



## Cover Memorandum/Staff Report

File #: 25-272

Agenda Date: 3/11/2025

Item #: 6.P.3.

**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THOROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** March 11, 2025

APPROVAL OF RESOLUTION NO. 23-25 TO AWARD AN AGREEMENT WITH W. W. GRAINGER, INC. FOR MAINTENANCE REPAIR AND OPERATIONS SUPPLIES, PARTS, EQUIPMENT AND MATERIALS; UTILIZING THE CITY OF TUCSON SOLICITATION NO. RFP 240078-01 IN THE AMOUNT OF \$1,266,000.00

**Recommended Action:**

Motion to Approve Resolution No. 23-25 to award an Agreement with W. W. Grainger, Inc. for Maintenance Repair and Operations Supplies, Parts, Equipment and Materials utilizing the City of Tucson Solicitation No. RFP 240078-1 in the amount of \$1,266,000.00.

**Background:**

On July 1, 2019, the City of Tucson approved the award of an Agreement for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials and Related Services with W. W. Grainger, Inc. (Grainger), pursuant to Solicitation No. RFP 240078-1. The contract is valid through December 31, 2027, with the option to renew for two (2) one-year renewal periods through December 31, 2029.

Grainger provides a comprehensive line of MRO products that are utilized in the everyday operation of many City departments. The procurement of these products is also critical to ensuring prompt and efficient maintenance of City facilities.

The estimated annual allocation per department is as follows:

Department	Annual Allocation
Public Works	\$72,500.00
Parks & Recreation	\$25,000.00
Utilities	\$141,000.00
Fire	\$15,000.00
Police	\$15,000.00
Neighborhood & Community Services	\$48,000.00
<b>TOTAL</b>	<b>\$316,500.00</b>

Should the City exercise all renewal options provided in the Agreement, the estimated agreement value is as follows:

<b>Agreement Value</b>		
Initial Term	Upon execution - December 31, 2027	\$633,000.00
Renewal Term 1	January 1, 2028 - December 31, 2028	\$316,500.00
Renewal Term 2	January 1, 2029 - December 31, 2029	\$316,500.00
<b>TOTAL</b>		<b>\$1,266,000.00</b>

The City, at its sole discretion, reserves the right to terminate this agreement with or without cause immediately upon providing written notice to contractor. Upon receipt of such notice, the contractor shall not incur any additional costs under the agreement. The City shall be liable only for reasonable costs incurred by contractor prior to the date of the notice of termination. The City shall be the sole judge of "reasonable costs."

This motion is in accordance with the City of Delray Beach Code of Ordinances Chapter 36.02, Commission Approval Required; and Purchasing Policies and Procedures, Accessing Contracts from other Government Agencies and Not-for-Profit Organizations.

**Attachments:**

1. Resolution No. 23-25
2. Agreement P2025-010
3. Legal Review Checklist
4. City of Tuscon Contract No. 240078-01

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding is available from the following sources:

001-41-350-519.46-20	Public Works/Building Maintenance
001-41-320-541.52-20	Public Works/Traffic Operations
448-38-380-538.52-20	Public Works/Stormwater Maintenance
501-43-000-549.52-20	Public Works/Fleet
001-72-733-572.46-40	Parks & Recreation/Athletics
441-36-283-536.52-20	Utilities/Water Distribution
441-36-270-536.52-20	Utilities/Waste Water
441-36-259-536.46-15	Utilities/Water Treatment Plant
441-36-256-536.46-15	Utilities/Lift Station

001-22-000-522.52-20	Utilities/Utility Maintenance
001-22-150-526.52-20	Fire/Operations
001-22-150-526.52-27	Fire/Operations
001-22-000-522.52-27	Fire/Administration
001-21-110-521.52-20	Police/Support Services
001-21-110-521.46-20	Police/Support Services
001-21-110-521.46-40	Police/Support Services
001-21-110-521.46-15	Police/Support Services
001-21-150-521.52-20	Police/OPS
001-21-150-521.46-40	Police/OPS
001-21-150-521.46-15	Police/OPS
001-24-230-519.49-90	NCS/Clean & Safe
001-24-230-519.46-40	NCS/Clean & Safe
001-24-230-519.52-20	NCS/Clean & Safe
433-34-000-534.52-20	NCS/Sanitation
433-34-000-534.49-97	NCS/Sanitation

**Timing of Request:**

Timely approval is requested.