevard. The project consisted of two-lane roadways, sidewalk, and curb/gutter improvements. Provided a geotechnical engineering report which included evaluations and recommendations regarding permanent cut and fill slopes, groundwater control, pavement design considerations, on-site soil suitability, vibration and settlement monitoring, pre and post construction survey, and exfiltration testing.				



TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kumar Vedula, P.E.		13. ROLE IN THIS CONTRACT Principal Engineer		14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">29</td> <td style="text-align: center;">20</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	29	20
a. TOTAL	b. WITH CURRENT FIRM								
29	20								
15. FIRM NAME AND LOCATION (City and State) TSFGeo, West Palm Beach, Florida									
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Engineering, Andhra University, India, 1992 MS Civil Engineering, University of Memphis, 1995			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida No. 54873						
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) American Society of Civil Engineers, Past President <i>Augered Cast-in-Place and Driven Pre-stressed Concrete Pile Field Performance Comparison</i> , Frizzi, R. P. & Vedula, R.V, Published in FHWA Resource Center, 83 rd Annual Transportation Research Board Meeting, Washington D.C., January 2004									
19. RELEVANT PROJECTS									
a.	(1) TITLE AND LOCATION (City and State) Boone Drive Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2022</td> <td style="text-align: center;">N/A</td> </tr> </table>			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2022	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	2022	N/A							
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Vedula was the Principal Engineer for the Geotechnical Engineering Services for Boone Drive. The project consisted of obtaining pavement cores for evaluation of existing asphalt. Provided a geotechnical engineering report which included a summary of the pavement evaluation and recommendations regarding the existing asphalt.									
<input checked="" type="checkbox"/> Check if project performed with current firm									
b.	(1) TITLE AND LOCATION (City and State) Swinton Avenue from NE 4th Avenue to SE 36 Avenue Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2021</td> <td style="text-align: center;">N/A</td> </tr> </table>			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2021	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	2021	N/A							
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Vedula was the Principal Engineer for the Geotechnical Engineering Services for Swinton Avenue from NE 4 th Avenue to SE 36 th Avenue. The project included roadway and utility improvements. The purpose of this study was to provide input to the design team to assist in the design and construction of the roadway improvements. Provided a geotechnical engineering report which included evaluations and recommendations regarding permanent cut and fill slopes, excavations, groundwater control, pavement design, on-site soil suitability, and monitoring existing structures.									
<input checked="" type="checkbox"/> Check if project performed with current firm									
c.	(1) TITLE AND LOCATION (City and State) Lowson Boulevard Roadway Improvements from Dover Road to US-1/Federal Highway, Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2019</td> <td style="text-align: center;">N/A</td> </tr> </table>			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2019	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	2019	N/A							
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Vedula was the Principal Engineer for Geotechnical Engineering Services for Lowson Boulevard. The project consisted of two-lane roadways, sidewalk, and curb/gutter improvements. Provided a geotechnical engineering report which included evaluations and recommendations regarding permanent cut and fill slopes, groundwater control, pavement design, on-site soil suitability, vibration and settlement monitoring, pre and post construction survey, and exfiltration testing.									
<input checked="" type="checkbox"/> Check if project performed with current firm									
d.	(1) TITLE AND LOCATION (City and State) SR-806 / Atlantic Avenue from SR-7 to Lyons Road Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2018</td> <td style="text-align: center;">N/A</td> </tr> </table>			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2018	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	2018	N/A							
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Vedula was the Principal Engineer for the Geotechnical Engineering Services for SR-806/Atlantic Avenue. The project consisted of widening and reconstructing the existing Avenue and reconstructing the existing canal on the south side of SR 806. Provided a geotechnical engineering report which included evaluations and recommendations regarding organic soils, permanent cut and fill slopes, excavations, groundwater control, resilient modulus test results for pavement design and considerations, and on-site soil suitability.									
<input checked="" type="checkbox"/> Check if project performed with current firm									
e.	(1) TITLE AND LOCATION (City and State) Roadway Underground Utility Improvements, Delray Beach, Florida		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2021</td> <td style="text-align: center;">N/A</td> </tr> </table>			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2021	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	2021	N/A							
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Vedula was the Principal Engineer for the Geotechnical Engineering Services for the Roadway Underground Utility improvements. The project consisted of roadway and drainage area improvements. The purpose of this study was to explore the subsurface conditions at the site to enable an evaluation of acceptable construction and site development considerations. Provided a geotechnical engineering report which included evaluations and recommendations regarding excavations, trench backfill, and lateral Earth pressures.									
<input checked="" type="checkbox"/> Check if project performed with current firm									



TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
SHARON J. MERCHANT	PRINCIPAL-IN-CHARGE	A. TOTAL	B. WITH CURRENT FIRM
		30 YEARS	21
15. FIRM NAME AND LOCATION (City and State)			
THE MERCHANT STRATEGY, INC – 1804 NORTH DIXIE HWY, STE B, WEST PALM BEACH, FL 33407			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
FLORIDA STATE UNIVERSITY – B.S. – INTERNATIONAL BUSINESS		N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
 <p>Sharon J. Merchant is a distinguished professional with an impressive career spanning over 30 years, marked by her leadership in both public and private sectors. As a former Member of the Florida House of Representatives and the current President of The Merchant Strategy (TMS), she brings a wealth of experience in public involvement, governmental relations, and community relations. Sharon's illustrious career includes her tenure as a Member of the Florida House of Representatives, where she played a pivotal role in shaping policies and representing the interests of her constituents.</p>			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	CES CONSTRUCTION/SEACOAST UTILITIES – WATERMAIN REPLACEMENT PROJECTS – CITY OF PALM BEACH GARDENS, FLORIDA		PROFESSIONAL SERVICES
			CONSTRUCTION (if applicable)
			Ongoing NA
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			
<p>The PGA Golf Club Estates development project overseen by CES Consultants encompasses comprehensive water main improvements, involving the replacement of the existing asbestos cement (AC) water main with new ductile iron pipe (DIP). Additionally, the project includes the installation of sewer point of service cleanouts to properties lacking them. Sharon is the Public Involvement Specialist Senior for multiple Seacoast Utilities projects with CES Construction. The projects are the Garden Isles Water Main Replacement project, Crystal Pointe project, Captain's Key project, and the Juno Isles East Water Main Replacement project, all located in Palm Beach Gardens. She is responsible for Quality Assurance and Quality Control. The overall estimated cost for services and outlined expenses is \$53,490.</p>			
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	WHITING TURNER – CITY OF HOLLYWOOD CMAR NORTH BEACH UTILITIES UNDERGROUNDING CONVERSION PROJECT - HOLLYWOOD, FLORIDA		PROFESSIONAL SERVICES
			CONSTRUCTION (if applicable)
			ongoing NA
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			
<p>The North Beach Utilities Underground Conversion, a Go Bond project, includes the hardening of utilities for barrier island north beach area outside of the BCRA district to include residential streets east of A1A to the ocean. Includes pavement restoration, road resurfacing and replacement of streetlights. Sharon is the Public Involvement Specialist Senior for this City of Hollywood CMAR North Beach Utilities Underground Conversion Project. She is responsible for all Quality Assurance and Quality Control. Their estimated total cost for these services amounts to \$25,825, covering communication, meeting coordination, hotline management, collateral creation, and quality control for the project. The total estimated project of \$5.5 Million</p>			
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	AECOM –CITY OF BOYNTON BEACH – COQUINA COVE DRAINAGE PROJECT – BOYNTON BEACH, FLORIDA		PROFESSIONAL SERVICES
			CONSTRUCTION (if applicable)
			ongoing NA
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			
<p>The project scope includes complete standard paving, grading, and drainage with improvements to the potable water line on Ocean Inlet Drive to improve fire protection. The proposed drainage system may consist of new piping, inlets, and outfalls to provide some relief to localized flooding. Sharon is the Public Involvement Manager of this project with AECOM for the Coquina Cove Drainage Project in Boynton Beach, Florida. Sharon is responsible for Quality Assurance and Quality Control and will attend all neighborhood and public meetings. With an estimated total of 192 hours, their meticulous services aim to ensure transparent communication, community engagement, and effective public outreach throughout the project's duration, totaling an estimated cost of \$23,451.16.</p>			
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	WGI – CITY OF DELRAY BEACH NORTH SWINTON AVENUE ROADWAY UNDERGROUND UTILITY IMPROVEMENTS PROJECT – DELRAY BEACH, FLORIDA		PROFESSIONAL SERVICES
			CONSTRUCTION (if applicable)
			2024 NA
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			
<p>The scope of this project is to provide civil engineering and design services to design complete roadway and underground utility improvements: sewer / drainage / sanitary force-main / street lighting, and roadway signage; and prepare project identification documents including plans, specifications, permits, and project cost estimates in accordance with City policies, procedures, standards, and requirements for roadway improvement and utility improvement / replacement of approximately 1.5 miles of roadway and utility improvements. The project also includes streetscape improvements. Sharon is in charge of all quality control and quality assurance for this City of Delray Beach North Swinton Avenue Roadway Underground Utility Improvements project. The overall estimated cost for services and outlined expenses tallies to \$57,573.40.</p>			
e.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	CITY OF BOYNTON BEACH - CENTRAL SEACREST CORRIDOR UTILITY IMPROVEMENTS PROJECT - BOYNTON BEACH, FLORIDA		PROFESSIONAL SERVICES
			CONSTRUCTION (if applicable)
			2021 2021
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			
<p>The project scope included improvements include watermain replacement, wastewater force main, stormwater system upgrades including new exfiltration trench, pavement overlay, landscape relocations, and miscellaneous upgrades to driveway aprons and sidewalks. Sharon was the Public Involvement Senior Specialist for the Water Main Replacement Scope/Central Seacrest Phase II Project. She oversees all public involvement activities, including meetings with stakeholders, maintaining project hotline and preparation of collateral materials. The estimated total cost for these services amounts to \$22,000.00.</p>			



TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM

CHERYL SCOTT

PIO

30

6

15. FIRM NAME AND LOCATION (City and State)

The Merchant Strategy, Inc., West Palm Beach FL

16. EDUCATION (DEGREE AND SPECIALIZATION)

Michigan State University – B.S. Communication

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

NA

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)



Cheryl is responsible for all operational processes and procedures. Her 30 plus years of administrative and management experience makes her a valuable asset to TMS. Cheryl supports TMS President, Sharon Merchant, in project management by creating and maintaining project schedules and keeps the prospect pipelines up to date. She is responsible for contract administration and project management. All critically important office decisions are made with input from Cheryl.


19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	N. Swinton Avenue Roadway & Underground Utility Improvements CEI Services – Delray Beach, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2024	ongoing
		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	
<input type="checkbox"/> Check if project performed with current firm			
The scope of this project is to provide Construction, Engineering & Inspection Services complete roadway and underground utility improvements: sewer / drainage / sanitary force-main / street lighting, and roadway signage; and prepare project implementation documents including plans, specifications, permits, and project cost estimates in accordance with City policies, procedures, standards, and requirements for roadway improvement and utility improvement / replacement of approximately 1.5 miles of roadway and utility improvements. TMS is a subconsultant to Carnahan Proctor & Cross. Cheryl is the Public Involvement Officer for this. She will update and maintain the project webpage and staff the project hotline. Cheryl will develop collateral materials such as newsletters, flyers and door hangers. She will staff public meetings, take notes, and provide a summary to the client. The overall estimated cost for services and outlined expenses tallies to \$26,000.00			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	N. Swinton Avenue Roadway & Underground Utility Improvements Design Services – Delray Beach, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2024	ongoing
		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	
<input type="checkbox"/> Check if project performed with current firm			
The scope of this project is to provide civil engineering and design services to design complete roadway and underground utility improvements: sewer / drainage / sanitary force-main / street lighting, and roadway signage; and prepare project implementation documents including plans, specifications, permits, and project cost estimates in accordance with City policies, procedures, standards, and requirements for roadway improvement and utility improvement / replacement of approximately 1.5 miles of roadway and utility improvements. The project also includes streetscape improvements. TMS was a subconsultant to WGI. Cheryl was the Public Involvement Officer for this project. She developed the project webpage and setup and maintained the project hotline. Cheryl developed collateral materials such as newsletters, flyers and door hangers. She staffed public meetings, took notes, and provided summaries to the client. The overall estimated cost for services and outlined expenses tallies to \$57,573.40.			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Coquina Cove Drainage Improvement Project Boynton Beach, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		Ongoing	ongoing
		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	
<input type="checkbox"/> Check if project performed with current firm			
The project scope includes complete standard paving, grading and drainage with improvements to the potable water line on Ocean Inlet Drive to improve fire protection, coordination with utility agencies and easements. The proposed drainage system will consist of new piping, inlets, and outfalls to provide some relief to localized flooding. Once completed, any roadways, driveways, and/or landscaping disturbed by construction will be returned to pre-construction condition. Cheryl is the Public Involvement Officer for this project and TMS is a subconsultant to AECOM. She is responsible for development and maintenance of the project webpage, public meeting logistics and attendance, creating invitations and canvassing the neighborhood for informational purposes. The total contract value for TMS is \$23,451.16			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	CMAR North Beach Utilities Undergrounding Conversion Project Hollywood, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2024	ongoing
		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	
<input type="checkbox"/> Check if project performed with current firm			
The North Beach Utilities Underground Conversion, a Go Bond project, includes the hardening of utilities for barrier island north beach area outside of the BCRA district to include residential streets east of A1A to the ocean. Includes pavement restoration, road resurfacing and replacement of streetlights. TMS is a subconsultant to Whiting-Turner. Cheryl is the Public Involvement Officer for this project. She is responsible for all collateral materials, development of a project webpage, monitoring a project hotline and handling logistics and attending all public meetings. The total cost for these services amounts to \$25,825, covering communication, meeting coordination, hotline management, collateral creation, and quality control for the project.			

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
JUSTIN GONZALEZ		PUBLIC INVOLVEMENT SPECIALIST		a. TOTAL	b. WITH CURRENT FIRM
				5	1
15. FIRM NAME AND LOCATION (City and State)					
THE MERCHANT STRATEGY, INC – 1804 NORTH DIXIE HWY, STE B, WEST PALM BEACH, FL 33407					
16. EDUCATION (DEGREE AND SPECIALIZATION)				17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
Harding University, BA – Barry University, MBA				NA	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
		<p>Justin contributes to all operational and administrative processes leveraging his extensive legal and marketing background. He has crafted and executed marketing campaigns for brand awareness, managed integrated marketing efforts across various channels, and adeptly oversaw digital marketing initiatives, all while ensuring optimal budget allocation and ROI analysis.</p>			
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	AECOM –OF BOYNTON BEACH – COQUINA COVE DRAINAGE PROJECT - BOYNTON BEACH, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			Ongoing	NA	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm		
<p>The project scope includes complete standard paving, grading, and drainage with improvements to the potable water line on Ocean Inlet Drive to improve fire protection. The proposed drainage system may consist of new piping, inlets, and outfalls to provide some relief to localized flooding. Once completed any roadways, driveways, landscaping disturbed by construction will be returned to pre-construction condition. Colleen handles all scheduling for this City of Boynton Beach Coquina Cove Drainage Improvement project. This includes scheduling for informal stakeholder meetings as well as meetings with utilities and the project team. With an estimated total of 192 hours, their meticulous services aim to ensure transparent communication, community engagement, and effective public outreach throughout the project's duration, totaling an estimated cost of \$23,451.16</p>					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	CES CONSTRUCTION/SEACOAST UTILITIES – WATERMAIN REPLACEMENT PROJECTS – PALM BEACH GARDENS, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			Ongoing	2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm		
<p>The PGA Golf Club Estates development project overseen by CES Consultants encompasses comprehensive water main improvements, involving the replacement of the existing asbestos cement (AC) water main with new ductile iron pipe (DIP) water main and associated elements like fittings, valves, service lines, fire hydrants, and appurtenances. Additionally, the project includes the installation of sewer point of service cleanouts to properties lacking them. Colleen is the Public Involvement Specialist Junior for multiple Seacoast Utilities projects with CES Construction. The projects are the Garden Isles Water Main Replacement project, Crystal Pointe project, Captain's Key project, and the Juno Isles East Water Main Replacement project, all located in Palm Beach Gardens. She is responsible for scheduling. The overall cost for services and outlined expenses comes to \$53,490.</p>					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	WHITING TURNER – CITY OF HOLLYWOOD CMAR NORTH BEACH UTILITIES UNDERGROUNDING CONVERSION PROJECT – HOLLYWOOD, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
			Ongoing	NA	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm		
<p>The North Beach Utilities Underground Conversion, a Go Bond project, includes the hardening of utilities for barrier island north beach area outside of the BCRA district to include residential streets east of A1A to the ocean. Includes pavement restoration, road resurfacing and replacement of streetlights. Colleen is the Public Involvement Specialist Junior for this City of Hollywood CMAR North Beach Utilities Underground Conversion Project. She is responsible for scheduling. Their estimated total cost for these services amounts to \$25,825, covering communication, meeting coordination, hotline management, collateral creation, and quality control for the project. The total estimated project of \$5.5 Million</p>					
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm		

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TAB 5 EXPERIENCE, ABILITY, & REFERENCES

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jean A. Wihbey, PhD.	13. ROLE IN THIS CONTRACT Grant Writing	14. YEARS EXPERIENCE	
		a. TOTAL 30	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) The Merchant Strategy, Inc., West Palm Beach, Florida			
16. EDUCATION (Degree and Specialization) University of Connecticut - Ph.D. Educational Psychology Southern Connecticut State University - MS Community Counseling Fairfield University - B.A. Economics		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Women in Leadership Award, Giraffe Award, Women in Business Councilwoman of the Year, Spirit of Eisey Award, Community Leader of the Year, Leadership Proclamation, Aspen Institute for CC Leadership, Palm Beach County Power Women, Exemplary			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) InnovATE Advanced Technology in Environmental Sustainability Palm Beach County FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) NA
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Installation of a solar panel garage wind turbine, and micro grid for PBSC College Campus. Grant oversight and administration, analyzing existing policies, and guidelines and standards, to comply with grant requirement deliverables		
(1) TITLE AND LOCATION (City and State) Jobs Growth Grant (FLDOE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES ongoing	CONSTRUCTION (If applicable) NA
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm A robust, comprehensive training initiative called "the Center for Excellence in Engineering Technology. Project was to deliver trained, skilled, credentialed workers to Enterprise Florida's targeted industry sectors: aviation/aerospace, manuf, clean tech, etc. extensive classroom lab build outs. \$2.1 mi. Role: Facilitate teams, campuses leaders		
(1) TITLE AND LOCATION (City and State) Quantum Science Pathway Program Grant	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable)
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Palm Beach State College partnership with Palm Beach County School Dist HS teachers and PBSC faculty to develop advanced science curriculum for seamless transfer to college with success from strong preparation. \$375,000.		
(1) TITLE AND LOCATION (City and State) Apprenticeship Advancement Grant	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable)
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Develop and administer engineering technology and trade programs of study to include apprenticeship opportunities for career entry and advancement. Grant facilitation and management, program curricular changes and negotiations with industry leaders. \$1.2 million		
(1) TITLE AND LOCATION (City and State) National Science Foundation STEM Grant	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable)
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Program management for Scholarships to FAU in the science area of study. Manage recruitment, implement requirements, and oversee reporting, milestone achievements and deliverables. \$400,000		

STANDARD FORM 330 (REV. 7/2021)

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

[illegible]

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Abbott Avenue Drainage	6	Port Everglades Bulkhead Replacement
2	Bermuda Riviera Water Mains	7	FLL Stormwater Improvements - Ravenswood
3	Hillsboro Shores Drainage Improvements	8	FLL Stormwater Improvements - Hilton Parcel
4	Dixie Highway and Atlantic Boulevard	9	Pinetree Estates Roadway Resurfacing
5	Owner's Rep Services for Huizenga Park	10	Owner's Rep Services for Annex Building

H. ADDITIONAL INFORMATION

KEY PROJECT TEAM



ALEX LAZOWICK, PE, PMP, ENV SP
PRINCIPAL-IN-CHARGE



CHUCK SCHRAMM, PSM
SURVEYOR & MAPPER



MICHAEL CARTOSSA, PE
PROJECT MANAGER



EUGENE KHASHPER
UTILITY COORDINATOR



TOM GREEN, PE
QA/QC OFFICER



SHARON J. MERCHANT
PUBLIC INFORMATION
OFFICER



JONATHAN WEYMOUTH, PE
CIVIL ADMINISTRATION



JUSTIN GONZALEZ
PUBLIC OUTREACH



KATERINA MUNDY
DOCUMENT CONTROL/
CHANGE MANAGEMENT



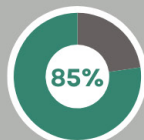
CHERYL SCOTT
PUBLIC OUTREACH



JACK HODGES, PE
FULL-TIME RPR/RESIDENT
COMPLIANCE SPECIALIST



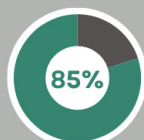
JEAN A. WIHBEY, PH.D.
GRANT MANAGEMENT



STEVE HIGH
INSPECTOR



RAJ KRISHNASAMY, PE
GEOTECHNICAL ENGINEER



MORRIS SMITH
INSPECTOR



KUMAR VEDULA, PE
GEOTECHNICAL ENGINEER

**KEITH is 100% committed to the City of
Delray Beach and the Tropical Isle Neighborhood.**

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

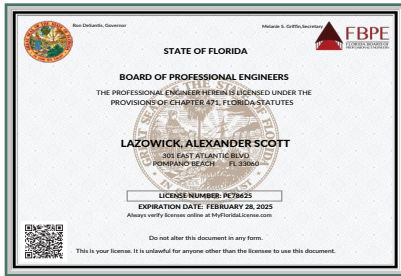
1/28/2025

33. NAME AND TITLE

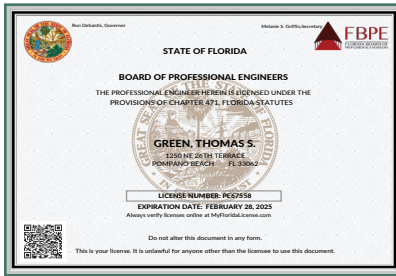
Alex Lazowick, PE, PMP, ENV SP - President/CEO

TAB 5 EXPERIENCE, ABILITY, & REFERENCES

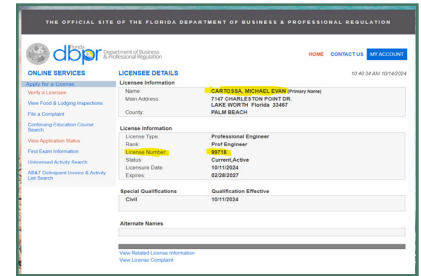
LICENSES



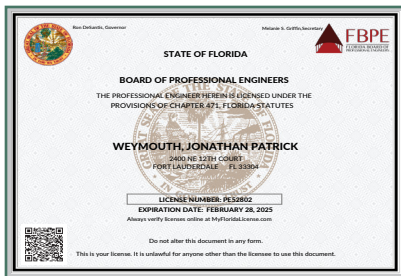
Alex Lazowick, PE, PMP, ENV SP



Tom Green, PE



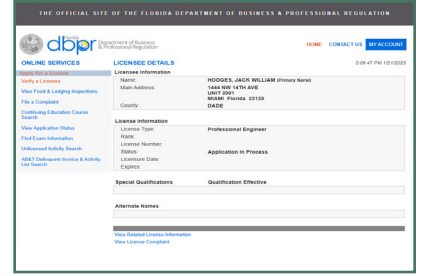
Michael Cartossa, PE



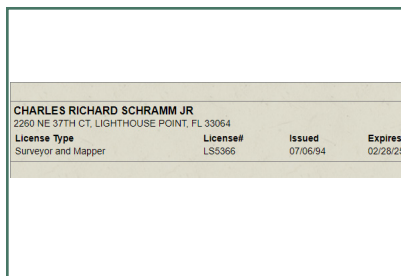
Jonathan Weymouth, PE



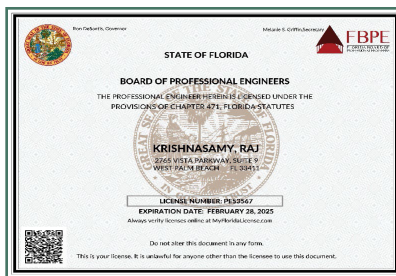
Jonathan Weymouth, PE



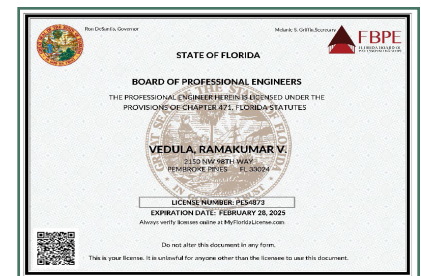
Jack Hodges, PE



Chuck Schramm, PSM



Raj Krishnasamy, PE



Kumar Vedula, PE

ABILITY & COMMITMENT TO MAINTAIN AVAILABILITY FOR MEETINGS, COMMUNICATIONS, AND SUPERVISION

The KEITH Team's ability and commitment to maintain accessibility and availability for meetings, communications, and supervision are critical for effective teamwork and project management. It ensures that everyone involved in the project can collaborate efficiently, stay informed, and receive the necessary guidance and support to achieve this project's goals. Please see TAB 7 for more detailed information on this topic.

AWARDS

KEITH provides creative solutions for each of our projects and the communities in which they serve. We are proud to have been recognized for our innovative design solutions. Here are some of most recent awards:



2024 Project of the Year,
ASCE Broward County -
International Swimming Hall
of Fame



2022 Project of the Year,
ACEC Broward County -
Everglades Holiday Park



2021 Florida ASLA
Design Award - DC
Alexander Park



2019 Best Neighbor Award,
Broward County Parks
Foundation - Quiet Waters Park



SF330 PART I

ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

Owner's Representative for Tropic Isle Neighborhood Improvements Project (Delray Beach, FL)

2. PUBLIC NOTICE DATE

12/15/2024

3. SOLICITATION OR PROJECT NUMBER

2025-010

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Alex Lazowick, PE, PMP, ENV SP - CEO/President

5. NAME OF FIRM

KEITH

6. TELEPHONE NUMBER

561-469-0992

7. FAX NUMBER

N/A

8. E-MAIL ADDRESS

marketing@KEITHteam.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCONTRACTOR			
a.	✓				Keith and Associates, Inc., dba KEITH <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	701 Northpoint Parkway, Suite 218, West Palm Beach, FL 33407	Owner's Representation, Construction Administration, Civil, Survey, Utility Coordination
b.				✓	Tierra South Florida, Inc. dba TSFGEO <input type="checkbox"/> CHECK IF BRANCH OFFICE	2765 Vista Parkway, Suite 10 West Palm Beach, FL 33411	Geotechnical Engineering Services
c.				✓	The Merchant Strategy <input type="checkbox"/> CHECK IF BRANCH OFFICE	1804 N Dixie Hwy B West Palm Beach, FL 33407	Public Outreach
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ (Attached)



ALEX LAZOWICK, PE,
PMP, ENV SP
Principal-in-Charge
KEITH



MICHAEL CARTOSSA, PE
Project Manager
KEITH



TOM GREEN, PE
QA/QC Manager
KEITH

CONSTRUCTION ADMINISTRATION

JONATHAN WEYMOUTH, PE
Construction Administration
KEITH

RAJ KRISHNASAMY, PE
Geotechnical Engineer
TSFGeo

KUMAR VEDULA, PE
Geotechnical Engineer
TSFGeo

FULL-TIME PROJECT REPRESENTATIVE

JACK HODGES, PE
Full-time RPR / Resident Compliance
Specialist
KEITH

STEVE HIGH
Inspector
KEITH

MORRIS SMITH
Inspector
KEITH

PUBLIC OUTREACH

SHARON J. MERCHANT
Public Information Officer
The Merchant Strategy

CHERYL SCOTT
Public Outreach
The Merchant Strategy

JUSTIN GONZALEZ
Public Outreach
The Merchant Strategy

SURVEY & UTILITY COORDINATION

CHUCK SCHRAMM, PSM
Surveyor & Mapper
KEITH

EUGENE KHASPER
Utility Coordinator
KEITH

ADMINISTRATIVE SERVICES

KATERINA MUNDY
Document Control / Change
Management
KEITH


GRANT MANAGEMENT

JEAN A. WILBEY PH.D.
Grant Management
The Merchant Strategy

ARCHITECT-ENGINEER QUALIFICATIONS						1. SOLICITATION NUMBER (if any) 2025-010	
PART II - GENERAL QUALIFICATIONS <i>(If a firm has branches offices, complete for each specific branch office seeking work.)</i>							
2a. FIRM (or Branch Office) NAME Keith and Associates, Inc., dba KEITH 2b. STREET 701 Northport Parkway, Suite 218 2c. CITY West Palm Beach 6a. POINT OF CONTACT NAME AND TITLE Alex Lazowick, PE, PMP, ENV SP - CEO/President						3. YEAR ESTABLISHED 1998 4. UNIQUE ENTITY IDENTIFIER VBLCPKTQD5J6 5. OWNERSHIP a. TYPE Corporation b. SMALL BUSINESS STATUS N/A 7. NAME OF FIRM (If Block 2a is a Branch Office) N/A	
6b. TELEPHONE NUMBER 561-469-0992				6c. E-MAIL ADDRESS marketing@KEITHteam.com			
8a. FORMER FIRM NAME(S) (if any)						8b. YEAR ESTABLISHED 8c. UNIQUE ENTITY IDENTIFIER	
N/A							

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS			
a. Function	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)	
		(1) FIRM	(2) BRANCH				
02	Administrative	35	3	A06	Airports; Terminals and Hangars	7	
12	Civil Engineering, PE	22	4	B02	Bridges	3	
10	Transportation Engineering, PE	8	0	C07	Coastal Engineering	3	
15	Construction Inspector	14	1	C10	Commercial Building	7	
16	Construction Manager	13	0	C11	Community Facilities	6	
29	GIS Specialist	1	0	C15	Construction Management	7	
38	Land Surveyor, PSM	9	0	C16	Construction Surveying	4	
39	Landscape Architect, RLA	0	0	E02	Educational Facilities	5	
47	Planner, Urban/Regional	10	2	F02	Field Houses; Gyms; Stadiums	4	
48	Project Manager	7	1	G04	GIS Services; Development; Analysis	2	
53	Scheduler	1	0	H07	Highways, Street, Airfield Paving	5	
	Landscape Designer	8	0	H09	Hospitals & Medical Facilities	3	
	Project Engineer	27	4	I06	Irrigation; Drainage	6	
	Project Surveyor	7	2	L03	Landscape Architecture	6	
	Survey Field Crew	26	0	P05	Planning (Community, Regional...)	5	
	Subsurface Utility Engineer	3	0	R03	Railroad; Rapid Transit	3	
	Subsurface Utility Field Crew	11	0	R04	Recreation Facilities	6	
	Utility Coordinator	6	1	S10	Surveying; Platting; Mapping; Flood	6	
	VDC/BIM/CIM	3	0	S13	Storm Water Handling & Facilities	6	
	Other Employees			W04	Topographic Surveying & Mapping	6	
				T03	Water Supply; Treatment & Distrib.	5	
	Total	221	18	Z01	Zoning; Land Use Studies	3	

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUE OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.		b. DATE 01/29/2025
a. SIGNATURE  c. NAME AND TITLE Alex Lazowick, PE, PMP, ENV SP - CEO/President		

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ARCHITECT ENGINEER QUALIFICATIONS						1. SOLICITATION NUMBER, (If any)	2025-010
PART II - GENERAL QUALIFICATIONS							
(If a firm has branch offices, complete for each specific branch office seeking work.)							
2a. FIRM (OR BRANCH OFFICE) NAME Tierra South Florida, Inc. d/b/a TSFGco				3. YEAR ESTABLISHED 2003		4. UNIQUE ENTITY IDENTIFIER YYJCLPM6WJB4	
2b. STREET 2765 Vista Parkway, Suite 10				5. OWNERSHIP			
2c. CITY West Palm Beach				2d. STATE FL		2e. ZIP CODE 33411	
6a. POINT OF CONTACT NAME AND TITLE Raj Krishnasamy, P.E., President/Principal Engineer				a. TYPE Corporation		b. SMALL BUSINESS STATUS DBE - PDOT UCP SBE - Pinelands County & SFWMID	
6b. TELEPHONE NUMBER (561) 687-8536				6c. E-MAIL ADDRESS Raj@TSFGco.com		7. NAME OF FIRM (If block 2a is a branch office) N/A	
Ba. FORMER FIRM NAME(S) (If any)				Bb. YR. ESTABLISHED		Bc. UNIQUE ENTITY IDENTIFIER	
N/A						N/A N/A	
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS			
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)	
		(1) FIRM	(2) BRANCH				
2	Administrative	6	6	S05	Soils and Foundations		6
8	CADD Technician	2	2	T02	Testing and Inspection Services		
27	Foundation/Geotechnical Eng.	7	7				
5B	Technician/Analyst	27	27				
15	Construction Inspector	5	5				
16	Construction Manager	2	2				
	Total	49	49				
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right) a. Federal Work 6 b. Non-Federal Work 7 c. Total Work 7				PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000. 2. \$100,000 to less than \$250,000. 3. \$250,000 to less than \$500,000. 4. \$500,000 to less than \$1 million. 5. \$1 million to less than \$2 million. 6. \$2 million to less than \$5 million. 7. \$5 million to less than \$10 million. 8. \$10 million to less than \$25 million. 9. \$25 million to less than \$50 million. 10. \$50 million or greater			
12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.							
a. SIGNATURE 						b. DATE January 16, 2025	
c. NAME AND TITLE Raj Krishnasamy, P.E., President/Principal Engineer							

[illegible]

RECENT, CURRENT, AND PROJECTED WORKLOADS

When it comes to staffing and scheduling, KEITH is all about collaboration and teamwork. We know that staying in close communication with the City's Project Manager and other City representatives is crucial in meeting the goals and objectives of the City, CRA and other stakeholders ensuring the contractor completes the work on time. Please see TAB 7 for more detailed information.

COMMITMENT TO SUCCESS

Every member of our Owner's Representative (OR) team has a proven history of successfully completing projects of this size and nature, and this project has our full attention and commitment. Each member of our team is wholly committed to the success of work authorizations to be issued under this contract. At KEITH, we carefully monitor, measure, and push to fruition each activity on the work authorization. We measure its progress to ensure we remain on track and on schedule. This is true through planning, design, permitting, bidding, administration of the construction contract, and project close-out.

Understanding the proposed scope and schedule of the City is fundamental to the success of the project, and the KEITH Team knows what it takes to meet the expected goals and objectives of the City of Delray Beach and all the associated stakeholders. We look forward to continuing servicing the City of Delray Beach and its residents.



TAB 7 METHODOLOGY & WORK PLAN

Provide a detailed narrative description of the proposed approach and methodology for engaging with City representatives while performing the construction administration and inspection duties in accordance with the Agreements.

Our approach to engaging with City representatives during the construction administration and inspection phase is founded on transparent communication, proactive collaboration, and adherence to established protocols. This comprehensive strategy aims to ensure that the Tropic Isles Neighborhood Improvement project progresses smoothly and aligns with the City's vision and expectations.

PROJECT MANAGEMENT



Michael Cartossa, PE, our designated Project Manager, will meet early on with the City's Project Manager and City staff to understand the expectations, priorities, and required communication protocols.

Mike is the perfect fit for this role, having worked in the public sector for more than 12 years. Mike understands the critical role of being proactive, the importance of understanding and adhering to the City's internal processes and following through on tasks. We believe our strong municipal experience provides us with a good understanding as it relates to the City's expectations, but we also understand that the City's needs can change. That is why a clear line of communication will be established from the initial meeting, defining the point of contact for regular communication and operational interactions as well as protocol and points of contact for emergencies.

We have found that on other successful projects, our regular communication establishes weekly meetings with the City's Project Manager and other City staff, as needed, in advance of Owner Architect Contractor (OAC) meetings is effective at establishing and fostering the partnership needed to ensure the success of the project. All issues, challenges, or constraints that may impede the progress of work would be discussed with recommended solutions to be implemented timely to keep the project moving forward.

It is imperative to provide the City with the necessary tools to evaluate and monitor overall project performance. The City will provide feedback as we implement these communication measures, allowing them to finetune these details to their specific preference. At a minimum, the tools will include monthly project scheduling reports, progress reports showing work activities completed and scheduled durations for upcoming project tasks and milestone dates; key performance indicators (KPI's); aerial construction progress photos; RFI and Submittal logs; constraint logs; expenditure tracking for allowance items. These tools are important to the KEITH Team and the City as they will allow us to recognize variances earlier in the project. Being proactive and identifying issues early allows time to strategize and head the issues off before they have a major impact on the project.

FIRM EXPERIENCE

Our staff combines the technical experience of a diverse pool of professionals with an extensive working knowledge of local and regional projects, emphasizing governmental land development and re-purposing projects. This convergence of experience has resulted in the development of important relationships with key agencies. In addition, we have a tremendous database of knowledge and information regarding local past and ongoing projects, an invaluable asset for our clients. KEITH brings years of continuous Owner's Representative (OR) experience working with municipalities and agencies. KEITH has provided construction-related services for projects ranging from roadways to residential communities to recreational parks including structures, commercial projects, airport facilities with active terminals, roadways, parking lots, and utility infrastructures. The best construction management practice is to maintain a close working relationship with all parties involved and respond quickly and effectively to any issues that may arise. This approach coupled with our experience and knowledge, offers our clients the opportunity to minimize cost overruns and delays during construction. There is no substitute for experience when it comes to construction and KEITH has the experience.

KEITH has numerous experienced, and qualified staff trained in providing Owner's Representative (OR) services. Our inspection staff members are CTQP (Construction Technician Qualification Program) certified. The unique ability to understand and recognize both construction constraints and the processes required for a successful project is what defines the KEITH Owner's Representative Team.

WE TAKE PRIDE IN CULTIVATING RELATIONSHIPS

The KEITH Team has performed a wide variety of work for local municipalities, counties, and state agencies. Our experiences have resulted in thorough knowledge, the practice of standards, and how to apply them with a practical and logical approach to problem-solving. It has also allowed our team to "get connected" to municipality staff. KEITH believes that building these relationships is what it takes to truly understand the concerns of the City and address them in a professional manner that is personal to the City and its residents. We take pride in building long-lasting relationships and acting as a fully competent extension to our client's staff. KEITH is currently building this relationship with the City of Delray Beach through both Continuing

Service Contracts as well as specific projects such as Owners Rep/CEI for Pompey Park. We look forward to continuing this relationship on this project.

KEITH's 60 years of experience have allowed the company to work with a wide array of engineers and architects and establish professional working relationships. *Most recently the KEITH Team worked with Kimley-Horn and Associates, Inc. (KHA) providing survey and subsurface utility engineering services for the Tropic Isle Neighborhood Improvement Project Design.* We also worked with KHA on the City of Pompano Beach Atlantic Avenue and Dixie Boulevard Improvement Project. KEITH provided Construction Engineering Inspection (CEI) services on this Pompano Beach project and oversaw the construction of the KHA design. This was a CMAR project that was successfully completed in 2024. KHA is the prime consultant on the City's design team, and our strong relationship with them plus our familiarity with the project site will contribute to a successful project.



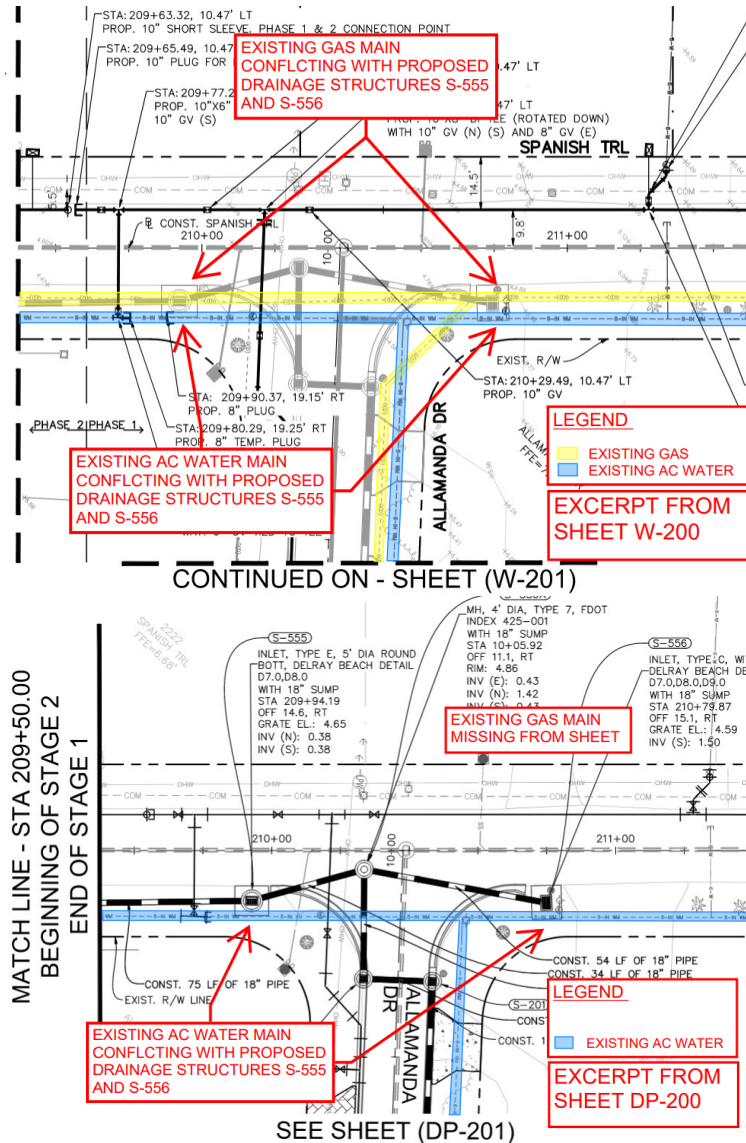
Tropical Isles Neighborhood- Existing Conditions

VALUE ENGINEERING

The KEITH Team will look through multiple lenses to find ways to value engineer the project. One of those lenses is to leverage our 60 years of design and construction experience. If there is an opportunity to perform value engineering on certain elements of the project before the construction contract is awarded, and if any proposed recommendations can show significant cost savings to the City, over and above any potential delays for re-designing efforts, our team has the experience and is ready and available to assist in these efforts.

One of the tasks performed by Tom will be a drawing audit during pre-construction services. The purpose of this drawing audit is to familiarize our team with the

TAB 7 METHODOLOGY & WORK PLAN



design plans and to identify any errors on the drawing or constructability issues. Our team works with the City, CMAR, and the design team to resolve these items before a construction contract is awarded. An audit example is the excerpt from the 90% drawing set highlighted below.

The water plan sheet W-200 identifies an existing gas main running through proposed drainage structures and the drainage plan sheet DP-200 does not identify the gas main. Both plan sheets are for the same location which is the intersection of Spanish Trail and Allamanda Street. The gas main should be confirmed and if it existed the gas main would need to be coordinated for re-routing to avoid the drainage structures. Also, the water plan sheet identifies existing asbestos cement (AC) water pipe running through the proposed

drainage structures. AC pipe is a contaminated material and must follow proper procedures for disposal. Known conflicts with AC pipe should be identified so the proper disposal can be planned and priced in the CMAR's Guaranteed Maximum Price (GMP). Resolving these errors and constructability issues on the plan set will reduce the amount of potential change orders that can occur during construction.

Finally, another strategy is to utilize the City's tax-exempt status. Our team has experience facilitating and managing an Owner Direct Purchase program to generate sales tax savings to supplement the Owner's Contingency Budget. Mr. Green managed over \$12M in owner direct purchases which equated to over \$700,000 in sales tax savings, and we bring that experience and savings opportunity to the City.

Describe in detail Proposer's approach to the construction administration and inspection of roadway, water, sewer, storm drainage, drainage outfall, and seawall improvements projects.

APPROACH TO CONSTRUCTION ADMINISTRATION AND INSPECTION

The KEITH Team has successfully delivered construction administration and inspection services for a wide variety of municipal, county, state, private and recreational facilities. We tailor our approach to match the size of the project, from the Dade Boulevard Seawall Renovations/Hillsboro Shores Drainage Improvements to the Port Everglades Bulkhead Renovations and active terminal expansions at the Fort Lauderdale International Airport. The construction blocks for our approach remain consistent across projects and are outlined below.

PRECONSTRUCTION MEETINGS AND REVIEW OF THE CONTRACTOR'S SCHEDULE

Once a construction contract is secured and before contractor mobilization, the Owners Rep. team will conduct a preconstruction meeting with the contractor, designer, City representatives, and key stakeholders to ensure preparedness for mobilization and understanding of conditions, responsibilities, and permit requirements.

PERMIT TRACKING LOG

At the project's inception, the Owners Rep. team will establish a permit tracking log. This log is crucial for monitoring all necessary permits throughout the project's lifecycle, from start to closeout. It ensures that all permits are obtained in a timely manner and that compliance with regulatory requirements is maintained.

SCHEDULE REVIEW

The Owners Rep. team will meticulously review the original baseline schedule and all subsequent updates. This review focuses on several key aspects:

- Progress Toward Established Milestones: Ensuring the project is on track to meet critical deadlines.
- Faulty Logic: Identifying and correcting any logical errors in the schedule that could impact project flow.
- Interface Conditions: Recognizing and addressing any missing or inadequate interface conditions that could affect project integration.
- Duration Estimates: Checking for under or overestimated durations to ensure realistic timelines.

- Essential Activities: Ensuring all necessary activities, such as submittals, threshold inspections, and long lead items, are included.
- Procurement: Reviewing procurement schedules to ensure timely acquisition of materials and services.
- Contractual Assumptions: Verifying that all assumptions and assertions are supported by the contract.
- Expectations Management: Ensuring that the expectations of all parties are realistic and achievable.

OTHER PRE-CONSTRUCTION PHASE ACTIVITIES

- Identify Long Lead Procurement Items and Owner Direct Purchase Items: Early identification of items that require long lead times and those that the owner will purchase directly to avoid delays.
- Acquaint Contractor with City Policies, Procedures, and Requirements: Ensuring the contractor is familiar with all relevant City policies, procedures, and requirements to avoid compliance issues.

These steps are essential for setting a solid foundation for the construction project, ensuring all parties are aligned, and mitigating potential risks.

CONSTRUCTION ADMINISTRATION & INSPECTIONS

KEITH's approach to providing field construction administration services is based on proven experience and procedures utilized on our current and recently completed assignments. Our Owners Rep. team has the qualifications, experience, and commitment to ensure the project is completed safely, on time, and within budget, while providing the quality that the City of Delray Beach and the public deserve. The KEITH Team understands our critical role as extensions of City staff and being the "eyes on the ground" to ensure the project is constructed in accordance with plan and specification requirements.

The responsibilities of the Owners Rep. team during the construction phase include, but are not limited to:

- Coordinating review and responses to Submittals, Requests for Information (RFIs), and other project correspondence
- Coordinating, reviewing, inspecting, and

monitoring the contractor's Work Zone Traffic Control Plan

- Performing on-site inspections of all work-in-place elements
- Issuing Notices of Non-Conformance (NNCs) when applicable
- Quality Assurance Materials Testing (QAMT)
- Coordinating stakeholders, including public outreach
- Change management and claims support
- Document control, official file maintenance, and archiving of documents
- Project status reporting and cost forecasting
- Meeting coordination and minutes
- Coordinating between City staff, construction contractor, designers, and the public
- Assisting City staff with permitting, utilities, and coordination with outside agencies
- Providing oversight of the construction delivery team (i.e., City staff, contractor, designers, and inspectors)

Other responsibilities of our Owners Rep. team during the construction phase are detailed in the pages below.

PUBLIC OUTREACH AND COMMUNICATION

This project will directly impact the residents of Tropic Isle. The construction activities and traffic control plans will impact commuting. But more importantly, the construction will touch each property and require driveway reconstructions, regrading front yards, and removal of owner's property located within the Right-of-Way. In some areas, there will be new drainage outfall lines installed between properties within drainage easements. It feels intrusive to homeowners when construction activities touch their property, and close and constant neighbor coordination, outreach, and public relations is imperative to successfully execute this project.

For example, construction in the neighborhood will have a direct impact on residents, particularly concerning their mailboxes, decorative lighting, and

driveways. The disruption may include temporary removal or relocation of mailboxes, which could affect daily mail delivery. Decorative lighting might need to be dismantled or repositioned, potentially altering the aesthetic appeal and security of the homes.









Driveways could be obstructed or damaged, leading to inconvenience in accessing homes and potential repair costs. Public involvement is crucial in this process to ensure that residents' concerns and preferences are heard and addressed. Engaging the community can help in planning construction activities to minimize disruptions, provide timely updates, and offer solutions that accommodate the needs of the residents. Meaningful two-way communication with all parties is critical to build trust, understanding and consensus between the impacted stakeholders, City Officials, City Manager, key staff, City PM, and the KEITH Team. A successful public involvement engagement must meet the needs and values of all stakeholders. TMS will build upon the City's public outreach success from the design phase and utilize any existing contact database. TMS will also use the Palm Beach County Property Appraiser and Google Earth to develop and/or augment the contact a database that includes all Tropic Isle property owners, residents, businesses, media, elected officials and key City Staff. Some stakeholders that we have already identified include:

STAKEHOLDERS

NEIGHBORHOOD AND COMMUNITY GROUPS

Tropic Isle Civic Association	Ocean Isles at Del-Raton	Spanish Trails Apartments
Tropic Bay Condominium	Frederick Isles	South Castle Townhomes
Pelican Isle HOA	Delray East Townhomes	Favale Estates
Delray 7 Townhomes	Eastview Village Square Condominiums	Tropic Harbor Condominium
Darrens Ridge	Harbour Club	Pelican Harbor
Tropic Cay 2	Tropic View Condominium	Boca Isle Condominium
Del Raton Park	Serena Vista Condominium	

BUSINESSES 		
Tropic Harbor	Tropic House	Jimmy Johns
Advanced Air Conditioner Repair	Myers Auto Group DK LLC	Vale Healthy Kitchen
Tropical Isle Waterfront Homes	City House Delray Beach	Kia Delray
Hospice and Home Care Staffing Specialists	Grieco Motors	West Marine
Peter Kurki Yachts	Trader Joes	Laser Projects
5 Paw Pets Delray Beach	Pet Supermarket	VB20 Fitness Studios
Global Marina Management	Kit Communications	US Nail Salon
Triana Rose Photo	Quick-Tag	Il Girasol
Aura Creations	Barnes & Noble	The Bicycle Lab
Coastal Realty Advisors, LLC	Nordstrom Rack	Gizzie's Coffee
IV Me Now Mobile Hydration Therapy	J. Crew Factory	Clear Lake Title Service
Maza Events, LLC	Paris Baguette	Grieco Ford
Massage Heights Delray Place	Fed Ex	Irish Gent
European Wax Center	Crumb	Fox Invisalign Braces
Prospyr Delray Beach	Dunkin Donuts	
CYCLING GROUPS/WALKING GROUPS 		
Chainwheelers of Palm Beach	West Palm Beach Walking Meetup	Alternative Walkers
Delray Beach Cycling Meetup Group	SoFlo Social & Activities	Bicycle-Trailways Advisory Committee
Boca Raton Nature Walks New Friendships and Empowerment	45+ Pompano Beach Walking, Wellness & Activities Group	Ladies 45+ Lose Weight, Get Healthy & Fit, Have Fun
45 plus- Walks and Hikes in South Florida	Outdoor Adventures & Socials for 40+	
SCHOOLS 		
Pine Grove Elementary School	Boca Raton Community High School	Boca Raton Community Middle School
ELECTED OFFICIALS 		
CITY OF DELRAY BEACH:	PALM BEACH COUNTY:	STATE OF FLORIDA:
Tom Carney, Mayor	Marci Woodward, PBC Commissioner (District 4)	Lori Berman, State Senator
Juli Casale, Vice-Mayor	Maria Sachs, PBC Vice Mayor (District 5)	Lois Frankel, State Representative
Rob Long, Deputy Vice Mayor	Bobby Powell, Jr., PBC Commissioner (District 7)	
Tom Markert, Commissioner		
Angela Burns, Commissioner		
SPECIAL TAXING DISTRICTS 		
Delray Beach Water Utilities	Delray Beach Downtown Development Authority	Port of Palm Beach
Delray Beach Community Redevelopment Agency		
UTILITIES 		
Delray Beach Water Utilities	AT&T	Florida Public Utilities
Comcast	Florida Power and Light	
OTHER STAKEHOLDERS		
Human Powered Delray	Greater Delray Beach Chamber of Commerce	FDOT
Bicycle Generation Team, Garneau FL	Erica Whitfield, School Board (District 4)	FDEP
Palm Beach Transportation Planning Authority	Edwin Ferguson, School Board (District 7)	Palm Tran

To effectively communicate with the impacted Tropic Isles residents and other stakeholders, The Merchant Strategy (TMS) will prepare a Public Involvement Plan (PIP) within 30 calendar days after Notice to Proceed. The PIP will detail project location, history, scope, stakeholders, planned outreach, and provide contact information for the project team.

The database will be used to prepare a mailing list to be used for information dissemination. The PIP and the database will be periodically updated throughout the life of the project. TMS will develop and distribute collateral materials such as newsletters, flyers, door hangers, notices and press releases as needed to keep

the stakeholders informed, and to provide notice of any public meetings. All collateral materials will be provided to the City for approval prior to disbursement.

TMS will establish an independent project webpage to be hyperlinked to the City's website for continual public outreach for the duration of the contract. Stakeholders will be able to submit inquiries directly through the webpage. The webpage will provide current and accurate project information weekly, at a minimum, and will provide project documents, schedule and contact information.

TMS will set up and staff a project hotline to be the first point of contact for stakeholders' questions, concerns,

complaints and/or issues. TMS will assist the KEITH project team and the City in resolving any issues and will maintain a log of all concerns and the outcome, which will be provided to the City on a weekly basis.

TMS will support the KEITH team and the City in providing ongoing public involvement and education throughout the duration of the contract.



GRANTS ADMINISTRATION

Dr. Jean A. Wihbey is set to lead the grants administration for the City of Delray's Owner's Representative for Tropic Isle Neighborhood Improvements project bringing unparalleled expertise and leadership to this crucial infrastructure initiative. This project is backed by a substantial Resilient Florida Implementation Grant from the Florida Department of Environmental Protection (FDEP) and represents a critical investment in the city's roadway, water, sewer, storm drainage, drainage outfall, and seawall improvements to improve resilience against flooding and enhance environmental sustainability.

Project Overview: The Tropic Isle Neighborhood Improvement Project, funded through a \$19,800,000.00 million Florida Environmental Protection Grant (Agreement No. 22SRP60), will require meticulous oversight and compliance with the FDEP's rigorous reporting and reimbursement standards. The selected firm must ensure the comprehensive management of grant requirements, including quarterly report submissions and reimbursement requests.

With over 25 years of leadership experience in higher education administration, economic development, and strategic project management, Dr. Wihbey is exceptionally qualified to oversee this large-scale environmental initiative. Her extensive background in grants management ensures the project will remain on track, meet regulatory deadlines, and maintain compliance with all grant provisions.

GRANT MANAGEMENT KEY EXPERTISE

Grants Management: Dr. Wihbey has a proven track

record of successfully managing multi-million-dollar grants from both state and federal sources. She has spearheaded the administration, compliance, and financial oversight of numerous projects, ensuring that timelines, budgets, and regulatory frameworks are strictly adhered to.

Strategic Planning and Execution: Dr. Wihbey has deep experience in crafting and executing long-term strategic plans for complex projects. Her ability to integrate diverse stakeholder priorities and community needs into actionable plans has contributed to numerous successful project outcomes.

Fiscal Oversight and Resource Management: Managing significant funds with responsibility and precision is a hallmark of Dr. Wihbey's career. She has overseen multi-million-dollar budgets in both academic and municipal settings, ensuring fiscal accountability and optimal resource allocation.

Collaboration and Partnership Development: Dr. Wihbey excels in facilitating partnerships across public, private, and nonprofit sectors, creating synergies that drive successful outcomes. Her leadership will foster effective collaboration between the City of Delray, the FDEP, and community stakeholders.

Environmental and Community Initiatives: Having led numerous projects with an environmental and public welfare focus, Dr. Wihbey is well-versed in initiatives that enhance community resilience and sustainability. Her involvement ensures that this project will contribute positively to Delray's environmental goals.

Dr. Jean A. Wihbey's appointment to lead the grants administration for the City of Delray's Tropic Isle Neighborhood Improvements Project promises a high level of professionalism, strategic oversight, and fiscal responsibility. Her leadership will ensure the successful execution of this vital infrastructure project and compliance with all FDEP grant requirements, contributing to Delray's environmental resilience and community well-being.

PERMIT COMPLIANCE

The Contractor is responsible for obtaining all necessary building permits. The Owners Rep. team will oversee this process to ensure permits are obtained in a timely manner. We will track the following permits required before construction begins:

- Delray Beach Building for Sitework and Utilities permit

- **Florida Department of Environmental Protection (for Asbestos Cement pipe demolition)**
 - Permit Types: Notice of Demolition or Asbestos Removal
 - Application Process: Form must be submitted at least 10 working days prior to project start date.
- **Florida Department of Environmental Protection (for NPDS permit)**
 - Permit Types: Permits for stormwater discharges from construction activities, industrial activities, and municipal separate storm sewer systems.
 - Application Process: Submission of a Notice of Intent (NOI) to use a generic permit for stormwater discharge. Compliance: Implementation of best management practices (BMPs) to minimize pollutants in stormwater runoff. Regular monitoring and reporting are required to ensure compliance.
- **South Florida Water Management District (for Dewatering permit)**
 - Permit Types: There are three main types of dewatering permits:
 - No-Notice Dewatering Permit: For short-term projects (less than 90 days)
 - General Dewatering Permit: For projects that typically lasting less than one year and limited pumpage.
 - Individual Dewatering Permit: For larger or longer-term projects that require detailed evaluation by SFWMD.
 - Application Process: Demonstrate that the dewatering activities will not cause harm to water resources, legal uses, or natural habitats. This includes providing plans for mitigating potential impacts.
 - Compliance: Adherence to conditions that prevent resource harm, maintaining discharge within the project site and avoiding contamination of nearby water bodies.

These permits are crucial for ensuring that construction and site activities do not adversely impact Florida's water resources.

KEITH's extensive contacts and relationships with local agencies, along with our intimate knowledge of the City of Delray Beach's permitting process, will be invaluable in expediting and clarifying permit issues. Of particular importance are the long lead permitting &

ordering items required for proper schedule planning and efficiency, in an overall effort to reduce milestone conflicts with site functions and to support good stewardship with the local residents during the life of a project. Such paramount items to monitor include:

- **Large Drainage Structures:** These specialized large concrete structures need to be established early on and will require coordination with suppliers, transportation firms, delivery processes and site handling. The complexity with working with these structures requires a combined effort between the City / Contractor and possible traffic control enforcement.
- **Asbestos Cement Pipes:** The existing asbestos cement (AC) water pipes are contaminated materials per the Florida Department of Environment Protection and require specialized removal procedures and specialized sub-contractors. The demolition can directly affect the overall performance timeline and mobilization phasing of a construction activity. The demolition requires special attention and monitoring and if it is not properly planned for it can directly impact the critical-path and affect the construction schedule.
- **Road Typical Sections:** The roadway is being raised in certain areas of the project and the height of the road raising varies throughout the project corridor. Plan Sheet C-104 from the 90% design plan shows 6 different road sections depending on the height of the road. It is imperative to monitor road subgrade construction and make sure the proper section is being used. The road subgrade is being installed over insitu muck / peat and lightweight slate aggregate is proposed for the subgrade. Proper height of lightweight fill must be monitored to ensure excess fill is not installed which can cause excess surcharge on the insitu muck / peat.

ON-SITE INSPECTIONS & TECHNOLOGY

Our Owners Rep. inspection team uses Microsoft tablets to complete daily reports, which are coordinated with the City to ensure proper formatting and transmitted from the field daily. Photos taken on these devices are uploaded directly into the daily report and geotagged with GPS coordinates. This method allows for accurate, fast, and less labor-intensive completion of as-built/ record design documentation.

For example, setting a fixed drone path for aerial photography throughout the construction allows us to clearly track progress. These photos are crucial in resolving false claims and ensuring pay applications align with construction progress. All our drone pilots are FAA-approved and comply with flying restrictions in Delray Beach.

Our Owners Rep. team is equipped with full mobile workstations, including computer/server access, enabling on-site project communication and access to the latest construction documents. Staff can handle virtual meetings through platforms like Microsoft Teams, Skype, GoTo Meeting, Webex, and Zoom.



SAFETY

Construction safety is primarily the responsibility of the General Contractor and trade contractors. They must direct and train their employees and maintain safe work practices. The Owners Rep. team will oversee contractor safety programs to verify compliance with contractual responsibilities and encourage good safety practices.

Our Owners Rep. field representatives, who have OSHA certifications, will monitor the contractor's safety precautions and programs. In a support role, the Owners Rep. team will review the Contractor's Safety Plan, approve the qualifications of the contractor's proposed safety supervisor, and monitor compliance with the site-specific Safety Plan and other applicable standards. The Owners Rep. team will prepare consolidated safety performance reports and conduct monthly safety meetings with the Contractor.

Inspectors will request an Emergency Action Plan (EAP) in advance of construction operations. The EAP defines emergency procedures in case of an incident during work. The Contractor must also provide a hurricane and disaster preparedness plan for review and approval.

REQUESTS FOR INFORMATION (RFIS)

The Contractor is responsible for preparing and transmitting construction RFIs to the Owners Rep. team to seek clarifications on design, maintenance, or construction deficiencies in the contract documents. The Owners Rep. team may also submit RFIs directly to the Engineer of Record (EOR) for clarifications or direction on program standards or compliance issues. The Owners Rep. team will maintain detailed logs and reports for the status of RFIs, including review, preparation, response, tracking, and processing. The KEITH Team will use the ProCore Management Information System (or an equivalent software chosen by the City) for tracking and processing all RFIs and Submittals through project completion.

SUPPLEMENTAL INSTRUCTIONS

The Owners Rep. team will support the design team when a Supplemental Instruction (SI) is issued to provide additional design details to the Contractor. The SI is typically processed through the Prolog website interface unless full-size drawings are issued by the design team.

PAY APPLICATION REVIEW

The Owners Rep. team will process all contractor payment requests according to approved procedures. The KEITH team will follow established internal procedures for processing invoices in line with the City's policies and procedures. We understand the importance of completing these reviews promptly and adhering to the timeframes indicated on the checklists. Timely reviews are crucial to comply with the State's Prompt Payment Act. Our team will review invoices and all supporting data, negotiate necessary adjustments, and recommend invoice approval.

If accepted by City management, KEITH will ensure that in-progress as-built information is provided monthly for completed work. This as-built information (either red line mark-ups or CADD drawings) will be used as a measure when reviewing monthly payment applications.

QUALITY ASSURANCE MATERIAL TESTING (QAMT)

Throughout TSFGEO's experience, they have successfully utilized a project approach that we propose for this contract. Each project will have different milestones and deliverables. However, these items will be discussed, and timetables set at the initial scope meeting. TSFGEO representatives will meet those due dates and deadlines. Our proposed project approach for geotechnical engineering and materials testing services are listed below:

Geotechnical Project Approach

- Task Order
- Review Site Plan with City / County / USGS Map / USC Soil Survey / Aerial Photos
 - Identify possible unsuitable soils, illegal dumping, and other potential areas of concern/interest.
- Site Visit / Reconnaissance
- Determine site accessibility, if site clearing is necessary, presence of overhead power lines for vertical clearance, and MOT needs.
- Submit a Proposal based on the Scope of Services
- Upon approval
 - Inform Project Manager of Work Schedule
 - Utility Clearance / Meet Maintenance / GPR
- Inform the Project Manager
 - Work Schedule Progress
- Issue preliminary findings
- Prepare report - includes Soil Management Plan
 - Review by Senior Author QA/QC
- Issue Final Report with Invoice

TSFGeo is an FDOT unlimited prequalified consultant to provide geotechnical services 9.1, 9.2, 9.3, 9.4.1, 9.4.2, 9.5, 10.1 & 10.3. Our staff currently includes principal engineers and technicians certified through national and state programs with more than 37 years of experience in geotechnical, construction, laboratory and field materials testing and inspection services.

SUBSTANTIAL AND FINAL COMPLETION

The Owners Rep. team, along with the A/E firms, will certify in writing that work is substantially complete and in compliance with the Contract Documents, and that all permit and regulatory conditions have been satisfied. This certification allows the City or its designee to use, occupy, or operate the facility for its intended purpose.

The Owners Rep. team will also certify in writing, along with the design team, the Final Certificate of Payment

once all conditions and requirements of permits and regulatory agencies have been met, and all required documents have been received. KEITH is committed to completing and closing out all project assignments.

CHANGE ORDERS

The Owners Rep. team will primarily aim to minimize change orders. If change orders are necessary, our team has experience administering them according to City procedures and is fully prepared to fulfill this responsibility to the City's satisfaction.

The Owners Rep. team will process Contract Change Requests and field orders for construction activities per the approved change order process. We will also provide cost analyses for construction-related contract changes and independent estimates to validate price proposals. The Owners Rep. team will negotiate all changes with the Contractor to ensure fairness and reasonableness.

If deemed fair and reasonable, the Owners Rep. team will obtain the required approvals from the lead design professional and City Project Manager. The KEITH Team has previously reduced proposed construction costs for changes totaling over \$2 million through due diligence reviews and direct negotiations. We suggest including subcontractor labor rate breakdowns in the Contractor's contract to control costs for potential changes.

CLAIMS AVOIDANCE, PREVENTION, AND CONTROL

A construction claim is a written request by the contractor for additional compensation or contract adjustment related to a matter outside the contract scope. Causes of claims often include:

- Unforeseen or Alleged differing site conditions
- Disagreements in the interpretation of drawings/specifications
- Directed or constructive changes in work performance methods
- Alleged defective drawings/specifications
- Improper rejection of allegedly defective work
- Loss of productivity
- Wrongful termination of contract
- Changes in City-furnished facilities, equipment, materials, and site conditions
- Directed or constructive acceleration of work
- Alleged interference or delays caused by another contractor/subcontractor



Tropical Isles Neighborhood - Existing Conditions

Claims avoidance and prevention involve taking advanced measures against potential causes of claims. The Owners Rep. team's awareness and alertness to conditions that may instigate claims are crucial. The following guidelines have been successfully used by the KEITH Team to avoid, mitigate, and resolve claims:

- Familiarization of all construction staff with contract documents, including terms, conditions, drawings, specifications, and standards
- Good communication and a professional working relationship with the contractor
- Development of clear and distinct work packages
- Timely response to correspondence and problems
- Avoiding interference with the contractor's planning or work performance
- Proper preparation and maintenance of daily field documentation

CONSTRUCTION SCHEDULE VERIFICATION

The Owners Rep. team is primarily responsible for reviewing and monitoring construction schedules for compliance and compatibility. We will analyze the Contractor's schedules and recommend improvements and mitigation measures as needed.

The Owners Rep. team will ensure that trade contractors commit to the sequence of work and the time required for their activities. We will use this schedule to monitor progress and develop workaround schedules if necessary. The Contractor's Baseline Schedule and progress schedule updates will be submitted per the contract document requirements.

The KEITH Team is experienced in detailed scheduling using Primavera P6 for project management software. We will provide schedule status information in weekly and monthly progress reports, or as directed by the



Tropical Isles Neighborhood - Existing Conditions

City Project Manager, to support the overall program schedule.

POST-CONSTRUCTION PHASE SERVICES

Post-construction close-out and enhanced commissioning acceptance phases can extend for months if the OR, Contractor, and design team do not commit to timely completion of all final documentation. The Owners Rep. team must lead this effort as teams begin to ramp down and reassign staff to other projects.

As-built Drawings: The Owners Rep. team will obtain final as-built drawings from the Contractor and submit them to the design team. As-built information should be submitted frequently throughout the project and used as a measure for monthly payments. This requirement will alleviate delays and issues with subcontractor trades not staying current with their as-built drawings. The Owners Rep. team will package the as-built submittals for permanent archiving according to City procedures.

Record Drawings: The Owners Rep. team will obtain and verify "record contract documents" from contractors and designers following the submission of as-built drawings. The electronic and hard copy submittals of these Record Drawings provided by the design team will be reviewed for completeness and then transmitted to the City and others by KEITH, as applicable.

Final Commissioning Acceptance: The Owners Rep. team will obtain and verify all Operating and Maintenance documents submitted by each trade contractor at Substantial Completion. If requested by the City, Final Commissioning Report will be provided, including:

- Owners Project Requirements / BoD Review Comments
- Drawing Review Comments
- Submittal Review Comments
- Completed Pre-Functional Checklists
- Test and Balance Review Documents
- Completed Functional Performance Tests
- Training Documentation
- Operations and Maintenance Manual Review/Comments

Warranties: The Owners Rep. team will obtain all warranty-related documents from the Contractor for all respective trade contractors at Substantial Completion and transmit them to City Maintenance and others as needed

Close-Out Documents: The Owners Rep. team will obtain all necessary certifications, release of liens,

permits, and other documents required for project close-out, including photographic documentation. We will manage the turnover of work areas to the City and finalize the resolution of all punch list items with the design team, completing the City's Capital Improvement Project Close-Out Checklist.

The KEITH Team has extensive experience working with local municipalities, counties, and state agencies, including directly for the City of Delray Beach. Our experience has resulted in thorough knowledge and the practical application of standards. It has also allowed us to build strong connections with municipal staff. KEITH believes that building these relationships is essential to understanding the City's concerns and addressing them professionally and personally.

Narrative that demonstrates working knowledge and understanding of the construction administration and inspection requirements in the Scope of Services.

APPROACH TO THE SCOPE

KEITH understands the City's need for a qualified OR who can successfully assist the City in the delivery of the Tropical Isle Improvement project. Our trans-disciplinary in-house teams allow KEITH to successfully support the City in all areas of interest listed in the RFQ.

The KEITH Team will keep the City's best interest in mind relative to review for safety, quality, costs, schedule, long-term care, and maintenance. The KEITH Team must engage with the City's Project Manager and representatives early and often to ensure the delivery of the scope of services. KEITH will ensure the projects are completed with the highest degree of functionality and quality at the lowest possible cost. It is KEITH's responsibility in this contract to act as an extension of the City. *We will strive to resolve all issues that arise during construction in a timely fashion with minimal changes required.*



Tropical Isles Neighborhood - Existing Conditions

KEITH's main objective as the OR team is to meet the expectations of the City, while managing scope and the terms of the construction contract, to the sole benefit of the City, with no other agenda in mind. Although our team has an abundance of construction and construction management experience, KEITH does not perform work as a general contractor, and we recognize that the essential and significant difference is to keep the City's interests at heart.

The OR team must understand the significant differences between the two roles and the dissimilar management approach of the Contractor compared to the CEI. KEITH specializes in Construction Project Management services, acting and focusing on the capacity of the Owner's Representative (OR) overseeing General Contractors.

DELIVERING THE SCOPE OF SERVICES

Our strategy is simply to assist the City in creating a team with the right skill sets and personalities; ensure the team has the proper tools to manage and communicate; understand existing City processes and augment those processes if needed; and finally, facilitate the alignment of the project team towards the common goal of project delivery.

People. The most important element and foundation of our strategy is to ensure that the right people with the correct skill sets are assigned to support the project team. In today's world of project delivery, it's not enough to have the correct skill set. We must consider how the team's diverse personalities complement and support each other to achieve team cohesiveness. Our qualified team will be available at all times during construction to ensure seamless communication and coordination with the City, architectural and engineering design teams, permitting agencies, contractors, the public, and other stakeholders.

Tools. The delivery team must also have the correct tools to manage projects and to communicate progress to stakeholders. These tools typically include scheduling, document controls, and collaborative websites. Scheduling tools like MS Projects or Primavera P6 Scheduler are important tools for coordinating the execution of various projects. Familiarity and competency with these tools assist the project team in evaluating and managing change on projects. Establishing a web-based document control system is a critical element to foster transparency and to ensure important documents are available to the entire team when needed.

Document control tools such as Procore, eBuilder, Primavera Contracts Manager, or others not only help make documents accessible, but they also assist in status monitoring of Submittals and Requests for Information (RFI's) as well as reporting of metrics (review response times, change logs, etc.). Our OR team is prepared to engage the City early on in the development of the platform to be used for document control and information management. For this project, we recommend using Procore as the construction management platform for document control and the exchange of information between our OR team, the City, A/E team, and contractor.

Processes. Project delivery has changed over the years, but one thing remains consistent: processes bring consistency and repeatability to project management. With efficient processes that are well-defined and communicated, the delivery team becomes more efficient with every task accomplished. These processes also allow leadership to fine-tune the delivery to match the changing needs of the City. The delivery team's performance is directly tied to their understanding and ability to follow established processes. Since processes are such an important part of the team's delivery strategy, a joint review of the existing processes is recommended. During this review, KEITH can assist the City in evaluating modifications to any existing processes that can be made to improve the efficiency of the project delivery team.

Alignment. It's not enough to have the right people with the right tools following efficient processes. They must be aligned towards a common vision/goal. One way to accomplish alignment is to communicate expectations and create a dialogue between the project delivery team and various key City staff/stakeholders. Alignment can also be encouraged through the establishment of efficient processes and monitoring metrics that promote and encourage project delivery success.

CONSTRUCTION QUALITY MANAGEMENT

KEITH takes quality assurance seriously. On every job we do, we utilize staff with first-hand experience and knowledge of the facilities being designed or constructed. We understand that quality must be emphasized in all we do. Quality Control (QC) and Quality Assurance (QA) begin with our commitment to the City to provide professionals who are experienced in all required disciplines. This will be achieved through an experienced Project Manager and QA/QC Officer who is supported by a qualified team of field representatives

and engineering technical support staff.

The following is a more detailed list of activities our OR team is prepared and ready to perform effectively to meet the scope of service requirements to the satisfaction of the City of Delray Beach:

- Contract administration
- Site logistics
- Inspections
- Photographic documentation
- Project correspondence and flow of communication
- Project directory
- Contract drawing log
- Contract submittal control
- Project manager's diary
- Daily Construction Reports (DCR's)
- Daily and monthly progress photographs and drone flights
- Project meetings

MONITORING SCHEDULE

- Contractor baseline construction schedule review
- Management of the construction schedule
- Review monthly schedule update submittals
- Submittal and review of the contractor's look-ahead schedules
- Equipment/material submittal

MONITORING QUALITY AND PROGRESS

- Quality Assurance Material Testing (QAMT)
- Tracking and monitoring contractor's testing lab
- Schedule of Values and Estimated Partial
- Payments (to contractor)
- Field verification requests
- Clarifications
- QA/QC during construction inspection
- Requests for Information (RFI) review and coordination
- Submittal reviews
- Review and instruction
- Project audits
- Collection from contractor
- Force account (other entities as required)

MONITORING SAFETY

- Review of Contractor's Safety Plan
- Review of Contractor's Hurricane Preparedness Plan
- Review of Contractor's Hazard Communication Program

ADMINISTRATION OF PAYMENT

- Quantity calculation/verification
- Variation in quantity
- Payment for stored materials, as applicable
- Construction progress payment

ADMINISTRATION OF CLAIMS AND CHANGES

- Construction cost accounting system
- Management of changes in work
- Substitution in the work
- Request for change
- Request for proposal/quotation
- Contractor's proposal/quotation
- Time Impact Analysis
- Differing site conditions
- Construction change order
- Construction field order
- Estimated change order/force account work
- Negotiation plan and record of negotiation preparation
- Claims avoidance, prevention, and control
- Factors leading to suspension of work
- Submittal review evaluation and processing of construction claims
- Unilateral modification

CONTRACT COMPLETION

- Substantial Completion and Beneficial Occupancy
- LEED Commissioning assistance, as needed
- Closeout documents
- Completion, acceptance, and payment
- Warranty inspections

Provide details of how Proposer intends to meet the detailed time schedule.

When it comes to staffing and scheduling, KEITH is all about collaboration and teamwork. We know that staying in close communication with the City's Project Manager and other City representatives is crucial in meeting the goals and objectives of the City, and other stakeholders ensuring the contractor completes the work on time. That's why we're making sure our OR staff, including inspectors, and QAMT personnel, are ready and available when the City issues each Notice to Proceed (NTP) to the contractor. While we have identified the key team members to participate throughout the duration of the project, should the need

arise KEITH has a deep bench of staff available to assist on a myriad of project tasks or issues. Currently the KEITH Team has more than 200 team members.

We've taken a close look at the 90% set of plans, the RFQ, and RFQ Exhibits but did not see an identified schedule. However, KEITH accessed the FDEP Grant Application and the most recent FDEP Quarterly Progress Report for the reporting period between 10/01/2024 - 01/01/2025. These grant documents show a 3-year construction schedule broken out into 3 phases. The most recent FDEP progress report shows a construction start date on 10/30/2025 and construction completion date on 10/30/2028. We created a draft staffing plan for the duration of the project. Without the benefit of having the contractor's schedule at this time, our draft staffing plan is considered flexible ramping up and down to meet the desires and needs of the City. The staffing plan considers three (3) construction NTPs with phased durations identified in the FDEP Grant Agreement. Our KEITH Team will ramp up and down to keep pace with the construction schedule. We're fully committed to having all resources ready and available when the construction NTPs are issued to the contractor. We'll continue to update our staffing plan as the Baseline Schedule evolves, and we're fully dedicated to delivering services that meet the City's expectations throughout the project. See this schedule on page 58 and 59.

KEITH will bring its in-house service sectors to bear on this project as needed through Optional Service approvals including surveying, subsurface utility engineering, civil engineering, and landscape architecture. As mentioned earlier, KEITH provided the design survey for the Tropic Isle Neighborhood Improvement Project. Our survey field crews are familiar with this site and we have collected data on our network. This is a valuable asset for the City as it allows our crews to mobilize quickly and efficiently utilize established project controls.

By utilizing our qualified and dedicated staff at appropriate times during construction, KEITH will assist in delivering this important project on time and on budget. We will commit a dedicated Rapid Response team of managers, engineers, and professionals of all disciplines, as well as technicians that will make this project our top priority!

TAB 7 METHODOLOGY & WORK PLAN

KEITH

PROJECT NAME: 15138.MO - Tropic Isle Roadway and Underground Utility Improvements
Owner's Representative -TEAM STAFFING Study
LOCATION: City of Delray Beach, FL

Project Staffing Matrix			DRAFT January 28, 2025															
			Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	Phase 1	Design			100% Compl.													
	Phase 2	Design							100% Compl.									
	Phase 3	Design									100% Compl.							
Task 1	Pre-Con	CMAR Pre-Construction Services								CMR Pre-Con								
Task 2	Segment 1	Construction										C	C	C	C	C	C	
Task 3	Segment 2	Construction																
Task 4	Segment 3	Construction																
Task 5	Proj. Closeout	Close-out																
	Pre Construction Services																	
	Principal in Charge	KEITH					0.00	0.00	0.00	0.00	0.00							
	Project Manager	KEITH					0.15	0.10	0.15	0.10	0.15							
	Senior Engineer/QAQC	KEITH					0.05	0.10	0.10	0.10	0.10							
	Sr. Document Control Specialist	KEITH					0.00	0.00	0.05	0.05	0.05							
	Project Management																	
	Principal in Charge	KEITH										0.05			0.05			
	Project Manager	KEITH										0.25	0.25	0.25	0.25	0.25	0.25	
	Senior Engineer/QAQC	KEITH										0.20	0.20	0.20	0.20	0.20	0.20	
	Sr. Document Control Specialist	KEITH										0.50	0.50	0.50	0.50	0.50	0.50	
	Construction Administration																	
	Office Engineer	KEITH									0.25	0.50	0.50	0.50	0.50	0.50	0.50	
	Survey Drone Crew	KEITH									0.05	0.05	0.05	0.05	0.05	0.05	0.05	
	Public Information Officer	TMS									0.50	0.50	0.40	0.30	0.30	0.30	0.30	
	RPR	KEITH									0.25	1.00	1.00	1.00	1.00	1.00	1.00	
	QAMT																	
	Principal Engineer	TSF												0.01		0.01		0.01
	Staff Engineer	TSF												0.10		0.10		0.10
	Sr. Engineering Technician	TSF												0.25		0.25		0.25
	Sr. Asphalt Plant Tech	TSF												0.25		0.25		0.25
Full Time Equivalents			0.00	0.00	0.00	0.00	0.20	0.20	0.30	0.25	1.35	3.05	3.51	2.80	3.46	2.80	3.41	

NOTE: It is understood and agreed that there shall be no "line item" guarantees within the individual line items above. It is also understood that there shall be no guarantees with "Staff Tiles". It is intended that the most appropriate and qualified staffing will be utilized for the scope of work. It is understood that savings within individual line items may be used to offset overruns in other line items.

Project Staffing Matrix			DRAFT January 28, 2025																
			Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Aug-27
			16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
	Phase 1	Design																	
	Phase 2	Design																	
	Phase 3	Design																	
Task 1	Pre-Con	CMAR Pre-Construction Services																	
Task 2	Segment 1	Construction	C	C	C	C													
Task 3	Segment 2	Construction					C	C	C	C	C	C	C	C	C	C			
Task 4	Segment 3	Construction															C	C	C
Task 5	Proj. Closeout	Close-out																	
	Pre Construction Services																		
	Principal in Charge	KEITH																	
	Project Manager	KEITH																	
	Senior Engineer/QAQC	KEITH																	
	Sr. Document Control Specialist	KEITH																	
	Project Management																		
	Principal in Charge	KEITH	0.05			0.05			0.05			0.05			0.05			0.05	
	Project Manager	KEITH	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
	Senior Engineer/QAQC	KEITH	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
	Sr. Document Control Specialist	KEITH	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	Construction Administration																		
	Office Engineer	KEITH	0.50	0.50	0.50	0.25	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.25	0.50	0.50
	Survey Drone Crew	KEITH	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05
	Public Information Officer	TMS	0.30	0.30	0.25	0.10	0.50	0.40	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.25	0.10	0.50	0.40
	RPR	KEITH	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	QAMT																		
	Principal Engineer	TSF		0.01		0.01		0.01		0.01		0.01		0.01		0.01		0.01	
	Staff Engineer	TSF		0.10		0.10		0.10		0.10		0.10		0.10		0.10		0.10	
	Sr. Engineering Technician	TSF		0.25		0.25		0.25		0.25		0.25		0.25		0.25		0.25	
	Sr. Asphalt Plant Tech	TSF		0.25				0.25		0.25		0.25		0.25				0.25	
Full Time Equivalents			2.85	3.41	2.75	2.76	3.00	3.51	2.85	3.41	2.80	3.46	2.80	3.41	2.80	2.71	3.00	3.56	2.80

NOTE: It is understood and agreed that there shall be no "line item" guarantees within the individual line items above. It is also understood that there shall be no guarantees with "Staff Tiles". It is intended that the most appropriate and qualified staffing will be utilized for the scope of work. It is understood that savings within individual line items may be used to offset overruns in other line items.

TAB 7 METHODOLOGY & WORK PLAN

Project Staffing Matrix			DRAFT January 28, 2025										Full Time Equivalents
			Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	
	Phase 1	Design											
	Phase 2	Design											
	Phase 3	Design											
Task 1	Pre-Con	CMAR Pre-Construction Services											
Task 2	Segment 1	Construction											
Task 3	Segment 2	Construction											
Task 4	Segment 3	Construction	C	C	C	C	C	C	C				
Task 5	Proj. Closeout	Close-out								Proj. Closeout			
Pre Construction Services													
	Principal in Charge	KEITH											0.65
	Project Manager	KEITH											0.45
	Senior Engineer/QAQC	KEITH											0.15
	Sr. Document Control Specialist	KEITH											
Project Management													
	Principal in Charge	KEITH		0.05			0.05		0.05		0.05		0.60
	Project Manager	KEITH	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.10		7.85
	Senior Engineer/QAQC	KEITH	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.25			6.25
	Sr. Document Control Specialist	KEITH	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.25	16.25
Construction Administration													
	Office Engineer	KEITH	0.50	0.50	0.50	0.50	0.50	0.50	0.50				14.75
	Survey Drone Crew	KEITH	0.05	0.05	0.05	0.05	0.05	0.05	0.05				1.55
	Public Information Officer	TMS	0.30	0.30	0.30	0.30	0.30	0.25	0.10				9.65
	RPR	KEITH	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.50	0.25	32.00
QAMT													
	Principal Engineer	TSF	0.01		0.01		0.01		0.01				0.15
	Staff Engineer	TSF	0.10		0.10		0.10		0.10				1.50
	Sr. Engineering Technician	TSF	0.25		0.25		0.25		0.10				3.60
	Sr. Asphalt Plant Tech	TSF	0.25		0.25		0.25						3.00
Full Time Equivalents			3.41	2.85	3.41	2.80	3.46	2.75	2.86	2.00	1.15	0.50	98.4

NOTE: It is understood and agreed that there shall be no "line item" guarantees within the individual line items above. It is also understood that there shall be no guarantees with "Staff Titles". It is intended that the most appropriate and qualified staffing will be utilized for the scope of work. It is understood that savings within individual line items may be used to offset overruns in other line items.

Specify the location(s), including the complete physical address, where the work for this project will be performed, including work performed by sub-Consultants, if applicable.

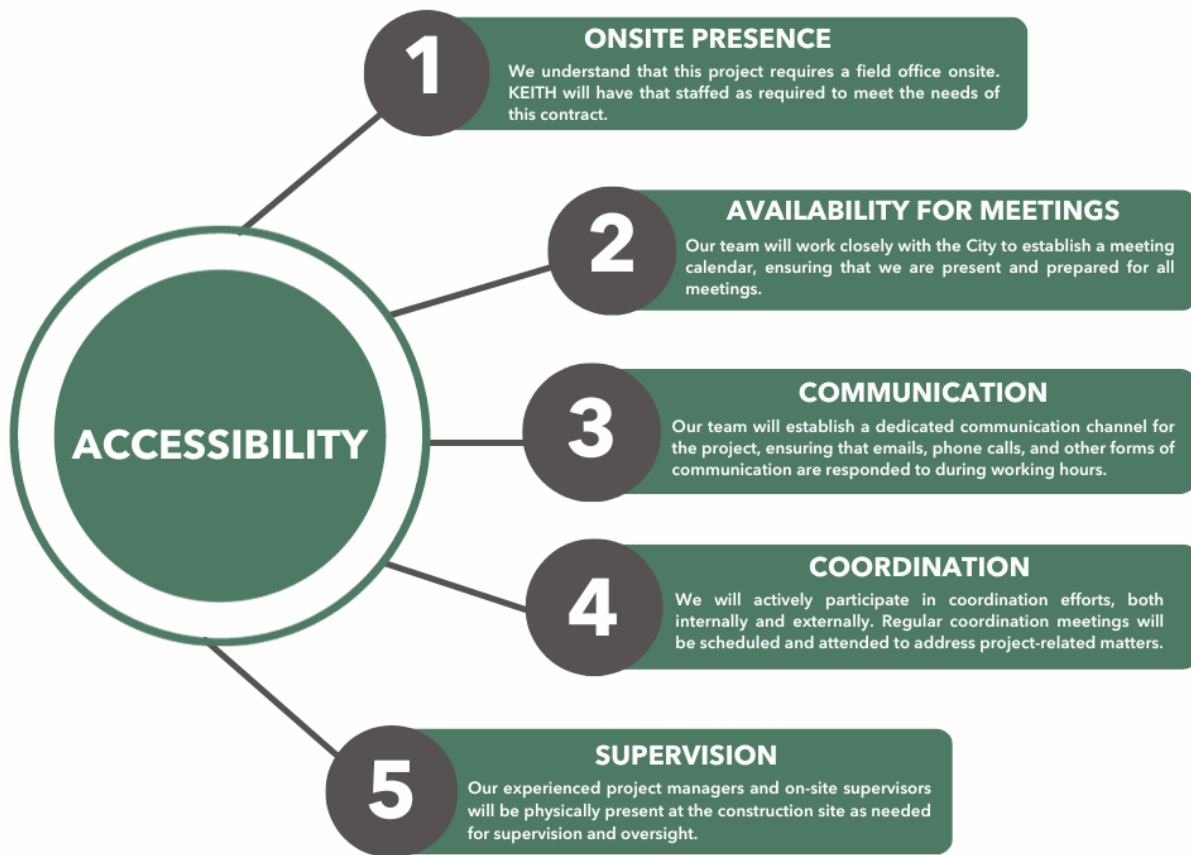
KEITH is proud to have called South Florida our home for the past 60+ years. It is our honor and commitment to improve the communities in which we live, work, and play. KEITH is proud to utilize our West Palm Beach Office for this contract. We understand that this project requires a field office onsite. KEITH will work with the Contractor to set up a project space in their field office or to coordinate permits for setting up a field office.



KEITH
701 Northpoint Parkway, Suite 218, West Palm Beach, FL 33460
Secondary KEITH Office
301 E Atlantic Blvd, Pompano Beach, FL 33060
The Merchant Strategy
1804 North Dixie Highway, Suite B, West Palm Beach, Florida 33407
TSF Geo
765 Vista Parkway, Suite 10, West Palm Beach, FL 33411

Proposer shall thoroughly explain:

i. Its accessibility in the areas of availability for meetings, general communications, coordination, and supervision.



ii. How the Proposer physically plans on attending pre-scheduled meetings.

To physically attend pre-scheduled meetings, KEITH will:

- KEITH will have staff onsite in the designated Owner's Representative field office space, and they will be available to attend meetings as required.
- Other KEITH personnel are based locally and within a reasonable travel distance to the project site.
- Utilize modern communication tools and technology to participate in virtual meetings when physical presence is not necessary, thereby minimizing disruptions while maintaining effective communication.

iii. How the Proposer plans on ensuring accessibility and availability during the term of the Agreement.

To ensure ongoing accessibility and availability throughout the term of the Agreement, KEITH will:

- Maintain a dedicated field office at the project site to facilitate accessibility.
- Implement a responsive project management system that allows for real-time updates, tracking of issues, and communication with City representatives and stakeholders.
- Assign a designated project manager as the primary point of contact for City representatives to streamline communication and ensure quick response times.
- Establish backup personnel and a clear chain of command to ensure continuity of services in case of any unforeseen circumstances affecting key team members.
- Adhere to a flexible work schedule that accommodates project-related needs beyond regular business hours, especially during critical phases or emergencies.
- By adhering to these practices, KEITH will ensure accessibility, availability, and effective communication throughout the project's duration, fostering a collaborative and responsive working relationship with City of Delray Beach representatives and stakeholders.



ACKNOWLEDGEMENT OF ADDENDA

Please complete Part I or Part II, as applicable

PART I:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated 01/08/2025

Addendum #2, Dated 01/21/2025

Addendum #3, Dated 01/21/2025

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

Addendum #9, Dated _____

Addendum #10, Dated _____

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Keith and Associates, Inc., dba KEITH

Firm Name


Signature

Alex Lazowick, PE, PMP, ENV SP - CEO/President

Name and Title (Print or Type)

01/29/2025

Date

City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

PROPOSAL SUBMITTAL SIGNATURE PAGE

By signing this Proposal, the Proposer certifies that it satisfies all legal requirements as an entity to do business with the City, including all Conflict of Interest and Code of Ethics provisions.

Firm Name:

Keith and Associates, Inc., dba KEITH

Street Address:

701 Northpoint Parkway, Suite 218, West Palm Beach, FL 33407

Mailing Address (if different from Street Address):

301 E Atlantic Ave, Pompano Beach, FL 33060

Telephone Number(s): 561.469.0992

Fax Number(s): N/A

Email Address: alazowick@KEITHteam.com

Federal Employer Identification Number: 65-0806421

Prompt Payment Terms: N/A % N/A days' net 30 days

Signature:



(Signature of authorized agent)

Print Name: Alex Lazowick, PE, PMP, ENV SP

Title: CEO/President

Date: 01/29/2025

By signing this document, the Proposer agrees to all terms and conditions of this Solicitation and the resulting contract/agreement.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL, FOR NOT LESS THAN ONE HUNDRED AND TWENTY (120) DAYS, AND THE PROPOSER'S UNEQUIVOCAL OFFER TO BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS SOLICITATION. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE, BY AN AUTHORIZED REPRESENTATIVE, SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS PROPOSAL.

City of Delray Beach
RFQ No. 2025-010

OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements

Project No. 19-015

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, *Florida Statutes*. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the City of Delray Beach.

Furthermore, all Proposers must disclose the name of any City employee who owns, directly or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

- X To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for this Proposal.
- The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

Keith and Associates, Inc., dba KEITH

Firm Name


Signature

Alex Lazowick, PE, PMP, ENV SP - CEO/President
Name and Title (Print or Type)

01/29/2025
Date

City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Proposal on a contract to provide any goods or services to a public entity; may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit Proposals on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Proposer, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Keith and Associates, Inc., dba KEITH

Firm Name


Signature

Alex Lazowick, PE, PMP, ENV SP - CEO/President

Name and Title (Print or Type)

01/29/2025

Date

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City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

**NOTIFICATION OF PUBLIC RECORDS LAW PERTAINING TO PUBLIC CONTRACTS AND REQUESTS FOR
CONTRACTOR RECORDS PURSUANT TO CHAPTER 119, *FLORIDA STATUTES***

Pursuant to Chapter 119, *Florida Statutes*, Contractor shall comply with the public records law by keeping and maintaining public records required by the City of Delray Beach in order to perform the service. Upon request from the City of Delray Beach' custodian of public records, contract shall provide the City of Delray Beach with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract. If the Contractor does not transfer the records to the City of Delray Beach. Contractor upon completion of the contract, shall transfer, at no cost, to the City of Delray Beach all public records in possession of the Contractor or keep and maintain public records required by the City of Delray Beach in order to perform the service. If the Contractor transfers all public records to the City of Delray Beach upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City of Delray Beach, upon request from the City of Delray Beach' custodian of public records, in a format that is compatible with the information technology systems of the City of Delray Beach.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OFFICE OF THE CITY CLERK LOCATED AT 100 NW 1ST AVENUE, DELRAY BEACH, FLORIDA 33444, PHONE NUMBER (561) 243-7000, EMAIL ADDRESS: JOHNSONK@MYDELRAYBEACH.COM.

Acknowledged:

Keith and Associates, Inc., dba KEITH

Firm Name


Signature

Alex Lazowick, PE, PMP, ENV SP - CEO/President

Name and Title (Print or Type)

01/29/2025

Date

City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

DRUG-FREE WORKPLACE

Keith and Associates, Inc., dba KEITH is a drug-free workplace and has
(Company Name)
a substance abuse policy in accordance with and pursuant to Section 440.102, *Florida Statutes*.

Acknowledged by:

Keith and Associates, Inc., dba KEITH

Firm Name



Signature

Alex Lazowick, PE, PMP, ENV SP - CEO/President

Name and Title (Print or Type)

01/29/2025

Date

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City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

NON-COLLUSION AFFIDAVIT

STATE OF Florida
COUNTY OF Palm Beach

Before me, the undersigned authority, personally appeared Alex Lazowick, PE, PMP, ENV SP, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

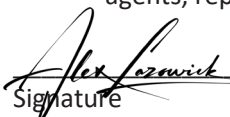
a. He/She is CEO/President of KEITH, the Proposer that has submitted a Proposal to perform work for the following:
RFQ No.: 2025-010 Title: Owner's Representative for Tropic Isle Neighborhood Improvements

b. He/She is fully informed respecting the preparation and contents of the attached Request for Qualifications, and of all pertinent circumstances respecting such Solicitation.

Such Proposal is genuine and is not a collusive or sham Proposal.

c. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Solicitation and contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm, or person to fix the price or prices in the attached Proposal or any other Proposal, or to fix any overhead, profit, or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed contract.

d. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



Signature

Subscribed and sworn to (or affirmed) before me this 29th day of January, 2025, by Alex Lazowick, PE, PMP, ENV SP, who is personally known to me or who has produced _____ as identification.

SEAL



SHEKINAH WEBER
Notary Public
State of Florida
Comm# HH338288
Expires 12/5/2026

Notary Signature: 
Notary Name: Shekinah Weber
Notary Public (State): Florida
My Commission No: HH338288
Expires on: 12/05/2026

City of Delray Beach
RFQ No. 2025-010

OWNER’S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements

Project No. 19-015

TRUTH – IN – NEGOTIATION CERTIFICATE


The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreement and (ii) that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

Name: Alex Lazowick, PE, PMP, ENV SP

Title: CEO/President

Date: 01/29/2025

Signature: 

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City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

SCRUTINIZED COMPANY CERTIFICATION

This certification is required pursuant to Florida State Statute Section 287.135.

As of July 1, 2011, a company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of \$1 million or more.

Companies must complete and return this form with its response.

Company: Keith and Associates, Inc., dba KEITH FID or EIN No.: 65-0806421

Address: 701 Northpoint Parkway, Suite 218

City: West Palm Beach State: Florida Zip: 33407

I, Alex Lazowick, PE, PMP, ENV SP, as a representative of KEITH
certify and affirm that this company is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.


Signature

CEO/President
Title

Alex Lazowick, PE, PMP, ENV SP
Printed Name

01/29/2025
Date

City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE FOR Tropic Isle Neighborhood Improvements
Project No. 19-015

CITY OF DELRAY BEACH

Affidavit Regarding the Use of Coercion for Labor and Services

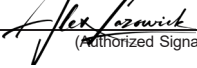
Vendor Name: Keith and Associates, Inc., dba KEITH
Vendor FEIN: 65-0806421
Vendor's
Authorized
Representative
Name and Title: Alex Lazowick, PE, PMP, ENV SP -
CEO/President
Address: 701 Northpoint Parkway, Suite 218
City: West Palm Beach State: Florida Zip: 33407
Phone Number: 561.469.0992
Email Address: alazowick@KEITHteam.com

Florida Statute §787.06(13) requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The City of Delray Beach, Florida is a governmental entity for the purposes of this statute.

As the officer or representative of the company, I certify that the company identified above does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against his or her will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied towards the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit;
- Provide controlled substances as outlined in Schedule I or Schedule II of Florida State Statute §893.03 to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing document and the at the facts stated in it are true.

Signature:  (Authorized Signature)
Print Name
and Title: Alex Lazowick, PE, PMP, ENV SP - CEO/President
Date: 01/29/2025

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City of Delray Beach
RFQ No. 2025-010
OWNER'S REPRESENTATIVE For Tropic Isle Neighborhood Improvements
Project No. 19-015

SECTION 10: SOLICITATION SUMMARY

PURCHASING AND CONTRACT ADMINISTRATION DIVISION


**The City of Delray Beach
100 NW 1st Avenue
Delray Beach, FL 33444**

SOLICITATION SUMMARY

IMPORTANT NOTICE

The information you provide on this page will be read aloud at the PUBLIC OPENING for this Solicitation. It is VERY IMPORTANT that the summary information you provide below is exactly the same information contained in your Proposal. If subsequent to the opening of Proposals, the City determines that the information contained in the electronic version of your Proposal is different from the information on this Solicitation Summary, the City reserves the right to deem your Proposal NON-RESPONSIVE and remove your Proposal from further evaluation and consideration for contract award.

PROPOSAL INFORMATION

Proposal Number:	RFQ No. 2025-010
Title:	Owner's Representative For Tropic Isle Neighborhood Improvements (Project No. 19-015)
Due Date and Time:	January 29, 2025 @ 2:00 PM., (LOCAL TIME)
Name of Proposer:	<u>Keith and Associates, Inc., dba KEITH</u>
Address:	<u>701 Northpoint Parkway, Suite 218, West Palm Beach, FL 33407</u>
Contact Person:	<u>Alex Lazowick, PE, PMP, ENV SP - CEO/President</u>
Authorized Signature:	<u></u>
Date:	<u>1/29/2025</u>

By signing and submitting this Solicitation Summary, the Proposer affirms that the information provided above is an exact and correct summary of the information contained in the electronic version of the Proposer's Proposal to the City of Delray Beach.

THIS SOLICITATION SUMMARY MUST BE SIGNED AND UPLOADED WITH YOUR SECURE ELECTRONIC PROPOSAL SUBMITTAL THROUGH www.bidnetdirect.com/cityofdelraybeach