



Cover Memorandum/Staff Report

File #: 25-1093

Agenda Date: 9/15/2025

Item #: 6.F.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 15, 2025

ITEM(S) A1 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 352 NW 7TH AVE.

ITEM(S) A2 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 614 ALLEN AVE.

Recommended Action:

Consideration of the following items:

Item A1 - Motion to approve and accept a Right-of-Way Dedication by the owners of 352 NW 7th Ave.

Item A2 - Motion to approve and accept a Right-of-Way Dedication by the owners of 614 Allen Ave.

Background:

Item A1

Consider acceptance of a Right-of-Way Dedication located at 352 NW 7th Ave.

During the design of the NW Neighborhood Project, it was determined that in accordance with LDR 5.3.1 (A), NW 4th St. has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 0 ft. As a result, a 25 ft. Right-of-Way dedication was requested from the property owner(s) to satisfy the requirement. It was also determined that in accordance with LDR Section 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was also requested.

There is no City cost now or in the future for these items.

Item A2

Consider acceptance of a Right-of-Way Dedication located at 614 Allen Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 5.3.1 (A), the roadway has an ultimate Right-of-Way of 50 ft. That corresponds to a half-width of 25 ft. The current Right-of-Way half-width is 20 ft. As a result, a 5 ft. Right-of-Way dedication was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

N/A

Timing of Request:

The timing of these requests is of high importance to allow projects to continue construction.