



Cover Memorandum/Staff Report

File #: 18-0611 CRA

Agenda Date: 6/23/2020

Item #:

TO: CRA Board of Commissioners
FROM: Alexina Jeannite, Grant Manager
THROUGH: Renée A. Jadusingh, Esq., Executive Director
DATE: June 23, 2020

AMENDMENT TO CURB APPEAL RESIDENTIAL IMPROVEMENT GRANT - 313 SW 8TH STREET (WHIGHAM)

Recommended Action:

Amend the Curb Appeal Residential Improvement Grant for the property located at 313 SW 8th Street, within CRA sub-area #8, for an amount not to exceed \$13,650.00.

Background:

At the May 26, 2020 CRA Board Meeting, a Curb Appeal Residential Improvement grant was approved for the property located at 313 SW 8th Street, within CRA sub-area #8, owned by Bertha Whigham, for an amount not to exceed \$12,647.25. On June 18, 2020, the document signing for the award was to take place. However, the homeowner elected to change one of the improvement items for which funding was already approved. The change would repair soffit and fascia (item # 3) instead of the painting of the home (item # 2).

The City's Neighborhood Services Division that administers the program had evaluated the property and had determined that the home is in need of the specified improvements. Pursuant to the City's procurement policy, City staff requested bids for the proposed project from qualified contractors. Originally, two responsive bids were submitted, and the lowest was accepted by Leonard Graham, Inc (LCI). The updated estimate by LCI is \$13,000.00. Because Ms. Whigham is eligible for a Curb Appeal Residential Improvement Grant at the 100% funding level, the City is requesting approval of an **amended** Curb Appeal Residential Improvement Grant from the CRA in an amount not to exceed \$13,650.00, which includes a 5% contingency as allowed by program guidelines.

Attachments: Exhibit A - Location Map; Exhibit B - Quote Information Sheet Revised; Exhibit C - Photos of Existing Conditions; Exhibit D - Curb Appeal Residential Improvement Program Guidelines.

CRA Attorney Review:

N/A

Finance Review:

Reviewed by Lori Hayward, CRA Finance & Operation Director.

Funding Source/Financial Impact:

13,650.00 allocated from General Ledger #7305 - Grant Programs - Curb Appeal Residential Improvement Program