

Special Event Application

APPLICATION MUST INCLUDE COMPLETED PAPERWORK, SITE MAP, AND NON-REFUNDABLE APPLICATION FEE (\$150) PAYBALE TO THE CITY OF DELRAY BEACH

APPLICATION MUST BE RECEIVED A MINIMUM OF 90 DAYS IN ADVANCE OF EVENT OR A MINIMUM OF 180 DAYS FOR IMPACT EVENT

A. General Information

1. Date of Event: 1/28/2026 Sunday
2. Name of Event: The Club Delray Winter win Isnite Gomes Powered by TRX
3. Setup Start Time: 6:00 AM
4. Gates Open Time: _{9:00 AM}
5. Event Start Time: 10:00 AM
6. Event End Time: 1:00 PM
7. Breakdown End Time: 4:00 PM
8. Location of Event: Old School Square
9. Event Description: A health and wellness event that includes competitions between
local gyms. There will also be pilates/yoga classes, cold plunges, saunas, and wellness
vendors.
10. Event Purpose and Community Benefits: The event will bring together local gyms,
local businesses, and community members for a fun day of connection, good vibes, and
some healthy competition between gyms

	1465 Masters Circle	ganization: _{Josh} Brami / T Apt 155	
City: Deli	ray Beach	State: Florida	Z ip33445
Phone:	301-655-6875		
Phone (A	lt):		
Fax:		Email: TheClubDel	ray@gmail.com
Web Site:	Instagram - The		

	SUNBIZ # (must subm	it IRS letter with a	pplication for n	non-profits): L2	24000431987
	12. Event Producer Na	ame: The Club De	lray	Cell Phone: 30)1-655-6875
	13. Authorized Repres	sentative: Josh Bra	ami	Cell Phone: ""	
	14. Day of Event Phone: 301-655-6875				
	15. Email Address:	TheClubDelray	@gmail.com		
<u>B.</u> <u>E</u>	vent Information				
	16. Type of Event: (Ple	ease check all that	apply)		
	Festival	Block Party		Public As	ssembly
	Walk/Run	Concert/Performa	ance	Parade/Proces	ssion/Motorcade
	Sporting Event	Other (Please	List):		
	17. Estimated Total A	ttendance: 500-750	Per Day: 1	Public o	or Private Event: Public
	18. Is this an annual e		How many year	ars? 0	Last Held: N/A
	19. What type of enter	19. What type of entertainment will take place?			
	i e	tallille in take	place:		
	DJ, wellness vendors,			s, pilates/yoga	, competitions
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	DJ, wellness vendors,			s, pilates/yoga	, competitions
	DJ, wellness vendors,	cold plunges, voll	ey ball, saunas		
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wai	GENERAL EVENT COneral Event Components where (please select all that makes Alcohol (113.02) Animals (101.27/LDR 2.4.6(f.))	mponents which may require a Tenay apply and add other (96.04)	H MAY REQUIR mporary Permit o iers as needed) Live Music/Amp Merchandise Ve	RE A TEMP USE or Code/LDR lified Music/Sou endors (118.04/110 (4.6.9(5)(b)) & (2.4	ends (99.03(a)/99.05) 0.15) 4.6. (F)(7) (2.4.6.(3)(e))
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C. Fees/Parking

20. Will there be an admission fee charged for the event? No	Amount: 0
21. Will there be any additional activity fees charged? Yes	Amount: \$50-75
22. Parking Plan for attendees, vendors etc. (yes or no) No	
23. Use of city metered spaces (yes or no, If yes how many and local No	tion)

D. Vending / Concession

24. What type of vending will be present? (Crafts, Food, Exhibits, Beverage, etc.)
Food, Beverages, Merchandising, Spas
25. How many vendors? 20-3 Food/Beverage 5-15 Merchandise 5-10 Other 5-10
26. Do you request electrical services for vendors? Yes, a few
27. Are your vendors using generators? NO
28. Will trash boxes & bags be needed (City will determine number needed): No
29. Will food and/or non-alcoholic beverages be served and/or sold? Yes
30. Type of Food Vendors (Please Circle): Food Trucks Food Carts Tents Grills or Fire Pits
31. Type of cooking to take place (Please Circle): Gas/Compressed Gas Electric Fryers
Other
32. Will alcoholic beverages be served and/or sold? No
33. What entity will be obtaining the Alcohol License permit? (List below):
N/A
6 ft fencing required for events with alcohol

E. Restroom Facilities:

34. If port-o-lets are not used, what city restrooms will your event be utilizi	ng?
None	
35. How many port-o-lets will you have? None	
36. Name the vendor providing the port-o-lets. None	

F. Equipment

37. Will the event include tents? Yes	
38. Please specify the quantity of tents by each	size.
20-35 Tents all 10X10	
39. Will you be placing banners and/or signs at y	your event? Yes
How many? 1	Sizes? 8X8
Verbiage: The Club Delray	
40. Please list number, size and location of stage	es/platform: _{N/A}

Note: Any tent (or grouping of tents) larger than 900 square feet, including vendor tents, must obtain a permit from the City of Delray Beach. Any tent permit issued is limited to the duration of the setup and breakdown times indicated on this event application NO EQUIPMENT INCLUDING TENTS MAY BE STAKED INTO THE GROUND.

G. Sound and Lighting

- 41. Who will provide your audio and lighting? Mister Trombone Entertains
- 42. Will electrical services be needed? Yes
- 43. Please list locations and explain:

Stage Electricity for DJ and Concession Electricity for a few vendors

H. Road Closures and Security

44. Will the event require po	lice? No	
45. Will the event require ro City Commission). No	ad closures (Major road closures	will have to be approved by
46. Please describe the road	ds and intersections you are requ	esting to be closed:
Road/Intersection	Date/Time Closed	Date/Time Open

I. Site Plans/ Maps

Please attach a detailed site map to include the following: Locations of tents, Port-o-let, vendors (all types), stages, and where power will be required. If any area of the event is fenced in, please include and show the following on the site map: size of fenced in area, size and location of tents, tables, bars, entrances and exits including width, standing only or will seating be permitted (identify if fixed seating or festival lawn chair seating). If there is a barricade or fenced in VIP area within the footprint, same principle applies. For fixed floor seating: include floor plan showing rows and number of chairs in each row, section, aisles and width of aisles. Show chair spacing distance. Parking: Parking plan should include location of available parking and staffing details. Please contact Allie Behrman, Special Event Manager, if you have any questions or concerns regarding the site plan. Hand drawn maps will not be accepted as a site map.

J. Insurance Requirements

General Liability Insurance is required for all public events. All General Liability Insurance must be provided by the event applicant, no exceptions. Liquor Liability can be provided by whichever business/organization/non-profit that is providing the alcohol services. The insurance limits are \$1,000,000 per occurrence. The certificate holder must be listed as City of Delray Beach, 100 NW 1st Ave, Delray Beach, FL 33444. The certificate holder (City of Delray Beach) must also be listed as Additional Insured. All vendors coming on to city property are also required to provide a current copy of their General Liability Insurance naming the city as additional insured.

K. Additional Terms

The City reserves the right to revoke any permit granted for an activity which is found to be in violation of any ordinance, law, or condition of approval. Failure of the City to timely invoke this right will act as a waiver to exercise such rights in the future.

L. Processing

All applications must be submitted for review no less than 90 days prior to the date of the event to be held. Applications turned in with less than 90 days processing time will not be processed. Events requiring major road closures or impact events (3,500 people or more) require 180 days processing.

Marketing/advertising of any kind may not take place until event approval is granted.

To ensure timely processing of your event application, the following must be submitted at time of application. Applications will not be sent for review unless you have included all of the following items with your application:

Site Map Non-Refundable Application Parking Plan (If necess) IRS Letter for Non-pro	cation Fee sary)	
Josh Brami		
PRINT APPLICANT NAME	10/1/2026	
APPLICANT SIGNATURE	DATE	
For Office Use Only		
Received on		
Received by		

Special Event Application Information

Please carefully read and initial all the information below regarding the Special Event Application. Incomplete
Applications will not be accepted.
All applications must include paperwork, completed site map and non-refundable application fee.
Applications must be received a minimum of 90 days in advance of the event or a minimum of 180
days for an impact event.
Amusement rides must be inspected onsite after installation by the Florida Department of
Agriculture and Consumer Services (FDACS) and a copy of the temporary amusement ride inspection letter must be provided to the city.
must be provided to the city.
Tents of 900 sq feet or greater require a tent permit. Tent permits are available through the City of
Delray Beach Building Department and may take up to 30 days to process. Be advised there is a fee for tent
permits. Tent duration is limited to setup and break down time indicated on application.
Serving alcoholic beverages requires a Liquor License and Liquor Liability Insurance and is required 30 days prior to the event. License holders must provide a Certificate of Insurance listing the City of Delray Beach
as Certificate holder and Additional Insured.
All events with alcohol are required to have 6' fencing.
Fire Marshal inspections are required for all that include, but not limited to, road closures, cooking on
site, fenced in events The Delray Beach Fire Marshal reserves the right to add an inspector as deemed
necessary.
City Commission approval is required for all fireworks and pyrotechnics. A site map must be included
including the fallout zone with your application.
City Commission approval is required for all impact and major road closure events. An impact event is
an event that has 3500 people in attendance on any given day.
A full list of food and beverage vendors will be required prior to the event. Each vendor must provide
a Certificate of insurance listing the City of Delray Beach as Certificate Holder and as additional insured.
Each food vendor must sign and return the DBFR Fire Inspections Requirement Form. All vendors
cooking ander tents must submit proof that tents are fire retardant.
Food Trucks must have current Florida and Health Department permits and inspections. And provide
Certificate of Insurance listing the City of Delray Beach as the Certificate Holder and as Additional Insured.
Fire Marshal inspections are required.
Applicant agrees all entertainment will be family friendly and contain no obscenities. A list of all
performers and DJs is required before an event permit is issued.
All merchandise vendors and exhibitors must provide a city business tax receipt or vendor license.
Each vendor must provide a Certificate of Insurance listing the City of Delray Beach as the Certificate holder
and as additional insured.
Stages must be 30" high or less. An additional stage permit may be required for anything over 30".
Depending on the size, a building permit may be required