



## Cover Memorandum/Staff Report

**File #:** 24-835

**Agenda Date:** 6/18/2024

**Item #:** 6.1.6.

**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Director Public Works  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** June 18, 2024

APPROVAL OF RESOLUTION NO. 128-24 TO AWARD AN AGREEMENT TO MAINGUY ENVIRONMENTAL CARE, INC. FOR LANDSCAPE MAINTENANCE SERVICES FOR STORMWATER RETENTION AREAS PURSUANT TO INVITATION TO BID (ITB) 2024-026 IN THE AMOUNT OF \$536,760 FOR A FIVE YEAR CONTRACT.

**Recommended Action:**

Motion to Approve Resolution No. 128-24 to award an Agreement to Mainguy Environmental Care, Inc. for Landscape Maintenance Services for Stormwater Retention Areas pursuant to Invitation to Bid (ITB) 2024-026 in the amount of \$536,760.

**Background:**

On April 10, 2024, the City issued ITB 2024-026 to maintain seventeen (17) stormwater retention areas and landscape maintenance which consist of approximately 13.45 acres throughout the City. The scope of work requires the awarded firm to trim, mow, spray, prune, and edge the retention areas.

On May 1, 2024, the City received two (2) submittals pursuant to ITB 2024-026. The bid submitted by Mainguy Environmental Care, Inc. was deemed responsive and responsible per the bid requirements.

Name of Bidder	Bid Total Cost
1. Mainguy Environmental Care, Inc.	\$ 107,352.00
2. Florida Lawn and Tree Service LLC	\$ 109,778.04

Therefore, staff recommends awarding the landscape maintenance contract to Mainguy Environmental Care, Inc. in the base bid price of \$107,352.00.

The initial term is three (3) years with two (2) one-year options for renewal. Should the City exercise all renewal options provided in the agreement, the cumulative agreement value is priced below:

Agreement Value		
Initial Term	June 18, 2024 - June 18, 2027	\$322,056

Renewal Term 1	June 19, 2027 - June 18, 2028	\$107,352
Renewal Term 2	June 19, 2028 - June 18, 2029	\$107,352
<b>TOTAL</b>		<b>\$536,760</b>

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

**Attachments:**

1. Agreement ITB 2024-026
2. Exhibit A - Pricing Schedule
3. Resolution No. 128-24
4. Legal Review Checklist
5. Mainguy Environmental Care, Inc. Bid Submittal
6. ITBC 2024-026 Advertised Solicitation

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source:**

Funding for this contract is available from 448-38-380-538-34.45 (Other Contractual Services Lot Mowing / Clearing).

**Timing of Request:**

Timely approval is requested as City staff is currently providing this maintenance. Once the contractor begins, City staff will be able to focus on more pertinent stormwater related tasks.