



## Cover Memorandum/Staff Report

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**File #:** 25-022

**Agenda Date:** 1/21/2025

**Item #:** 7.A.

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**TO:** Mayor and Commissioners  
**FROM:** Henri Dachowitz, Chief Financial Officer  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** January 21, 2025

RESOLUTION NO. 12-25 AMENDING THE FISCAL YEAR 2024-25 BUDGET ADOPTED BY RESOLUTION NO.175-24 ON SEPTEMBER 16, 2024.

**Recommended Action:**

Motion to Approve Resolution No. 12-25 amending the Fiscal Year 2024-25 budget adopted on September 16, 2024.

**Background:**

The purpose of this request is to amend the adopted Fiscal Year (FY) 2024-25 budget to account for items that were not anticipated or measurable at the time of original budget adoption. Per Florida State Statute (FSS) 166.241, the City's Adopted Budget may be revised with a Budget Amendment approved by the City Commission. Provided below is a summary of the budget changes, staff is recommending. The attached Resolution and Exhibit A provide details of the proposed additional changes.

**General Fund (001) \$25,000**

**Neighborhood Services (NCS) Department**

Request to amend the FY 2024-25 NCS Department budget to secure professional services for the Code Enforcement Division analysis.

**The transfer amount requested is \$25,000.**

Funding Source: No Change in the General Fund.

**Recreation Impact Fee Fund (117) \$132,655**

**Parks and Recreation (P&R) Department**

Request to amend the FY 2024-25 P&R Department budget to secure professional services for the Code Enforcement Division analysis.

**The transfer amount requested is \$25,000.**

Funding Source: No Change in the Recreation Impact Fee Fund.

**General Construction Fund (334) \$286,127**

**Public Works Department**

Request to amend the FY2024-25 budget for Community Redevelopment Agency (CRA) funded

projects based upon the CRA's FY2024-25 amended budget. These changes are also reflected in the FY2024-25 Interlocal Agreement (ILA) between the City and the CRA for Funding Construction/Professional Services:

- Northwest Neighborhood Improvements - amended project budget from \$8,210,880 to \$8,435,007 for an increase of \$224,127
- Osceola Park Neighborhood Improvements - added project budget of \$62,000.

**The transfer amount requested is \$286,127**

Funding Source: CRA Contributions

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

See Exhibit A appended to Resolution No. 12-25.

**Timing of Request:**

Approval of this request will properly amend the budget, as listed in Exhibit A.