



Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199

(561) 616-6800

FAX: (561) 242-6744

www.pbcgov.com/purchasing

**Palm Beach County
Board of County
Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



October 16, 2023

Sullivan Electric & Pump Inc
KC Lazere, Vice President
1942 8th Avenue North
Lake Worth, FL 33461

Form L

TERM CONTRACT # **23017A**

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for IRRIGATION PUMP STATIONS, REPAIR SERVICES based on:

[X] RENEWAL OF CONTRACT based on SOLICITATION # 23-017/MB in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 03/03/2024 through 03/02/2025 and has an estimated dollar value of \$149,000.00.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY03030500000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Marva Brown at mbrown@pbcgov.org or (561) 616-6815.

Sincerely,

Melody Thelwell
Director

c: Countywide
File

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes_____ No_____

Budget Account No.: Fund_____ Dept._____ Unit_____ Object_____

Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
02/11/2025

Contractor(s)	Project	Contract Amount Total Contract Authorized Amount S/M/WBE Dollar Amount/Percentage of Participation Original Contract Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Sullivan Electric & Pump Inc.	Increase of term contract for irrigation pump stations repair services for the period of 03/03/2024 through 03/02/2025 per Master Agreement #23017A.	Increased Amount: \$10,100.00 Total Contract Authorized Amount: \$371,500.00 S/M/WBE: \$0 Original Contract Amount: \$197,500.00	Countywide Accounting lines: Various Lead Department: Parks and Recreation	Thelwell	

The County has encumbered \$107,210 (\$9,973/month) during the previous ten and three quarters (10.75) months of the current twelve (12) month term contract. The Parks and Recreation Department, as lead department, requests an increase of \$10,100 over the previously authorized amount of \$163,900, inclusive of the Purchasing Director’s ten percent (10%) authority to provide additional funds to cover essential irrigation pump stations’ repair services. The contract amount for the: (i) initial twelve (12) month term was \$197,500, with \$121,719 expended; and (ii) first twelve (12) month renewal term was \$149,000, which was increased to \$163,900, with \$100,280.99 expended. This term contract has three (3) renewal options remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive solicitation process.



Form L

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
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March 4, 2025

Sullivan Electric & Pump Inc
1942 8th Avenue North
Lake Worth, FL 33461

TERM CONTRACT # **23017B**

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for Irrigation Pump Stations, Repair Services based on:

☒ RENEWAL OF CONTRACT based on SOLICITATION # 23-017/MB in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 03/03/2025 through 03/02/2026 and has an estimated dollar value of \$199,999.00.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY030305000000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment. If you have any questions, please contact the Purchasing Department at purchase@pbc.gov.

Sincerely,

Melody Thelwell
Director

c: Countywide
File

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Board of County
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Bobby Powell, Jr.

County Administrator

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