

# City of Delray Beach

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## Minutes - Draft

**Tuesday, September 10, 2024**

**5:00 PM**

**Workshop Meeting at 5:00 PM**

**Delray Beach City Hall or Watch on YouTube:**

**<https://www.youtube.com/channel/UCc2j0JhnR8Hx0Hj13RhCJag/s>  
treams**

## **City Commission**

*Mayor Thomas F. Carney, Jr.*

*Vice Mayor Juli Casale*

*Deputy Vice Mayor Rob Long*

*Commissioner Tom Markert*

*Commissioner Angela Burns*

Pursuant to Section 3.12 of the Charter of the City of Delray Beach, the Mayor has instructed me to announce a Workshop Meeting of the City Commission to be held for the following purposes:

**WS.1. OPIOID LITIGATION SETTLEMENT FUNDS POLICY**

**Sponsors:** City Manager Department

**Attachments:** [Draft Opiod Policy v1 - JLO lg rev 7-3-24 - update](#)  
[FL Opioids Allocation +SW Resp Agreement with Exhibits](#)  
[FL.PA.Distributor \(11.15.21\)](#)  
[FL.PA.Janssen\(11.15.21\)](#)

The September 10, 2024, City Commission Workshop was called to order at 5:00 p.m. Deputy City Clerk, Alexis Givings, called the role and the following were present:

Present: 3 - Mayor Thomas F. Carney, Jr., Vice Mayor Juli Casale,  
Commissioner Angela Burns  
Absent: 2 - Deputy Vice Mayor Rob Long, Commissioner Tom Markert

Others present were:  
Terrence Moore - City Manager  
Lynn Gelin - City Attorney

Jeffrey Oris, Assistant City Manager, was present to discuss this item. The Commission stated they had already reviewed the document and only had some questions.

The Commission shared its thoughts on how the City should distribute the settlement funds.

Ms. Gelin reminded the Commission that the settlement agreement states the City is required to report expenditures for transparency, pursuant to Florida statutes.

Mayor Carney stated he would like to see the funds in segregated, interest-bearing accounts with an accurate ledger of expenditures. Additionally, he would like to see "ascertainable standards" for the composition of the advisory committees.

Mr. Oris suggested staff could submit suggestions regarding the composition of various committees, given the immediate availability of funds. He also mentioned that future committees could be formed at a later date.

Mr. Moore stated formal considerations would be made at the Commission Meeting on October 15, 2024.

Hugh Dunkley, Director of Financial Services, confirmed the opioid settlement funds would be transferred from the General Funds to their own separate funds.

**WS.2.****DISCUSSION ON SPECIAL EVENT POLICY REGARDING CITY SPONSORSHIPS OF SPECIAL EVENTS AND IMPACT EVENTS**

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)  
[Request Form for City Special Event Sponsorship - 072423 v3](#)

Mr. Oris outlined the requirements for a City sponsored Special Event, which involves a donation / match structure (from the event's sponsor) and includes waived event-related City soft costs, such as labor and fees. He mentioned for fiscal year 2024-2025, there are currently four (4) pending requests with a total amount not exceeding \$25,000.00. He advised the recipient of the proceeds is presently selected by the event sponsor, not the City.

He explained that budgeting for events was challenging because the Commission has the final say in approving event requests. He also mentioned there are various, small non-profits throughout the city that he would like to see participate because they would benefit the community directly, possibly through small grants.

Ms. Gelin emphasized the need for transparency in the event selection process, while Mr. Moore suggested conducting an audit of event expenses before and after an event.

The Commission discussed the scheduled sponsorships and emphasized the importance of ensuring cost certainty. Furthermore, they underscored the need to make it a requirement for the City to receive recognition at the events.

There was a consensus that events should benefit the City's non-profits with definitive guidelines on the allocated dollar amount given to the sponsor.

The Commission concluded that up to \$8,000 dollars per organization/event would be the City's contribution per event.

There was a consensus among the Commission that up to \$8,000 dollars

per applicant was a fair amount for each event, along with submission of annual financial reports.

**WS.3.** IN-LIEU OF PARKING FEES

**Sponsors:** Development Services Department

**Attachments:** [Agenda Cover Report](#)  
[PZB Staff Report, In-Lieu of Parking Fee](#)  
[Ordinance No. 14-24](#)  
[Res. No. 80-24 In-Lieu Fee Schedule - Information only](#)  
[Business Impact Estimate, Ordinance No. 14-24](#)  
[Legal Review, Ordinance No. 14-24](#)

Mayor Carney suggested postponing this item to allow the absent Commissioners to provide their feedback.

Mr. Moore stated this item will be on the October 15, 2024 Commission Meeting agenda.

There being no further business to discuss, the meeting was adjourned at 6:04 p.m.

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.