



Cover Memorandum/Staff Report

File #: 25-1232

Agenda Date: 10/14/2025

Item #: 7.D.

TO: Mayor and Commissioners
FROM: Alexis Givings, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: October 14, 2025

NOMINATION FOR APPOINTMENT TO THE PLANNING AND ZONING BOARD. BASED ON THE ROTATION SYSTEM, THE NOMINATION FOR APPOINTMENT FOR **ONE (1) QUALIFIED MEMBER** TO SERVE A TERM ENDING AUGUST 31, 2027, WILL BE MADE BY COMMISSIONER MARKERT (SEAT #1).

Recommended Action:

Motion to approve the nomination for the appointment of **one (1) Qualified Member** to serve a term ending August 31, 2027.

Background:

Due to Christina Godbout being removed from the board, this creates a vacancy. This is an unexpired term and will expire on August 31, 2027.

Pursuant to Sec. 32.07 - Code of Ordinances - MEMBERSHIP QUALIFICATIONS/REQUIREMENTS.

Members serving on advisory boards or Committees shall possess sufficient knowledge, experience, judgment or background necessary to competently serve the Board or Committee to which they are appointed. Members shall be residents of or own property in the City, own a business within the City, or be an officer, Director or manager of a business located within the City Limits.

Pursuant to LDR 2.1.5. (B) - The Planning and Zoning Board shall consist of seven members.

(1) At least **five (5) seats on the Board must be filled with either an architect, landscape architect, realtor/real estate broker, civil engineer, developer, general contractor, land planner or land use attorney.**

(2) The remaining two seats shall be at large.

(3) The appointing body shall endeavor to appoint as many of the required disciplines as possible to the Board.

Currently serving on the Planning and Zoning Board and meeting qualifications:

- Dedrick Straghn
- James Chard
- Judy Mollica

Please see Exhibit "A" for individuals who have submitted applications and would like to be nominated for appointment.