

From: [Jackie Tufford](#)
To: [Eloizin, Rachelle](#)
Subject: Re: Balance Update - CRA Funding Agreement
Date: Tuesday, January 25, 2022 4:37:15 PM

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Hello Rachelle,

Thank you for your email and for an update about my funding agreement.

Roger at BSA Construction has a meeting at 4pm today to finish an itemized list and my contract for Moon and Flower.

We were waiting on JSR Design for some design modifications on the plans, so we could proceed with an itemized quote for the job and with a contract.

Can we please extend my funding agreement by an extra 60 days (instead of March 13th make it May 13th).

BSA Construction hasn't started the job yet and the work will take 4-6 weeks.

How fast my contractor gets the work completed is really beyond my control...can we please extend my agreement date?

I really need the money from CRA to help fund the electrical and plumbing work needed.

Update:

- Attached is one proof for outdoor signage.

I have been back and forth with Michelle at Fast Signs about getting a design approved with both the city and the landlord.

I just sent Michelle an email today with a few other ideas after reading all the requirements/rules.

I hope to have a sign design ready this week for city approval.

- In the meantime, I have been reaching out to vendors for tea, coffee and products for wholesale accounts.

- Over the weekend I found rolls of commercial flooring and a table at Habitat for Humanity that can be used for the store.

After plumbing is added under the floor, the laminate down now, can't be salvaged, and a new floor needs to be put down.

I think the CRA will cover the new floor, if so, I can send you images of the rolls and the receipt, but I was thinking we should wait until the actual job starts first.

I am really concerned about my funding running out before construction is completed.

Please let me know if we can work something out and if I can get some kind of extension.

Thank you very much and hope to hear from you soon.

All the best,
Jackie

Moon and Flower

On Tue, Jan 25, 2022 at 1:20 PM Eloizin, Rachelle <EloizinR@mydelraybeach.com> wrote:

Good afternoon, Jackie,

This is a reminder that your Site Development Funding Agreement has a **termination date of March 13th, 2022.**

- As an update, you have a **total award balance of \$14,837.15**. The withheld amount (\$5,458.80) cannot be disbursed until the project is complete, which is determined by the issuance of a certificate of occupancy (C.O.), temporary C.O., and in some cases, other final inspection documentation. Please review the guidelines for any further requirements for disbursement.

Continue submitting updates to us on a weekly basis to keep us informed on the progress of the project. These progress updates are essential, and information is used for regular reporting/updates to the CRA Board.

Thank you,

Rachelle Eloizin

Community Liaison

Delray Beach Community Redevelopment

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