City of Delray Beach ITB No.2024-011 Document Scanning Services

## SECTION 3 PRICING SCHEDULE

## 3.1 PRICES AND RATES

Bids will be accepted through a secure mailbox at Periscope S2G until the Deadline for Submission as indicated in this ITB. The City will only accept electronic bids for this ITB. Late Bids will not be accepted. In addition to the "Place Offer" bid submission section in Periscope S2G, the Bidder shall indicate in the spaces provided below, the firm and fixed prices and rates offered to the City for the goods and/or services described below.

Surcharges will not be accepted in conjunction with this bid, and such charges should be incorporated into the pricing structure. Pricing for scanning/imaging must include prepping and indexing. Bidders must include any transportation costs in the unit price per image.

item #	Qty	UOM	Descriptions	Price	Total Price
1	2,000,000	each	Unit cost/per scanned image, letter and legal sized documents, up to 11" x 17"	\$ 0.06	\$ 120,000.00
2	200,000	each	Unit cost/per scanned image, for E size shop drawings.	\$ 0.60	\$ 120,000.00
3	2,000,000	each	Cost per character indexing above 30 characters	\$0.00	\$ 0.00
4	200,000	each	Unit cost/per scanned image, of 16 – 35mm microfiche flats, at an average of 8 images per jacket; to be converted to scanned images	\$ 0.05	\$ 10,000.00
5	200,000	each	Indexing Images by block, lot, parcel, address and/or permit number	\$ 0.12	\$ 24,000.00
Total Annual Bid Price					\$ 274,000.00

**END OF SECTION 3**