



## Cover Memorandum/Staff Report

File #: 20-705

Agenda Date: 9/22/2020

Item #: 6.Q.1.

**TO: Mayor and Commissioners**  
**FROM: Hassan Hadjimiry, Utilities Director**  
**THROUGH: Jennifer Alvarez, Interim City Manager**  
**DATE: September 22, 2020**

APPROVAL OF RESOLUTION NO. 39-20 TO RATIFY AN AGREEMENT WITH SAFETY PRODUCTS, INC. FOR THE PURCHASE OF SAFETY SUPPLIES AND EQUIPMENT PREVIOUSLY EXECUTED BY THE CITY MANAGER PURSUANT TO THE EMERGENCY PURCHASING AND PROCUREMENT PROCEDURES OUTLINED IN RESOLUTION 76-20 AS WELL AS CHAPTER 95 OF THE DELRAY BEACH CODE OF ORDINANCES.

**Recommended Action:**

Motion to approve Resolution No. 39-20 to ratify an agreement with Safety Products, Inc. for Safety Supplies and Equipment previously executed by the City Manager pursuant to the emergency purchasing and procurement procedures outlined in Resolution 76-20 as well as Chapter 95 of the Delray Beach Code of Ordinances in the estimated amount of \$200,000; and authorize the City Manager to approve renewal options in the amounts below, contingent upon appropriation of funds.

**Background:**

Pursuant to the authority in Chapter 95 of the Delray Beach Code of Ordinance, the City Manager is authorized to execute the necessary agreements during the state of emergency where such expenditure does not exceed \$150,000. March 24, 2020 Resolution 76-20 was executed by the City Manager and later ratified by City Commission, authorizing emergency purchasing and procurement procedures and suspending certain codes, rules, and regulations related to purchasing and procurement. Pursuant to that authority, the City Manager executed the Safety Products, Inc. agreement for the purchase of safety supplies and equipment.

The City of Delray Beach requires an agreement to keep workers safe, and to comply with local, state and federal safety regulations. In addition, bargaining unit terms require the purchase of safety equipment such as, but not limited to, safety glasses for eye protection, traffic cones and road signs, foot protection, and coolers. The contract is valid through October 31, 2024 with one, five-year option to renew.

Estimated Contract Value		
Agreement Term:	April 7, 2020 - Oct. 31, 2024	\$200,000
Renewal Term 1:	Nov. 1, 2024 - Oct. 31, 2029	\$250,000
<b>Total</b>		<b>\$450,000</b>

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

**Attachments:**

1. Executed Agreement
2. Resolution 39-20

**City Attorney Review:**

City Attorney recommends approval

**Funding Source/Financial Impact:**

Funding is available from the following accounts:

<b>FUNDING SOURCE</b>	<b>DEPARTMENT</b>
441-36-283-536.52-27	Water Sewer/Water Distribution
441-36-270-536.52-27	Water Sewer/Wastewater Collection
441-36-256.536.52-20	Water Sewer/Water Maintenance
441-36-257.536.52-20	Water Sewer/Lift Station Maintenance
001-41-350-519.52-20	Public Works/Building Maintenance
411-36-050-536.52-33	Finance/Utility Billing

**Timing of Request:**

Time is of the essence