



## Cover Memorandum/Staff Report

File #: 19-1173

Agenda Date: 1/16/2020

Item #: 6.1.1.

**TO: Mayor and Commissioners**  
**FROM: Jessica Cusson, Information Technology Director**  
**THROUGH: George Gretsas, City Manager**  
**DATE: January 16, 2020**

APPROVAL OF RESOLUTION NO. 02-20 TO AWARD A SOLE SOURCE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR AN ENTERPRISE SOFTWARE AGREEMENT - \$150,000

### **Recommended Action:**

Motion to Approve Resolution No. 02-20 to award a sole source agreement with Environmental Systems Research Institute, Inc. (ESRI) for an enterprise software agreement in the estimated amount of \$150,000.

### **Background:**

The City's geographical information system (GIS) has used ESRI to provide data and geographic information between public safety, code enforcement, and several other departments throughout the City for the last three (3) years. ESRI's enterprise license agreement allows the City to purchase licenses over a three-year period. Approval of the enterprise license agreement allows the following benefits: Unlimited licenses for the products listed on the ESRI enterprise licensing agreement; a lower cost per unit for licensed software; substantially reduced administrative and procurement expenses; maintenance on all ESRI software deployed under the agreement; complete flexibility to deploy software products when and where needed; and, training and support. Data to be associated with each address or map location will include but not be limited to public safety, utility billing, zoning, future land use, historic designation, business licenses, building permits, code compliance, electoral districts, and City work orders for delivery of service. Additional benefits will be greater productivity and information sharing among departments and improved mapping services.

On November 18, 2019, the City approved ESRI as a sole source for an enterprise software agreement for data and GIS.

The agreement term will commence upon full execution of the Agreement and expire three (3) years from that date.

Total Three (3) Year Contract Value - \$150,000
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This motion is in accordance with City Code of Ordinances Section 36.02, Commission Approval Required and Purchasing Policies; Limited or No Competition Acquisitions.

### **Attachments:**

1. Agreement

2. Resolution
3. Legal Review Checklist
4. Approved Sole Source Memo

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding is available from 001-16-000-516.46-40 - Repair and Maintenance Service.

**Timing of Request:**

This item is time sensitive as the current agreement will expire on January 22, 2020.