



## Cover Memorandum/Staff Report

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**File #:** 23-1002

**Agenda Date:** 8/15/2023

**Item #:** 6.G.

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**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** August 15, 2023

APPROVAL TO INCREASE THE CONTRACT VALUE OF RFQ NO. 2020-020 WITH BAXTER & WOODMAN, INC. FOR ADDITIONAL CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE LOWSON BOULEVARD/SW 10TH STREET FROM DOVER ROAD TO SOUTHEAST 5TH AVENUE (US-1/FEDERAL HIGHWAY) PROJECT IN THE AMOUNT OF \$319,227.

**Recommended Action:**

Motion to approve a contract value increase of RFQ No. 2020-020 with Baxter and Woodman, Inc. for additional Construction Engineering and Inspection (CEI) Services for the Lowson Boulevard/SW10th Street from Dover Road to Southeast 5<sup>th</sup> Avenue (US-1/Federal Highway) Project in the amount of \$319,227, for revised total contract amount of \$1,049,809.64.

**Background:**

On July 6, 2021, City Commission approved Resolution No. 98-21 with an Agreement to Baxter & Woodman, Inc. for Construction, Engineering, and Inspection Services (CEI) for the Lowson Boulevard/SW 10<sup>th</sup> Street from Dover Road to Southeast 5<sup>th</sup> Avenue ((US-1/Federal Highway) Project (Project No. 17-009), pursuant to RFQ No. 2020-020 in an amount of \$730,583.64.

The construction project had an initial contract time of 530 calendar days after the Notice to Proceed, with Agreement terms from the date of full execution through the completion of work and full acceptance by the City.

Due to material shortages in concrete during the COVID-19 Pandemic and the extended time of award of the construction contract to E&M Equipment, Corp. (General Contractor), the construction completion time has been requested to extend an additional 145 calendar days.

As a result of the additional construction time request from the General Contractor, the continual CEI Services will need to be extended per FDOT LAP Grant (436896-1-58-01) requirements.

This motion is in accordance with the Code of Ordinances Section 36.02 Commission Approval Required.

**City Attorney Review:**

N/A

**Funding Source:**

Funding is available from account number 334-41-340-541.68-39 (Capital Outlay FDOT Lowson/Mil/Cong/SE 6th Ave).

**Timing of Request:**

Approving this agreement is time sensitive to maintain the budget and schedule commitments made to the Florida Department of Transportation under our Local Agency Program Agreement dated March 10, 2020.