



## Cover Memorandum/Staff Report

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**File #:** 25-151

**Agenda Date:** 2/13/2025

**Item #:**

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**TO:** Development Services Management Group  
**FROM:** Allie Behrman, CPRP, Special Event Manager  
**THROUGH:** Jeff Oris, CEcD, Assistant City Manager  
**DATE:** February 13, 2025

RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "4TH ANNUAL DELRAY BEACH CONCOURS D'ELEGANCE 2025" TO BE HELD ON APRIL 27, 2025 AT THE OLD SCHOOL SQUARE AMPHITHEATER AND PARK AND ON NE 2ND AVE & NE 1ST AVE.

**Recommended Action:**

The Development Services Management Group (DSMG) is asked to make a recommendation to the City Commission regarding the Impact Event known as 4th Annual Delray Beach Concours d'Elegance 2025 to be held on April 27, 2025. This event is deemed an Impact Event due to anticipated attendance of over 3,500 people.

**Background:**

The Delray Beach Concours Foundation submitted a Special Event Application on January 16, 2025 for the event 4th Annual Delray Beach Concours d'Elegance 2025 to be held on April 27, 2025 at the Old School Square Amphitheater and Park, as well as on NE 2nd Ave and NE 1st Ave. Set up for this event will begin Friday, April 25th and continue on Saturday, April 26 with the actual event being held from 10:00am - 4:00 pm on Sunday, April 27th. This is a free family event with museum quality cars to benefit Delray first responder and youth charities. The event will have food trucks, live music, merchandise vendors and automobile displays. The event will also feature an upside down car that will be barricaded off and inspected by fire not the state as mentioned in the application. This event was last held in April of 2024 without any issues.

This is deemed an impact event by the City's Special Event Policy as one of the conditions of this determination is an event in which more than 3,500 persons are anticipated to attend on any one day. Delray Concours Foundation indicated in their Special Event Application that they anticipate an attendance of 5,000 persons.

**Special Events Technical Advisory Committee (SETAC) Review:**

SETAC reviewed and recommended approval of the event.

No special conditions beyond the standard permits were recommended by SETAC.

**Funding Source/Financial Impact:**

There is no financial impact to the city, at this time. The producer will be billed for all costs, however

the event producer is seeking city sponsorship.

**Timing of Request:**

The event is quickly approaching and the producer would like to advertise.