



MEMORANDUM SOLE SOURCE APPROVAL

TO: Eugene Bitteker, Chief Procurement Officer

FROM: Ed Kao, Environmental Laboratory Manager *PK 9/4/24*

THROUGH: Hassan Hadjimiry, P.E. Utilities Director *[Signature]*
Juan Guevarez, P.E., Assistant Utilities Director *[Signature]*

SUBJECT: Sole Source Approval Request – Thermo Fischer Scientific

DATE: September 4, 2024

Background: The Laboratory Division of the Utilities Department performs water analyses for fluoride, chloride, nitrate, nitrite, phosphate, sulfate, metals and organics using an Integrion Ion Chromatography, an ICE 3500 Atomic Absorption and a Trace1310/ISQ7000 GCMS instruments from Thermo Fisher Scientific. The City purchases operational supplies and has service contracts with Thermo Fisher Scientific for the support of these instruments.

Justification: The Integrion IC, ICE 3500 and Trace 1310/ISQ 7000 systems are manufactured by Thermo Fisher Scientific. Thermo Fisher Scientific is the only company with access to verified component parts, supplies, software, and technical support to guarantee performance and support warranty.

Market Research: Staff has validated with neighboring cities, attended professional seminars, and performed literature searches, concluding Thermo Fisher Scientific is the only source that provides the proprietary parts, components, and service needed for the above noted equipment and instruments to operate as per manufacturer specifications.

Quote or Proposal is attached ☒ Yes ☐ No

Comments: _____



Approved This Sole Source approval is valid for 24 months from date of approval. Attach this Sole Source Approval to all Acquisition Approval Memos and/or requisitions for this item.

☐ **Need Additional Information** ☐ **Not Approved**

Comments: _____

Eugene Bitteker

Chief Procurement Officer

24/09/09

Date

N/A

Information Technology (IT)
Director

Date

August 28, 2024

Susan DiMascio

RE: Services for Scientific Instruments

Dear Susan,

Thermo Fisher Scientific is the sole source equipment manufacturer and service provider for all Thermo Fisher Scientific instruments, parts, training, technical support, field service support, and software.

The legal entity for your Thermo Fisher Scientific instrument(s) is Thermo Electron North America LLC, which is a part of Thermo Fisher Scientific. Thermo Fisher Scientific is the world leader in analytical instruments, complimented by the most comprehensive services portfolio in the industry. Our instrument solutions enable our customers to make the world healthier, cleaner, and safer.

The instruments and any attached peripherals use a technologically advanced method to analyze chemicals and to identify unknown samples. Thermo Fisher Scientific has proprietary rights to the design and software utilized in this instrument. Thermo Fisher Scientific is the only company with access to performance verified component parts, spare parts, software, technical support, upgrades and engineering resources to maintain the original operating specifications for your Thermo Fisher Scientific instrument. Thermo Fisher Scientific Field Service Engineers (FSE's) are the only certified and factory trained engineers available to service the instrument, and are part of an organization that is ISO certified.

The prices listed on the support plan are those charged to any other customer with the same instrument model and age, configuration, and contract type.

We appreciate the opportunity to continue the valued service relationship with you. Please contact me if you have any questions regarding this information.

Sincerely,

Michael L. Thomas

Mike Thomas
Service Sales Specialist
(608) 819-5735 Phone
Michael.L.Thomas@thermofisher.com






24-0904_Thermo Fisher Scientific_Sole Source Approval Memo Request

Final Audit Report

2024-09-09

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