

## 01190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 45035520**

Name:	Scott B. Clark	Address:	734 SE 4th Avenue Delray Beach, Florida 33483 US
Home Phone:	678.983.2592	Alternate Phone:	
Email:	sbclark93@gmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	02/07

**Personal Information**

Driver's License:	Yes, Florida , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Master's Degree

**Preferences**

Minimum Compensation:	\$0.00 per hour; \$0.00 per year
Are you willing to relocate?	
Types of positions you will accept:	Regular
Types of work you will accept:	
Types of shifts you will accept:	Evening , On Call (as needed)

**Objective****Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience****Development Associate**  
1/2016 - Present

Gables Residential  
www.gables.com  
Boca Raton, Florida 33487

Hours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer? No

**Duties**

Florida & Georgia

Identify new acquisition opportunities for new development, as well as underwriting acquisition opportunities of existing apartment product.

Conduct feasibility analyze of deals, including detailed analysis of the market, comps, financial feasibility, land use issues and design.

Coordinate design, including architecture and related disciplines, land planning, landscape architecture and civil engineering. Oversee design process from concept development through construction drawings and lease - up.

Coordinate, direct and/or oversee unit interior design, unit interior material and color selections, exterior material and color selections, signage and graphics, etc.

Work with Residential Services to develop a marketing program and oversee implementation through stabilization; act as Owner's Representative, giving oversight to property management and construction functions at the project level.

Oversee financial and accounting functions for the project, including oversight of all project budgets, reviewing and signing periodic bank/equity draws, reviewing and approving all invoices for projects, and coordinating with corporate-level finance and accounting areas on the generation of periodic financial statements and bank packages.

**Assistant Project Manager**

11/2017 - 8/2019

Gables Buckhead  
Atlanta, GeorgiaHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?**Duties**Took over the role of the Finish Superintendent and successfully turned over 325 Class A apartments, including setting the record for the most turned units in a month in Gables history  
Assisted the management for the exterior skins of a 14 story high rise**Assistant Project Manager**

3/2018 - 3/2018

Gables Buckhead  
Dallas, TexasHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?**Duties**

Assisted the turnover of 47 units within a month to help the construction team meet a deadline

**Assistant Project Manager**

1/2016 - 11/2017

Gables Aventura  
Miami, FloridaHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?**Duties**Coordinated 200+ permit submittals to Miami Dade County  
Facilitated the construction schedule of a 400 unit apartment development**Construction and Development Intern I**

6/2015 - 8/2015

Gables Residential  
Atlanta, GeorgiaHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?**Duties**observed and participated in the vertically integrated company's process to build apartments from start to finish  
Assisted the Quality Assurance Manager in unit turnover**Intern**

6/2014 - 8/2014

John Hancock Financial  
Atlanta, GeorgiaHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?**Duties**Researched strategies for improving the 401k portfolio investment strategy through analyzing various return metrics for sales managers  
Selected to participate in the firm's 4 day international summer sales conference held in Atlanta**Rush Chair, Judicial Board, Ambassador**

6/2011 - 8/2011

Lundy Creek Lodge  
White Plains, GeorgiaHours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer?

**Duties**

White Plains, Georgia

Maintained grounds related to 16 bed and breakfast lodge operation

**LEADERSHIP & CAMPUS INVOLVEMENT**

National Outdoor Leadership School Summer 2011

Engaged in the survival efforts with a group of 15 on a 68 day NOLS leadership program in the Pacific Northwest

Developed personal leadership qualities that aided in guiding small groups through various mountain ranges

Sigma Chi Fraternity, Alabama Iota Iota Chapter

Rush Chair, Judicial Board, Ambassador of Sigma Chi Horizons Leadership Program

Recognized by Inter-fraternity council for largest recruited pledge class of chapter history with 66 new prospective members

Led 8 member person judicial committee to oversee disciplinary actions for brothers who violate chapter by-laws

Directed and facilitated a 7 day leadership training and development program for 850 attendees in Salt Lake City, Utah

**Certificates and Licenses**

City of Delray Beach has chosen not to collect this information for this job posting.

**Skills**

Office Skills

Typing: 50

Data Entry: 0

Other Skills

Excel, Powerpoint, Word, Yardi, Procore, Axiometri Expert - 5 years and 0 months

**Additional Information**

Honors & Awards

HOPE Scholarship Recipient

**References****Resume****Text Resume****Attachments****Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before

submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

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- 2.** Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

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- 3.** Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

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- 4.** Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

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- 5.** Q: I identify my gender as...

A: Male

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- 6.** Q: Age

A: 25-40

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- 7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A: Development Associate

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- 8.** Q: How many years have you lived or worked in Delray Beach?

A: 1

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- 9.** Q: Employer name and address

A: Gables Residential

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- 10.** Q: Home Phone

A: 678-983-2592

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- 11.** Q: Mobile Phone

A: 678-983-2592

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- 12.** Q: Business Phone

A: 678-983-2592

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- 13.** Q: Please contact me at the following phone number

A: Mobile

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- 14.** Q: Please contact me at the following address.

A: Home mailing

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**15. Q:** Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

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**16. Q:** Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

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**17. Q:** Have you previously been employed by the City of Delray Beach?

A: No

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**18. Q:** Have you served on the City Commission in the last year?

A: No

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**19. Q:** Are you currently serving or have you previously served on any City boards?

A: No

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**20. Q:** If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

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**21. Q:** Do you have any relatives employed by the City of Delray Beach?

A: No

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**22. Q:** EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

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**23. Q:** Are you a registered voter?

A: Yes

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**24. Q:** How does your education or experience compliment the powers and duties of the Board?

A: I majoring in Real Estate at the University of Georgia which entailed valuation, development, finance and accounting. I have personal have worked with Fort Lauderdale commissioners to have a project repurposed from an Adult Living Community to market rate multifamily apartments. My job requires a firm understanding of zoning restrictions, construction and code requirements.

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**25. Q:** Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A:

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**26. Q:** **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail**

**address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

**27. Q:** I understand and agree that: The City of Delray Beach participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

A: I understand and agree

### Supplemental Questions

**1. Q:** I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Board of Adjustment  
Community Redevelopment Agency  
Downtown Development Authority  
Green Implementation Advisory Board  
Planning and Zoning Board  
Site Plan Review and Appearance Board

**2. Q:** Please list any community activities that relate to this position.

A: Delray Beach Chamber of Commerce - 2019  
Community Greening - 2020  
Urban Land Institute - 2019

**3. Q:** List any experience that would assist you in serving on this committee, board, commission, or authority

A: I believe I am in a unique situation in that I have lived and worked for a general contractor in many different cities of all sizes at the age of 27. Including Coral Gables, Aventura, Miami, Fort Lauderdale, West Palm, Tampa, FL; Buckhead, Vinings, Atlanta, GA; and Dallas, TX; While living in these different cities I have been able to see what brings individual character, pedestrian engagement, and outside investments to each location. As a apartment developer I am constantly finding value and best use of land at the current state and overall lifespan of the property.

**4. Q:** Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: Currently pursuing my MBA at FAU a few nights a week and working a full time job during the day.

**5. Q:** How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Website/Social Media

**6. Q:** If "other" was selected for question #6, please describe here.

A:

**7. Q:** Why do you want to serve on this committee, board or commission?

A: I thoroughly love living in Delray Beach because of the small town genuine people coupled with the big city entertainment and the constant community promoted activities. I believe I could provide a lot value to the Board of Adjustments through my work experience and my passion to do whats best for the people of Delray.

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**8.** Q: What unique abilities/skillset/perspective would you bring if selected?

A: 1) I will bring in a fresh perspective while still having a strong understanding how construction, development, and business works.  
2) I am young and ambitious  
3) I work well with other and understand how to use tact to get the most from others

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**9.** Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: The Board of Adjustment is the body established to hear appeals regarding zoning, interpret code enforcement and make decisions on whether to allow development.

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**10.** Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

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**11.** Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand

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