



## Cover Memorandum/Staff Report

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**File #:** 24-713

**Agenda Date:** 5/21/2024

**Item #:** 7.C.

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**TO:** Mayor and Commissioners  
**FROM:** Katteri Johnson, City Clerk  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** May 21, 2024

NOMINATION FOR APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

**Recommended Action:**

Motion to approve the nomination for one (1) tax-qualified member to serve an unexpired term ending July 1, 2026.

**Background:**

Due to a recent removal, there is a vacancy on the board. Nomination for appointment is needed for one (1) tax-qualified member to serve an unexpired term ending July 1, 2026.

To qualify for appointment, a prospective member must reside in or have his or her principal place of business in the City, and shall not be serving as a City officer or employee. There is a requirement that at least **four** of the members must be owners of real estate within the downtown area, a lessee thereof required by the lease to pay taxes thereon, or a director, officer or managing agent of an owner or of a lessee thereof so required to pay taxes thereon. A map of the Downtown Development Authority Boundary is included for your review.

Currently serving on the Downtown Development Authority and meeting ownership and tax payment qualifications are Mr. Brian Rosen, Ms. Christina Godbout, and Mr. Cole Devitt.

The following individuals have submitted applications and would like to be nominated for appointment:

(See Exhibit "A" attached)

A check for code violations and/or municipal liens was conducted and none were found. Voter registration verification was completed and all are registered.

Based on the rotation system, the nomination for an appointment for one (1) tax-qualified member to serve an unexpired term ending July 1, 2026, will be made by Mayor Carney (Seat# 5).