



Cover Memorandum/Staff Report

File #: 24-761

Agenda Date: 6/13/2024

Item #:

TO: Development Services Management Group
FROM: Allie Behrman, CPRP, Special Event Manager
THROUGH: Jeff Oris, CEcD, Assistant City Manager
DATE: June 13, 2024

13TH ANNUAL WITCHES OF DELRAY BEACH CHARITY BIKE RIDE : RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "13TH ANNUAL WITCHES OF DELRAY BEACH CHARITY BIKE RIDE" TO BE HELD ON OCTOBER 26, 2024 IN DOWNTOWN DELRAY BEACH, BEGINNING AT CITY HALL GOING NORTH TO 3RD STREET THEN EAST TO SWINTON AND MAKING A RIGHT ON TO SWINTON TO ATLANTIC. GOING EAST ON ATLANTIC TO 7TH. WILL TURN AROUND AT 7TH GO BACK WEST TO 2ND AVENUE, GO NORTH ON 2ND AVENUE AND END AT OLD SCHOOL SQUARE.

Recommended Action:

The Development Services Management Group (DSMG) is asked to make a recommendation to the City Commission regarding the Impact Event known as 13th Annual Witches of Delray Beach Charity Bike Ride to be held on Saturday, October 26, 2024. This event is deemed an Impact Event due to a requested closure of the major roadways of Atlantic Avenue between Swinton Avenue and 7th Avenue, and Swinton Avenue between NE 3rd Street and Atlantic Avenue.

Background:

The Achievement Centers for Children & Families submitted a Special Event Application on May 7, 2024 for the 13th Annual Witches of Delray Beach Charity Bike Ride. This event has been going on for the past 12 years in Delray Beach. It last took place in 2023 without any issues. This event is to raise funds for the Achievement Centers for Children & Families, A Delray Beach non-profit that has been providing quality affordable childcare for 54 years. The attendance will be capped at 300 riders. The event last year was moved off Atlantic Ave down to A1A, but the riders miss being along the Avenue and ending along side the Green Market at Old School Square.

Special Events Technical Advisory (SETAC) Review:

SETAC reviewed and recommended approval of the event.

No special conditions beyond the standard permits were recommended by SETAC.

Funding Source/Financial Impact:

Achievement Centers for Children & Families is considered a Non-Profit Entity under the Special Event Policy, the City will waive 50% of the City's soft costs for the event.

Timing of Request:

This event must go before commission and road closure permits must be applied for.

