



CITY OF DELRAY BEACH
100 NW 1st AVENUE, DELRAY BEACH, FL 33444

AGREEMENT FOR PROFESSIONAL SERVICES
RFQ 2017-048 (918-42, 918-89, 906-56)

EDSA, INC.

**AGREEMENT
FOR
PROFESSIONAL SERVICES (CCNA)**

AGREEMENT NO. RFQ 2017-048 (918-42, 918-89, 906-56)

THIS AGREEMENT is made and entered into this 31st day of August, 2017 (the "effective date"), by and between the **City of Delray Beach**, a Florida municipal corporation (hereinafter referred to as "City"), whose address is 100 NW 1st Avenue, Delray Beach, Florida, 33444, and **EDSA Inc.**, a Florida corporation (hereinafter referred to as "Consultant"), whose principal address is 1512 E. Broward Blvd., Fort Lauderdale, Florida 33301.

WHEREAS, the City desires to retain the services of the Consultant to provide certain Professional Services in accordance with the City's Request for Qualifications RFQ 2017-048, Continuing Engineering, Surveying, and Landscaping Architectural Consulting Services (918-42, 918-89, 906-56), and the Consultant's response thereto, which are attached hereto and incorporated herein as Exhibit "A".

NOW, THEREFORE, in consideration of the mutual covenants and promises hereafter set forth, the Consultant and the City agree as follows:

ARTICLE 1. INCORPORATION OF REQUEST FOR QUALIFICATIONS

The terms and conditions of this Agreement shall include and incorporate the terms, conditions, and scope of services set forth in the City's Request for Qualifications, RFQ 2017-048, and the Consultant's response to the Request for Qualifications, including all addenda and documentation required thereunder.

ARTICLE 2. SCOPE OF SERVICES

The Consultant shall provide Professional Services to the City, under the following categories of work as defined in the Request for Qualifications:

- a. Category(s)
 - i. Engineering Services
 - ii. Surveying/Mapping Services
 - iii. Landscape Architectural Services

The Consultant shall provide the services on an as-needed and project-by-project basis, based on work requests from City departments through the issuance of Service Authorizations.

ARTICLE 3. COMPENSATION

The City shall pay the Consultant for performing the Services based on the Prices and Rates shown in Exhibit "B", which is attached hereto and incorporated herein.

ARTICLE 4. TERM

The term of this Agreement shall be from the effective date until August 30, 2022, unless terminated beforehand as provided for in Article 5. Nothing contained in the Request for Qualifications or this Agreement shall be construed by the Consultant as a guarantee of work from the City. The City reserves the right to extend the Agreement for one, two-year term, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

At the City's request, the Consultant shall continue services beyond the final expiration date. This extension period shall not extend for more than one year beyond the final expiration date of the Agreement. The Consultant shall be compensated at the rate in effect when this extension period is invoked by the City.

ARTICLE 5. TERMINATION

a. This Agreement may be terminated by the City, with or without cause, upon providing written notice to the Consultant. This Agreement may be terminated by the Consultant upon thirty (30) days' prior written notice to the City. Upon any such termination, the Consultant waives any claims for damages from such termination, including, but not limited to, loss of anticipated profits. Unless the Consultant is in breach of this Agreement, the City shall pay the Consultant for services rendered through the date of termination in accordance with the terms of this Agreement.

b. The continuation of this Agreement beyond the end of any fiscal year shall be subject to both the appropriation and the availability of funds in accordance with Florida law.

ARTICLE 6. LAW, JURISDICTION, VENUE, WAIVER OF JURY TRIAL

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the state of Florida. All Parties agree and accept that jurisdiction of any controversies or legal problems arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder, shall be exclusively in the state courts of the Fifteenth Judicial Circuit in Palm Beach County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its

residency or other jurisdictional device. **BY ENTERING INTO THIS AGREEMENT, SECOND PARTY AND CITY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT. IF A PARTY FAILS TO WITHDRAW A REQUEST FOR A JURY TRIAL IN A LAWSUIT ARISING OUT OF THIS AGREEMENT AFTER WRITTEN NOTICE BY THE OTHER PARTY OF VIOLATION OF THIS SECTION, THE PARTY MAKING THE REQUEST FOR JURY TRIAL SHALL BE LIABLE FOR THE REASONABLE ATTORNEYS' FEES AND COSTS OF THE OTHER PARTY IN CONTESTING THE REQUEST FOR JURY TRIAL, AND SUCH AMOUNTS SHALL BE AWARDED BY THE COURT IN ADJUDICATING THE MOTION.**

ARTICLE 7. ATTORNEY'S FEES

Any costs or expense (including reasonable attorney's fees) associated with the enforcement of the terms and for conditions of this Agreement shall be borne by the respective Parties, however, this clause pertains only to the Parties to this Agreement.

ARTICLE 8. MISCELLANEOUS PROVISIONS

a. Notice Format. All notices or other written communications required, contemplated, or permitted under this Agreement shall be in writing and shall sent by certified United States Mail, postage prepaid, return receipt requested, or sent by commercial express carrier with acknowledgement of delivery, or by hand delivery with a request for a written receipt of acknowledgment of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the Parties designate the following:

As to the City:

City of Delray Beach
100 NW 1st Avenue
Delray Beach, FL 33444
Attn: City Manager

With a copy to:

City of Delray Beach
200 NW 1st Avenue
Delray Beach, Florida 33444
Attn: City Attorney

As to the Consultant:

EDSA, Inc.
1512 E. Broward Blvd., Suite 110
Fort Lauderdale, Florida 33301
Attn: Jeff Suiter, Associate Principal

b. Headings. The headings contained in this Agreement are for convenience of reference only and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

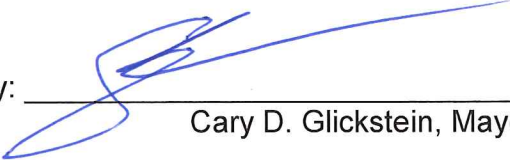
c. The documents listed below are a part of this Agreement and are hereby incorporated by reference. In the event of inconsistency between the documents, unless otherwise provided herein, the terms of the following documents will govern in the following order of precedence:

- i. Terms and conditions as contained in this Agreement.
- ii. Terms and conditions of RFQ 2017-048.
- iii. Consultant's response to RFQ 2017-048 and any subsequent information submitted by Consultant during the evaluation and negotiation process.

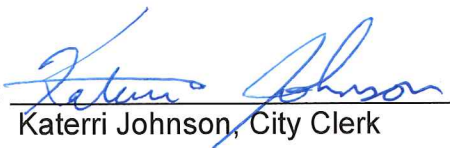
(The remainder of this page intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date hereinabove first written.

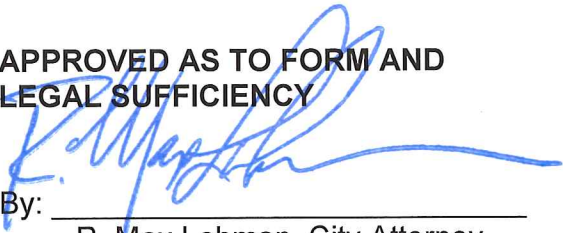
CITY OF DELRAY BEACH, FLORIDA

By: 
Cary D. Glickstein, Mayor

ATTEST:

By: 
Katerri Johnson, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**


By: _____
R. Max Lohman, City Attorney

CONSULTANT

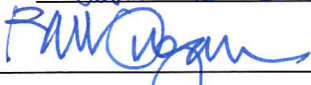
By: 

Title: ASSOCIATE PRINCIPAL

WITNESSES:

By: 

Print Name: JOSE ALVAREZ

By: 

Print Name: ROBERT DUGAN, EBSA

ORIGINAL



CITY OF DELRAY BEACH CONTINUING LANDSCAPE ARCHITECTURAL SERVICES

REQUEST FOR QUALIFICATIONS

RFQ 2017 - 048

May 30, 2017

Submitted By:
EDSA, Inc.
1512 East Broward Boulevard, Suite 110
Fort Lauderdale, Florida 33301
www.edsaplan.com

CHAPTER 1 | COVER LETTER & SUBMITTAL

LETTER OF INTENT

SUBMITTAL SIGNATURE PAGE

CHAPTER 2 | STATEMENT OF ORGANIZATION

W - 9

CHAPTER 3 | MINIMUM QUALIFICATION DOCUMENTATION

LICENSES

CHAPTER 4 | PROPOSAL RESPONSE REQUIREMENTS

EXPERIENCE

APPROACH

SIMILAR PROJECTS

ORGANIZATIONAL STRUCTURE

SCOPE OF SERVICES

CHAPTER 5 | REQUIRED FORMS

PUBLIC ENTITY FORM

DRUG FREE WORKPLACE FORM

CONFLICT OF INTEREST FORM

ACKNOWLEDGEMENT OF ADDENDA FORM

CHAPTER 6 | EVIDENCE OF INSURANCE

CONTENTS



CHAPTER 1

— 01

CHAPTER 1 | COVER LETTER &
SUBMITTAL





LETTER OF INTENT

May 30, 2017

Purchasing Department
City of Delray Beach
100 NW 1st Avenue
Delray Beach, Florida 33444
Purchasing@mydelraybeach.com

RE: City of Delray Beach Continuing Landscape Architectural Services | Request for Qualifications | 2017-048

Dear City of Delray Beach Officials:

EDSA is pleased to submit our qualifications in response to the Request for Qualifications for Continuing Landscape Architectural Services. Our team organization, qualifications, and technical talents are based upon our preliminary understanding of your needs as well as our experience with projects of similar scope and size.

Since our inception in 1960, EDSA, an international Planning and Landscape Architecture firm headquartered in Fort Lauderdale, has worked in and around the City of Delray Beach; we live here, work here, play here, and raise our families here. We have a personal stake in the success of our community endeavors. We understand the City's desired outcomes from this project are to energize and unite the community behind a common goal, ultimately leading to implemented work that reaches beyond aesthetic and functional needs, to serve as a positive reflection of the people.

We strongly believe that our team can help guide the City of Delray Beach through the successful implementation of this beach area design and construction. We welcome the opportunity to discuss our submission, philosophy, and passion with you. Please feel free to contact me directly with any questions you have or if we can support you in any way as you proceed in your discussions.

Thank you.

Sincerely,



Jeffrey R. Suiter, PLA, ASLA
Associate Principal

SUBMITTAL SIGNATURE PAGE

Form A - Proposal Submittal Signature Page

By signing this Proposal, the Proposer certifies that it satisfies all legal requirements as an entity to do business with the City, including all Conflict of Interest and Code of Ethics provisions.

Firm Name: EDSA, Inc.

Street Address: 1512 E. Broward Blvd., Suite 110, Fort Lauderdale, FL 33301

Mailing Address (if different from Street Address):

Telephone Number(s): 954-524-3330

Fax Number(s): 954-524-0177

Email Address: JSuiter@edsaplan.com

Federal Identification Number: 591265229

Acknowledged by:

EDSA, Inc.

Firm Name



May 15, 2017

Signature

Date

Jeff Suiter, Associate Principal

Printed Name and Title

By signing this document, the Proposer agrees to all terms and conditions of this RFQ which includes the Sample Agreement.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS PROPOSAL.

(Remainder of page intentionally left blank)

Form A - Signature Authority

Indicate below Proposer's type of organization and provide the required documentation as applicable to demonstrate that the executor of Proposer's Proposal is duly authorized to execute on behalf of, and as the official act of, Proposer.

Select	Type of Organization	Officer Who Signed Proposal Submittal Signature Page	Required Authorizing Documentation
☒	Corporation	President, Vice President, or Chief Executive Officer	None
☐	Corporation	Director, Manager, or other title	Corporate resolution
☐	Limited Liability Company (LLC) – Member-Managed	Member	Articles of Organization or Operating Agreement
☐	Limited Liability Company (LLC) – Manager-Managed	Manager	Articles of Organization or Operating Agreement
☐	Limited Partnership	General Partner	Document demonstrating the legal authority to bind the Limited Partnership
☐	Partnership	Partner	None
		CEO, Director, Manager or other title	Authorizing documentation
☐	Individual	Individual	None

☒ Documentation is not required.

☐ The required authorizing documentation is included with Proposal.

CHAPTER 2

— 02

CHAPTER 2 | STATEMENT OF ORGANIZATION
W - 9 FORM



STATEMENT OF ORGANIZATION

- A. Legal Contracting Name: EDSA, Inc.
- B. State of Organization or Incorporation: Corporation
- C. Ownership Structure: Corporation
- D. Completed W - 9: (Attached Next Page)

E. Contact Information for Corporate Headquarters:

1512 East Broward Boulevard
Suite 110
Fort Lauderdale, Florida 33301
954-524-3330

- F. Contact Information for Local Office: Same

G. Contact Information for Proposer's Primary Representative:

Jeff Suiter, Associate Principal
EDSA, Inc.
1512 East Broward Boulevard
Suite 110
Fort Lauderdale, Florida 33301
954-524-3330

H. Contact Information for Proposer's Secondary Representative:

Alex Fenech, Designer
EDSA, Inc.
1512 East Broward Boulevard
Suite 110
Fort Lauderdale, Florida 33301
954-524-3330

I. List of Officers, Owners, Partners of the Firm:

Douglas C. Smith	Ed Linquist
Joaquin Vendrell	Eric Propes
Marco Larrea	Jeff Suiter
Robert Behling	Keith Weaver
Richard Centolella	Bob Dugan
Jill Martinez	Kona Gray
Scott LaMont	Paul Kissinger
Gregg Sutton	John Miller
Jose Jaguan	Marc Hall
Ryan Clifton	Pablo Massari

- J. Current or Pending Litigation: None

- K. Ownership Changes to Proposer's Organization: None

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. EDSA, Inc.	
2 Business name/disregarded entity name, if different from above EDSA	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) 1512 E. Broward Blvd., Suite 110	Requester's name and address (optional)
6 City, state, and ZIP code Fort Lauderdale, FL 33301	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
5	9	-	1	2	6	5	2	2	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Subbie Pecunia</i>	Date ▶ May 15, 2017
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/irw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

• Form 1099-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CHAPTER 3

— 03

CHAPTER 3 | MINIMUM QUALIFICATION
DOCUMENTATION
LICENSES



LICENSES



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF LANDSCAPE ARCHITECTURE
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783**

(850) 487-1395

**EDSA, INC.
1512 E BROWARD BLVD STE 110
FT LAUDERDALE FL 33301-2199**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto **www.myfloridalicense.com**. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION**

LCC000001

ISSUED: 09/20/2015

**LANDSCAPE ARCHITECT BUSINESS
EDSA, INC.**

**HAS REGISTERED under the provisions of Ch.481 FS.
Expiration date : NOV 30, 2017 L1509200002408**

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE**

LICENSE NUMBER

LCC000001

**The LANDSCAPE ARCHITECT BUSINESS
Named below HAS REGISTERED
Under the provisions of Chapter 481 FS.
Expiration date: NOV 30, 2017**

**EDSA, INC.
1512 E BROWARD BLVD STE 110
FT LAUDERDALE FL 33301-2199**



ISSUED: 09/20/2015

DISPLAY AS REQUIRED BY LAW

SEQ # L1509200002408

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE**

LICENSE NUMBER	
LA6666932	

The LANDSCAPE ARCHITECT
Named below HAS REGISTERED
Under the provisions of Chapter 481 FS.
Expiration date: NOV 30, 2017

SUITER, JEFFREY R
820 SW 26TH STREET
FORT LAUDERDALE FL 33316



ISSUED: 02/11/2018

DISPLAY AS REQUIRED BY LAW

SEQ# L1802110000594

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE**

LICENSE NUMBER	
LA6667284	

The LANDSCAPE ARCHITECT
Named below HAS REGISTERED
Under the provisions of Chapter 481 FS.
Expiration date: NOV 30, 2017

FENECH, ALEXANDER CARMEL
2400 NE 65TH STREET
APT 625
FORT LAUDERDALE FL 33308



ISSUED: 06/29/2016

DISPLAY AS REQUIRED BY LAW

SEQ# L1606290000242

CHAPTER 4

— 04

CHAPTER 4 | PROPOSAL RESPONSE REQUIREMENTS

EXPERIENCE + REFERENCES

APPROACH

SIMILAR PROJECTS

ORGANIZATIONAL STRUCTURE

SCOPE OF SERVICES



EXPERIENCE + REFERENCES

A cornerstone of the EDSA approach is the understanding that design is not a finite set of tasks. Our service offering covers the complete range of planning, design, production, and field supervision. This includes Site Analysis and Evaluation, Pre-Development Project Management, Development Feasibility, Project Evaluation/Renovation, Land Use Programming and Planning, Cost/Benefit Analysis, Detailed Site Development Design, and Construction Period Services.

Each of these services is first executed by gaining a basic understanding of the unique needs of the client, project, site, and end user – so that a design plan may evolve that is clear, viable, and reflects an exciting solution. Along the way, ideas and work is frequently reviewed and critiqued by EDSA Principals, advisory consultants, clients, and an active public involvement program that ensures that services are delivered at a level that exceeds project goals and stands the test of time.

REFERENCES

Organization Name: City of Dania Beach
Contact Name: Marc LaFerrier, Community Development Director
Address: 100 W. Dania Beach Boulevard, Dania, FL 33004
Phone / Email: 954.924.6800 / mlaferrier@ci.dania-beach.fl.us
Date(s) of Service: 2012 - present
Scope: Full Landscape Architectural and Master Planning Services

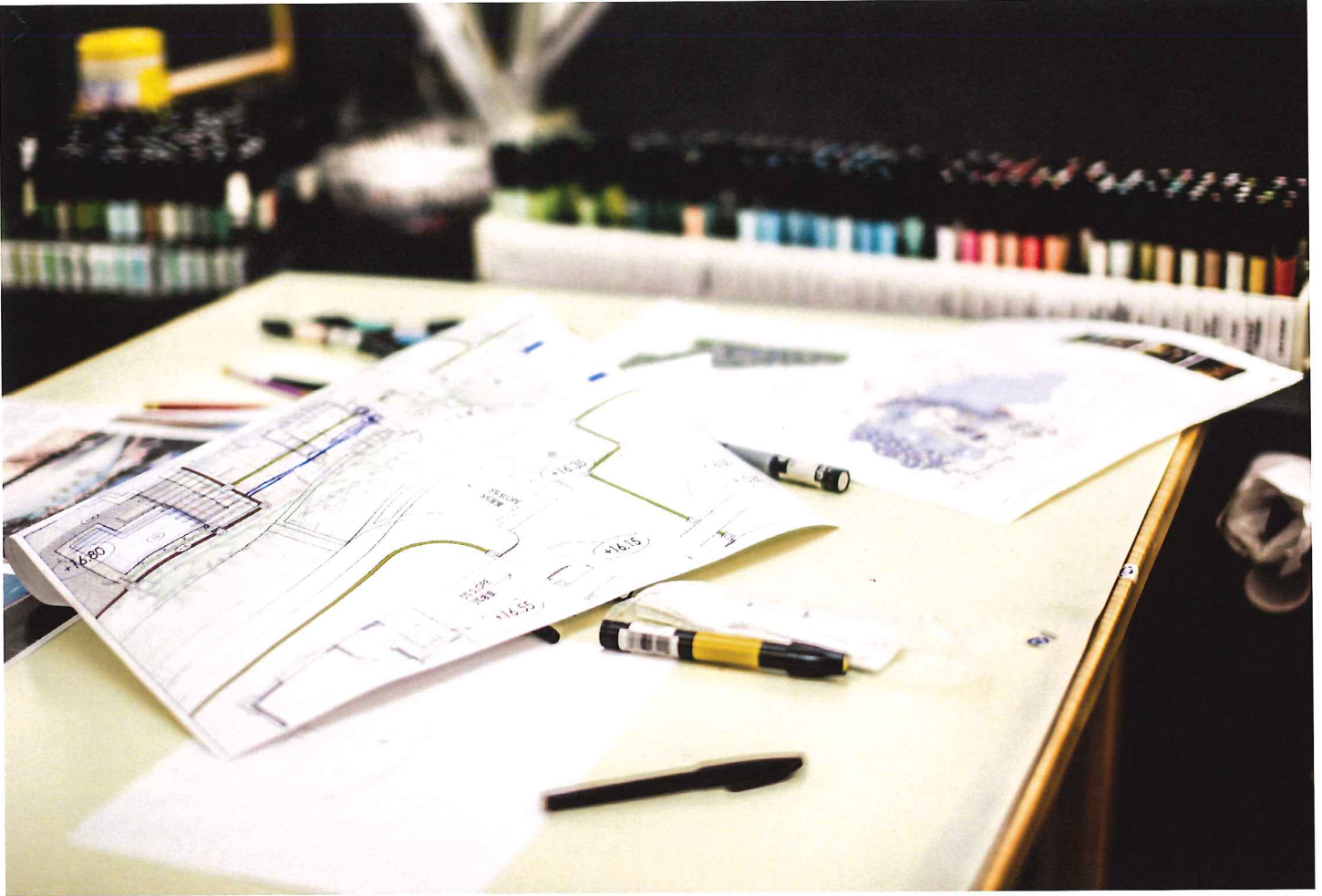
Organization Name: City of Fort Lauderdale
Contact Name: Rick Andrews, procurement Specialist
Address: 100 N. Andrews Avenue, Ft. Lauderdale, FL 33301
Phone / Email: 954 828 4357 / randrews@fortlauderdale.gov
Date(s) of Service: Ongoing
Scope: Full Landscape Architectural and Urban Planning Services

Organization Name: City of Pompano Beach
Contact Name: Mayor, Lamar Fisher
Address: 100 West Atlantic Boulevard, Pompano Beach, FL 33060
Phone / Email: 954.786.4601
Date(s) of Service: 2010 - 2012
Scope: Full Landscape Architectural and Master Planning Services

Organization Name: City of Delray Beach
Contact Name: Holly Vath, Chief Purchasing Officer
Address: 100 NW 1st Avenue, Delray Beach, FL 33444
Phone / Email: 561 243 7000 / vath@mydelraybeach.com
Date(s) of Service: Ongoing
Scope:

Organization Name: City of Hollywood
Contact Name: Renee Richards-Lukehart, Project Manager
Address: 1405 South 28th Avenue, Hollywood, FL 33020
Phone / Email: 954 421 3404 / rrichards@hollywood.fl.org
Date(s) of Service: 2013 - 2015
Scope: Master Planning Services

Organization Name: Nova Southeastern University
Contact Name: George L. Hanbury, President
Address: 3301 College Avenue, Fort Lauderdale, FL 33314
Phone / Email: 954 262 7321 / hanbury@nova.edu
Scope: Full Landscape Architectural and Master Planning Services



JEFFREY R. SUITER, PLA, ASLA

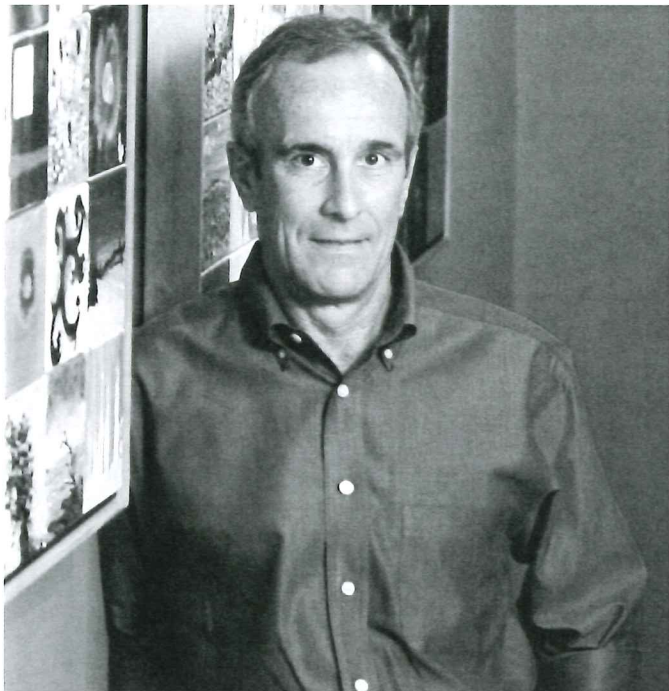
Associate Principal | Project Leader

Jeffrey R. Suiter, as project manager, has formulated a collaborative, cross-disciplinary team focused on refining the City of Delray Beach's goals, as well as setting them as a top priority, with a defined, yet flexible end-point on the horizon. Passion, tradition and realism represent the core philosophies of Jeffrey R. Suiter, the designer. His ability to visualize the connection between design and how things get built results in a very practical yet imaginative approach to project management.

During his 15 year tenure with EDSA, Suiter has developed and nurtured numerous client relationships and attributes a great deal of his professional growth to the people and projects with whom he has had an opportunity to work. He finds great reward in being able to step back and see how people positively respond to the spaces he has had a role in creating. His work in the public realm has been extensive ranging from master planned beach streetscapes to parks and community plazas.

His collective team offers valuable services beyond that of traditional design. Well versed in the profession and the public realm marketplace, Jeff and his associates offer an ability to meet changing demands, identify best alternatives, implement next practices and capitalize on the experiences of other team members to tackle and resolve challenge.

KEY PERSONNEL RESUMES



ROBERT DUGAN

PLA, ASLA - PRINCIPAL &
STUDIO LEADER

EDUCATION

State University of New York Syracuse,
Bachelor of Landscape Architecture, cum laude, 1977

REGISTRATION

Landscape Architect (Florida), #567

CLARB Certified #7102

EXPERIENCE

17th Street Causeway Bridge, Fort Lauderdale, Florida: With the goal of revitalizing the bridge's condition, capacity, and surrounding structures to handle heavier traffic flow and to preserve its iconic character, improvements included new pedestrian areas, parking, bike lanes, and an updated appearance. As Project Manager Bob oversaw the overall design aesthetic, public participation process, and site planning issues.

Bahia Mar Resort, Fort Lauderdale, Florida: The \$500 million, mixed-use redevelopment program includes a Waldorf Astoria Hotel, two branded residential towers, and a 4-acre elevated park. The design emphasizes a pedestrian friendly experience with a series of open spaces, marina promenades, plazas and amenity areas. EDSA participated in the initial planning studies as well as providing conceptual design and landscape architectural services.

BB&T Center, Sunrise, Florida: The design channels the energy of its events exponentially from the moment of arrival. The 19,000-seat structure is enveloped by an integrated parking and walkway layout, native vegetation, a signature park, and an elevated, entry courtyard highlighted with intriguing forms and bold paving patterns. EDSA provided initial land planning concepts through construction observation services and consultation on maintenance.

Ciudad Esperanza: Establishing a precedent for cultural respect and human consideration in housing design, this community plan pays special attention to the social and environment needs of the populace. Program elements include 2,250 homes, a network of interconnected concourses and trails, sports facilities, commercial and civic areas as well University of Panama satellite campus. EDSA is providing master planning through construction administration services for the project.

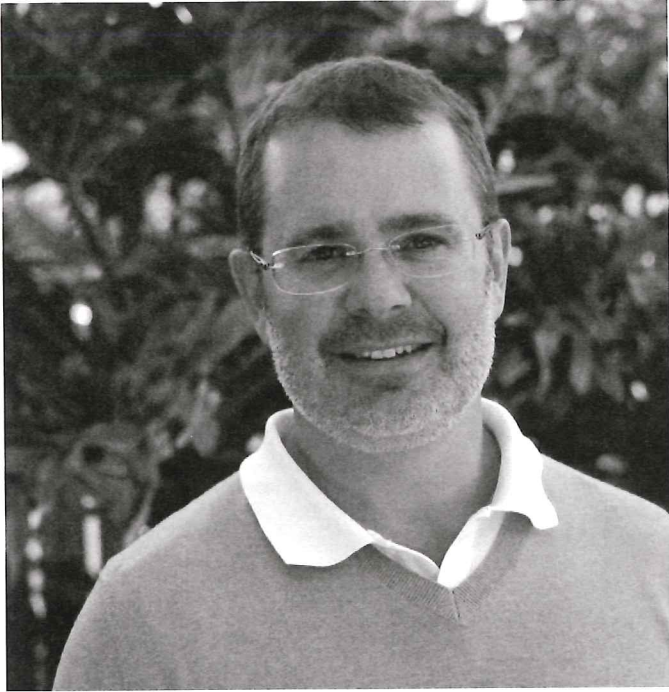
Costa Verde, Panama City, Panama: The site is envisioned to provide a mix of land uses with primary housing, neighborhood and regional commercial centers, a town center, schools, medical facilities, sports venues, park spaces and regional transportation hubs. EDSA's master plan incorporated the site's diverse topography into an open space network with trails, buffers to development, and a natural storm water management system.

Downtown Development Authority Streetscapes, Fort Lauderdale, Florida: Bob served as Principal-In-Charge for this \$3 million restoration project that established design guidelines for the streetscapes and thoroughfares of the downtown district. EDSA's design aesthetic addressed walking surfaces, building interfaces, right of way space, future utilities, planting and lighting details.

Pompano Beach Boulevard, Pompano Beach, Florida: EDSA's design contributions helped to create a vibrant and uniquely branded oceanfront pedestrian promenade. Paul and his team evaluated the improvement area, met with governmental agencies, and provided conceptual alternatives for the streetscape.

Pompano Beach NW CRA Connectivity Plan, Pompano Beach, Florida: EDSA presented recommendations for public rights of way. The concepts addressed connectivity at the intersection on four quadrants in order to create a future, mixed-use Downtown Pompano District.

Riverwalk Fort Lauderdale, Fort Lauderdale, Florida: Designed as an animated urban waterfront, hosting a variety of pedestrian-oriented activity centers, attractions, and events, Riverwalk served as a catalyst for urban core development, EDSA was responsible for the creation of the master plan, public consensus building, design guidelines, detailed design and construction related services.



JEFFREY R. SUITER

PLA, ASLA - ASSOCIATE PRINCIPAL &
PROJECT LEADER

EDUCATION

OKLAHOMA STATE UNIVERSITY
Bachelor of Landscape Architecture
BLA 1993

REGISTRATION

Landscape Architect (FL), #6666932

EXPERIENCE

Bahia Mar Resort, Fort Lauderdale, Florida: The \$500 million, mixed-use redevelopment program includes a Waldorf Astoria Hotel, two branded residential towers, and a 4-acre elevated park. The design emphasizes a pedestrian friendly experience with a series of open spaces, marina promenades, plazas and amenity areas. EDSA participated in the initial planning studies as well as providing conceptual design and landscape architectural services.

Changshan Archipelago Tourism Study, Dalian, China: EDSA was retained to help establish a large-scale cohesive vision and preliminary master plan for 1,000 hectares of undeveloped islands. The resulting tourist destination included planning for 10+ resort offerings, conference centers, three 18-hole golf courses, marinas, and a waterfront market.

Ciudad Esperanza: Establishing a precedent for cultural respect and human consideration in housing design, this community plan pays special attention to the social and environment needs of the populace. Program elements include 2,250 homes, a network of interconnected concourses and trails, sports facilities, commercial and civic areas as well University of Panama satellite campus. EDSA is providing master planning through construction administration services for the project.

Costa Verde, Panama City, Panama: The site is envisioned to provide a mix of land uses with primary housing, neighborhood and regional commercial centers, a town center, schools, medical facilities, sports venues, park spaces and regional transportation hubs. EDSA's master plan incorporated the site's diverse topography into an open space network with trails, buffers to development, and a natural storm water management system.

Delray Beach Master Plan, Delray Beach, Florida: EDSA provided conceptual design through construction documentation and is currently overseeing the construction of the Beach Masterplan project, a 1.3 mile linear park along the Atlantic Coast. The revitalization of the City's pedestrian beach promenade included an all new pedestrian corridor equipped with widened concrete sidewalks, upgraded site furnishings, native landscaping enhancements, and architectural modifications to the existing historical pavilion.

Fort Lauderdale Beach Streetscape, Fort Lauderdale, Florida: EDSA provided master planning and schematic design services for streetscape improvements including landscape, hardscape, roadway reconfiguration, parking, signage, site furniture and lighting. Paul served as principal in charge, bringing life to the cities major beach front arteries through organic design.

Pompano Beach Boulevard, Pompano Beach, Florida: EDSA's design contributions helped to create a vibrant and uniquely branded oceanfront pedestrian promenade. Paul and his team evaluated the improvement area, met with governmental agencies, and provided conceptual alternatives for the streetscape.

Pompano Beach NW CRA Connectivity Plan, Pompano Beach, Florida: EDSA presented recommendations for public rights of way. The concepts addressed connectivity at the intersection on four quadrants in order to create a future, mixed-use Downtown Pompano District.

Resorts World Bimini Hotel, Bimini Island, Bahamas: A cornerstone for regional economic revitalization, the 750-acre resort sets a new standard in Bahamian vacation experiences. With a design that respects the island's ecology, the destination offers lavish accommodations, restaurants, a casino, fisherman's village, two pools, interactive children's center, tennis courts, fitness center and the largest marina in the Bahamas. As Project Manager, Jeff provided conceptual design, design development, permitting assistance and construction administration services.

KEY PERSONNEL RESUMES



ALEXANDER C. FENECH

PLA, ASLA - PROJECT MANAGER &
DESIGNER

EDUCATION

MICHIGAN STATE UNIVERSITY
Bachelor of Landscape Architecture
BLA 2011

REGISTRATION

Landscape Architect Florida
#LA6667284

Landscape Architect Illinois #157.001553

CLARB Certified

National Playground Safety Institute, Certified
Playground Safety Inspector

EXPERIENCE

Delray Beach Master Plan, Delray Beach, Florida: EDSA provided conceptual design through construction documentation and is currently overseeing the construction of the Beach Masterplan project, a 1.3 mile linear park along the Atlantic Coast. The revitalization of the City's pedestrian beach promenade included an all new pedestrian corridor equipped with widened concrete sidewalks, upgraded site furnishings, native landscaping enhancements, and architectural modifications to the existing historical pavilion.

Sawgrass Marriott, Ponte Vedra Beach, Florida: EDSA, provided conceptual design through construction administration services for the revitalization of this premier golf, spa and beach destination resort. Refreshed to enhance its timeless appeal, the redesigned program included improved arrival experiences and lobby views, dining options, updated accommodations, and a new look for their private Cabana Beach Club.

Resorts World Bimini Hotel, Bimini Island, Bahamas: A cornerstone for regional economic revitalization, the 750-acre resort sets a new standard in Bahamian vacation experiences. With a design that respects the island's ecology, the destination offers lavish accommodations, restaurants, a casino, fisherman's village, two pools, interactive children's center, tennis courts, fitness center and the largest marina in the Bahamas. EDSA provided conceptual design, design development, permitting assistance and construction administration services for the project.

Ciudad Esperanza, Nuevo Arraijan, Panama: Establishing a precedent for cultural respect and human consideration in housing design, this community plan pays special attention to the social and environment needs of the populace. Program elements include 2,250 homes, a network of interconnected concourses and trails, sports facilities, commercial and civic areas as well University of Panama satellite campus. EDSA is providing master planning through construction administration services for the project.

Costa Verde, Panama City, Panama: As the largest privately funded community planning development in Panama, the site is envisioned as a true live/work environment with primary housing, neighborhood and regional commercial centers, schools, medical facilities, sports venues, park spaces and transportation hubs. EDSA's master plan incorporated the site's diverse topography into an open space network with trails, buffers to development, and a natural storm water management system.

Hyatt Andaz Hotel at Mayakoba, Mexico: Located within the premier hotel and resort destination in the Riviera Maya, the entire project is neatly tucked away within the mangroves and cenotes that are so abundant along the coast. This lifestyle-based resort concept provides visitors with the utmost in service and quality in an unparalleled setting. Multiple bars, restaurants, and clubs are available to guests throughout the property, each providing their own unique twist on the Mayakoba flavor. The site encompasses approximately 13.54 hectares of land located within the Mayakoba development.

Santa Maria Golf & Country Club, Panama City, Panama: The Santa Maria Golf & Country Club consists of 240 hectares which is located between Panama City and the Tocumen International Airport. This project includes an 18-hole signature golf course by Jack Nicklaus, a golf clubhouse, a social club, a town center with retail/commercial space, a sports club, a combination of condominiums ranging from low-rise buildings to mid-rise buildings, clusters of townhouses, and single family home sites. EDSA is providing master planning and detailed design services for this project.



SIMILAR PROJECTS



Holiday Park

Fort Lauderdale, Florida

City of Fort Lauderdale

Master Planning, Detailed Design, and Construction Administration Services

92 Acres

Holiday Park is Fort Lauderdale's largest and most central park. Originally built in the late 1940's as a tribute to local World War II veterans, the park has undergone many incremental additions over its 60-year lifespan. The park features lighted soccer and football fields, concessions and press-box facilities, lighted baseball fields, roller hockey courts, dedicated bicycle, in-line skating and jogging paths, picnic pavilions and an accessible playground. Holiday Park brings together the tradition of formal landscape design with the recognition of open spaces as sites for public gathering, active recreation, and a commodity of regional identity.

EDSA was selected to design renovations for Holiday Park and produce a master plan for the park over a three-year period which involved several rounds of programming and preference interviews. The resulting plan focused on facilities programming, vehicular access, circulation, and compatibility with surrounding neighborhoods. Following the master plan, EDSA provided design and engineering of all construction elements, bidding assistance, and construction administration.

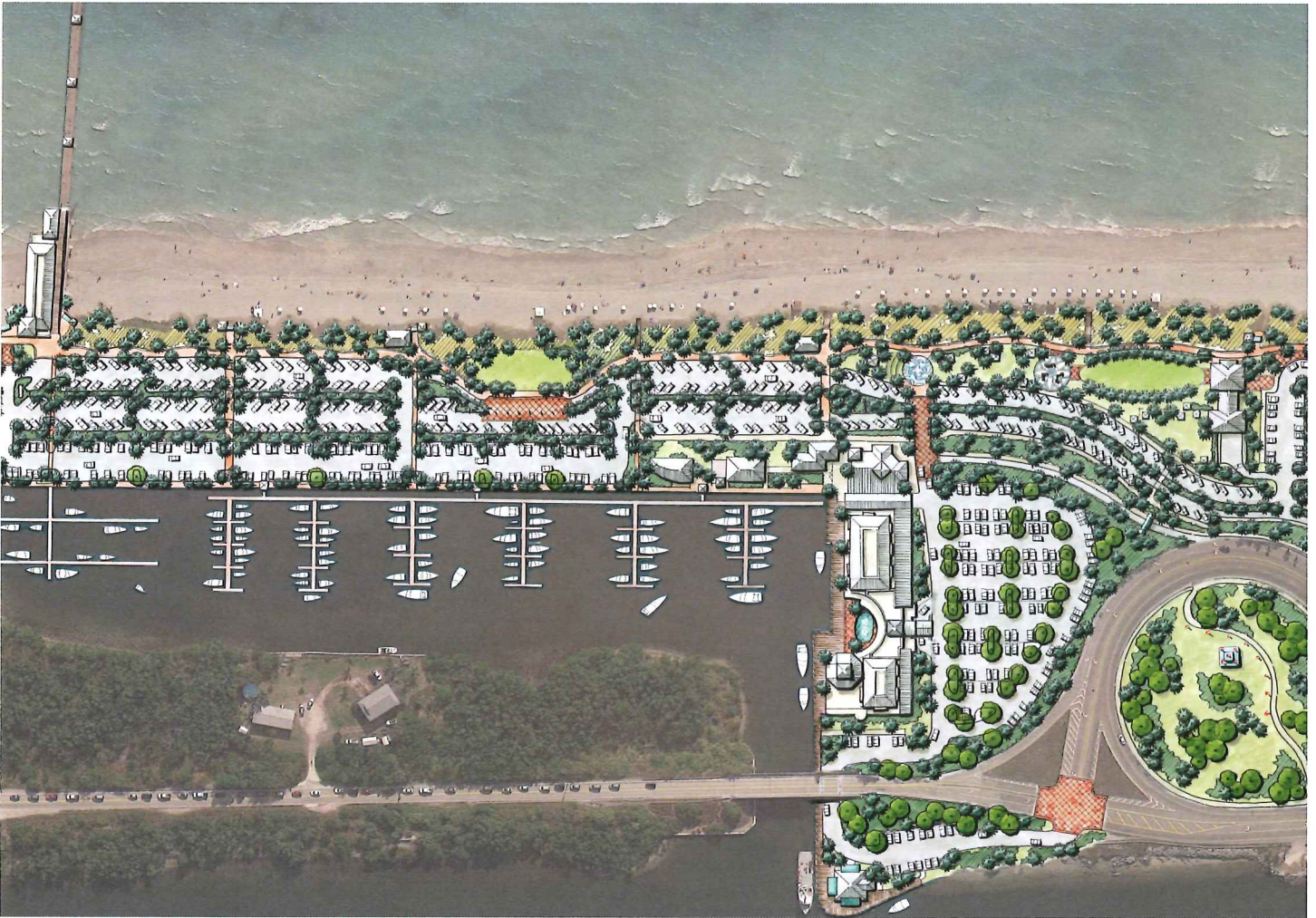


Fort Lauderdale Beach Streetscape Master Plan

Fort Lauderdale, Florida

City of Fort Lauderdale
Master Planning Services
Completed 2016

As part of a consultant team, EDSA led the planning and design effort, through the development of a "Streetscape Master Plan" of the beach area in Fort Lauderdale. The plan was developed to solve aesthetic issues, within the rights-of-way, to the streets generally located east of AIA along the beach. The Study Area generally consisted of AIA from the 17th Street Causeway Bridge north to Sunrise and from the Ocean to the Intracoastal. The preparation of the master plan included four main tasks: collection of base information; site inventory and analysis; preliminary master planning; and final master planning. Conclusions drawn from the planning process included the decrease in the expansive areas of asphalt, the inclusion of celebrated entrances with signage, and traffic calming through intersection treatments. The team also concluded that the Study Area generally should be divided into four districts. Design initiatives were developed as collection of potential aesthetic improvements that could be made to the various streets within the Study Area. The Preliminary Master Plan was presented to the Beach Redevelopment Advisory Board and refinements were made in order to prepare the Final Master Plan. As part of the planning effort, the team also developed an order of magnitude cost summary to assist the City in budgeting for these aesthetic improvements. The Final Beach Streetscape Master Plan was accepted and schematic plans were then prepared which formed the basis for the implementation, which the City completed.



Dania Beach Waterfront Revitalization

Dania Beach, Florida

City of Dania Beach

Master Planning, Detailed Design and Construction Documentation Services

26 Acres

As the only public beach in Broward County not bisected by a local highway, its location and fully operational marina create a distinctive sense of place. Rehabilitation efforts for the waterfront focused on preserving its historic ties to Florida's marine industry and timeless natural beauty. Incorporating public outreach input, the master plan and siting of programmed elements enhances the overall aesthetics, functionality and safety of the site thereby increasing appeal for residents and tourists. As part of design development environmental quality, connectivity, infrastructure, amenity offerings and economic evaluation for future opportunities were addressed. The enhanced public beach and associated facilities are a result of dune restoration, parking and lighting improvements, preservation of native habitats, sea level and storm water solutions, designated pedestrian/bicycle access as well as upgrades to the landscape, facilities and pier.

EDSA conducted interactive sessions with stakeholders, residents and local interest groups to establish design priorities. Additionally, the team performed a feasibility analyses to determine funding mechanisms and construction limitations, along with projected direct and indirect revenue sources. Design responsibilities included revitalization planning, conceptual architecture and landscape as well as engineering and development regulations review. Phase 1 is currently under construction.



Las Olas Boulevard Corridor Improvements

Fort Lauderdale, Florida

City of Fort Lauderdale

Master Planning, Detailed Design and Construction Administration Services

17 Acres

Ongoing through 2018

Redefining the Fort Lauderdale Beach experience, the design creates strong visual and physical connections to the beach while prioritizing pedestrian circulation and establishing iconic public gathering spaces. With an understanding of future development needs, sustainability preferences, transportation innovations, population growth, climatic change and programming opportunities, the legacy infill project maintains roadway functionality while preserving view corridors from the Intracoastal Waterway to the Atlantic Ocean. The concept consolidates parking for increased public green space in addition to establishing boundary markers, creating an arrival court and reinforcing walkable connections from water to water. The functional design includes streetscape enhancements, multi-modal transportation and the incorporating of natural and man-made patterns to form a juxtaposition between ecological systems and the urban grid for a catalytic public realm.

EDSA is responsible for team leadership and management in addition to providing overall design and construction period services that address the realignment of Las Olas Boulevard as well as redevelopment of Oceanside Park, the Intracoastal promenade and Channel Square Canal.



Owensboro Riverfront District Master Plan

Owensboro, Kentucky

City of Owensboro

Master Planning, Detailed Design and Construction Administration Services

150 Acres

The Owensboro Riverfront District spans approximately 1.4 miles along the southern edge of the Ohio River, including the downtown, residential neighborhoods, and major civic open spaces. The intent of the Riverfront District Master Plan is to reclaim the riverfront as a major public area and icon for the City of Owensboro. The master plan includes a riverwalk promenade connection from the downtown area to a signature park along the river; the creation of a major downtown public space; marina facilities including seasonal docks and an inland harbor marina; streetscape improvements; and pocket parks overlooking the riverwalk promenade.

For nearly a decade, EDSA has led a series of sustained community consensus building efforts resulting in a master plan for riverfront development and implementation of several strategic projects including outdoor patio improvements at the local cultural center, a public/private partnership to create an outdoor amphitheater and plaza, relocation of a boat ramp which turned into a gateway park on the Ohio River and ongoing efforts in developing a world-class riverfront park.

Awards: 2005 ASLA Florida Award, 2004 ASLA Kentucky Award

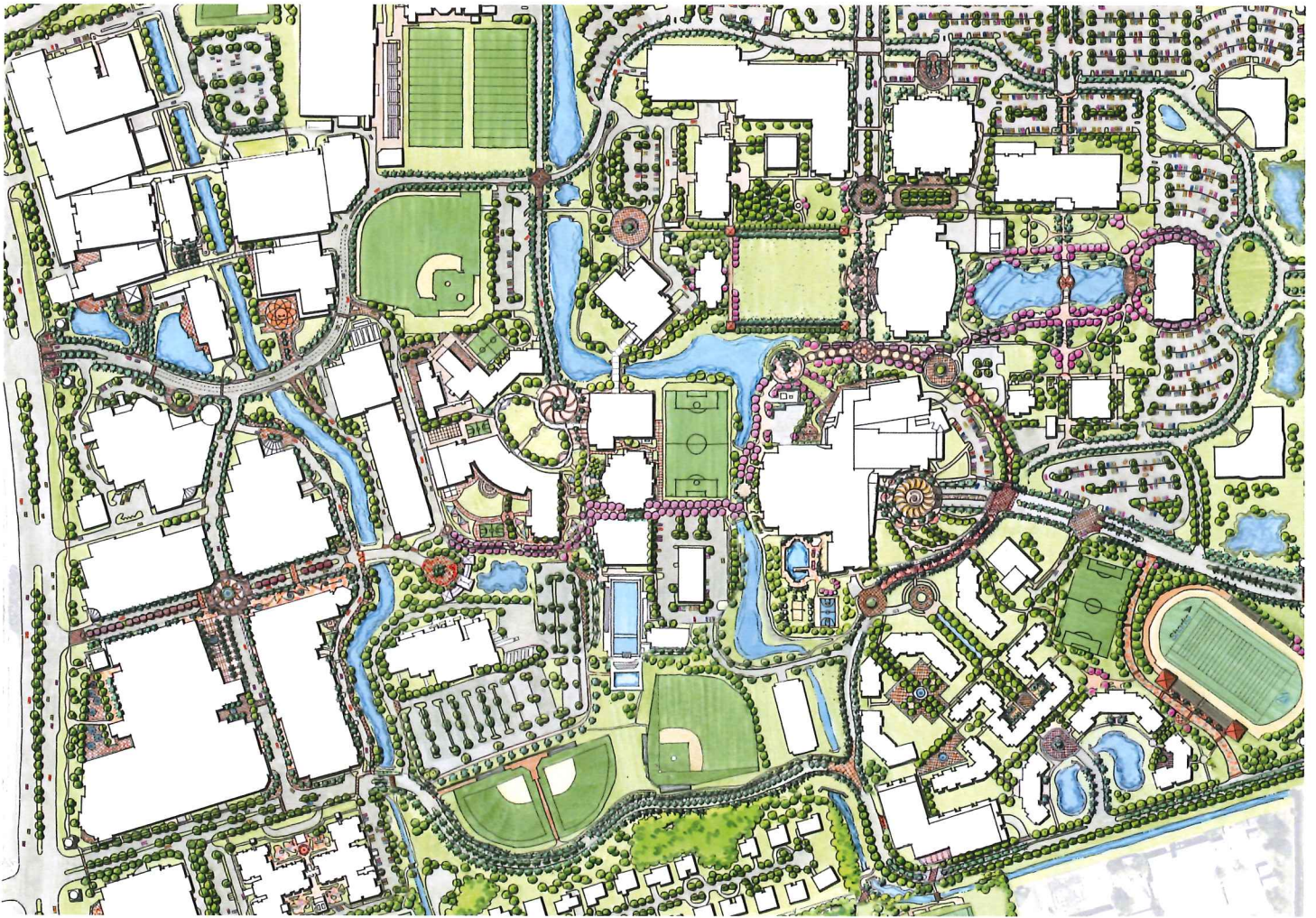


Pompano Beach Streetscape & Dune Enhancement

Pompano Beach, Florida

City of Pompano Beach
Full Design Services and Construction Administration
3/4 of a mile
Completed 2014

Working with the Pompano Beach Community Redevelopment Agency (CRA), EDSA led a multidisciplinary team of consultants, tasked to create a plan for the beach environment and existing streetscape along Pompano Beach Boulevard. Due to the public nature and high visibility of the project, promoting public involvement and building consensus within the community at the earliest stages, were imperative to guiding the framework of the plan. The collaborative process, which bolstered public support and approval, was very successful and led to the inclusion of additional funds to benefit the project. Some primary elements of the design include a signature public plaza which also includes an interactive water feature, roadway and parking improvements, an extensive beach promenade, multi-purpose kiosk building, and state of the art playground. Another key element which was negotiated at the state level as a trade off to expanding the beach development involved reestablishing the deteriorated dune system through native dune plantings, protective barriers and controlled beach access.



Nova Southeastern University

Davie, Florida

Nova Southeastern University
Master Planning, Detailed Design and Construction Administration Services
550 Acres

As the nation's sixth largest independent university, with 26,000 students, a sprawling campus, and presence in nine countries, NSU is the modern embodiment of Thomas Jefferson's vision of a university as society's intellectual and cultural hub. By enhancing the physical environment, the University has been able to attract the best students and faculty as well as create thousands of jobs in the local community. The use of unique design elements within an educational campus brought a heightened sense of place and created a new standard in academic environments. The University's success reflects the design and implementation of a flexible, all encompassing master plan that anticipates and embraces the growth and diversity of the University's future. EDSA has been providing master planning, design, and construction administration services for NSU since 1992. Efforts encompass the Medical School, the Business School, the Mailman Segal Institute, the Library, the Family Center Village, Medical Research Center, Transportation Center, Residence Hall, Oceanographic Center and the University Center. Design guidelines were also developed and adapted over the years for the entire University. EDSA continues to update the master plan and plays a strong role in developing the growth of the campus.



Florida International Univ. - Parkview Residence Hall

Miami, Florida

Florida International University
Master Planning, Detailed Design and Construction Administration Services
Completed 2014

Created with new urbanism concepts, the design meets FIU's objective to craft a true living learning community, a physical launch pad for the human experience. Serving as an extension of the classroom, the integration of the buildings into the existing landscape and connection of its components through pedestrian street linkages creates a continuum of uses. Outdoor rooms shaped by the site's character and spatial quality create a vibrant main street environment that supports student life and encourage connections to nature. A recycled-tire rubber jogging path for recreation, flexible outdoor court for socialization and student-run organic garden compliments the 620-bed student housing community. The adjacent 290-car parking garage, artistic outdoor seating and modern conversation areas, green spaces with shaded seating pods, circuit training trail stations, pedestrian plazas and retail offerings are linked by covered walkways that meander through a lush urban, park-like setting.

Adding to convenient, safe and affordable living environments where students can grow and develop, EDSA provided master planning through construction administration services for all exterior spaces inclusive of landscape, circulation, lighting, paving and exterior furnishings.

ORGANIZATIONAL STRUCTURE

EDSA is committed to team-centric thinking. We assemble the necessary resources and talent to bring a project to fruition. We partner with well-known consultant groups to produce projects that possess distinctive character and personality. These relationships allow us to remain creative and productive, as our lines of communication have already been tested and established. And, because of these close-working relationships, we have developed an understanding for real estate development with an eye toward stewardship of the land.

Within the firm itself, we believe that multiple perspectives are crucial to achieving Implemented designs that surpass original design expectations while still remaining aligned with original intents and visions. As such, our teams are organized with complementary skills and talents, relevant expertise, and insights regarding the specific project at hand. All teams are orchestrated by a firm Principal with similar project experience for the duration of each project and are further comprised of a veteran staff of skilled professionals working in concert with one another. This assures that projects receive the highest levels of design expertise, project management, and accountability from start to finish. Along with our studio-based structure, this approach also assures our clients continuity during the life of a project.

The team environment at EDSA also fulfills a vital role of future talent development and the firm's own relevancy within the field. Differing points of view are welcomed within the team – and can often be the spark behind a new or innovative solution. At the same time, Principal-level involvement ensures the firm's ideals of purpose, function, aesthetics, and implementation are always held in balance with the new and previously unexplored. In this way, our team approach seasons our professionals to take on more and greater responsibilities as their experience grows, strengthening the entire EDSA team and paving the way for other designers, landscape architects, and planners.

Clients also play a pivotal role in the team structure. Fluid communication of progress, challenges, solutions, budgets, vision, and other considerations is a routine part of the development process, with an exchange of ideas and input vital to the advancement of superior spaces.

It is our ability to design implementable environments that truly address the needs of the public that sets us apart. We realize that there is a fine line between capital improvements to an area and projects that deplete public funds. This is why we hold ourselves to a standard that not only ask what a design element brings to the community on an aesthetic level – but also a functional one. Attractive commercial districts should also be ones that connect people and businesses, considering traffic and parking patterns, walkability, opportunities for engagement, and more.

Public spaces for the arts, sports, museums, recreation, and education should also be incorporated as part of the greater civic narrative. How these places connect to residential areas, business centers, and other public spaces is just as important of a consideration as the destination themselves – as the surroundings will often dictate the level to which people are likely to interact with and use these spaces.

We rely on these considerations to direct our thinking at EDSA so that we make best use of space, resources, and budgets, while also highlighting the most positive features of an area and those most reflective of the civic culture. In doing so, we help commerce and community grow naturally and sustainably, steadily growing both the size and stature of businesses, residential options, and the local economy. At the same time, we establish a repeatable framework for additional expansion as these civic environments broaden in both geography and scope.



Robert Dugan
Principal
Studio Leader

Jeff Suiter
Associate Principal
Project Leader

Chris Phillips
Designer

Dan Wang
Designer

Alex Fenech
Project Manager
Designer

Katy Hallgren
Vice President

Jose Alvarez
Designer

LETTER OF COMMITMENT

May 30, 2017

Purchasing Department
City of Delray Beach
100 NW 1st Avenue
Delray Beach, Florida 33444
Purchasing@mydelraybeach.com

Fueled by the talents of a worldwide team that includes approximately 125 planners, landscape architects, and support personnel, and guided by the leadership of 23 Principals, EDSA has built a team that actively shapes the global practice of planning, landscape architecture, and urban design. Our people reflect a diverse and international scope of expertise in vision and talent, which is further reinforced by the global communities in which we work.

All proposed EDSA team members are available to begin work on the assignment immediately and committed to this project's timely completion and success. In the event a team member works simultaneously on other projects, workloads will be managed to prevent project delays.

Regardless of field or industry, people tasked to complete a project should be able to devote their full attention to that project. At EDSA we take this to heart – and have organized our work environment to achieve precisely that. We believe that people produce their best work when given the chance to concentrate on objectives, problem solve challenges, and delve into the details. In allowing our talented professionals to do so, EDSA has helped clients realize the maximum return on their investment of time with us, while also experiencing the value that comes from excellent design, completed on time and within budget.

In choosing to work with EDSA, we ensure that team members are able to devote sufficient time and effort towards meeting project requirements in an expeditious manner. Team members seldom work on multiple projects at once, but when they do, it is because workloads for those projects are appropriately timed to prevent delays or overlaps in time requirements.

As an international firm with many resources, EDSA can pull talent and professionals from throughout the firm to assist on any project as needed – not as a rule, but as an additional measure of control and quality. This allows us to be flexible and responsive, while adding expertise as needed.

Thank you.

Sincerely,



Jeffrey R. Suiter, PLA, ASLA
Associate Principal

APPROACH

EDSA has called South Florida home for over fifty-seven years. As such, we have a vested interest in the quality of life and physical condition of our community. While we are based locally, we have also had the opportunity to create memorable spaces worldwide. Many of our designs have been implemented in the world's greatest cities, and we bring to our community and our home these experiences and best practices so we can have a positive impact on the physical condition of our community.

We understand that the City needs a landscape architect who can lead a project's vision from concept to reality, while working in an interdisciplinary mode with City departments and other consultants in a coordinated and united fashion. We are submitting EDSA's qualifications individually, understanding that we would be linked to a team of consultants who will be assembled by the City on a project basis. Additionally, if it is necessary to provide the City with a list of world-class sub-consultants on an assignment by assignment basis, we have a vast network of teaming partners and are happy to make recommendations. We are accustomed to working with both local and international consultants, and welcome teaming with the appropriate consultants designated by the City. As the City is looking for a Landscape Architectural Consultant to work as an extension of the City Engineering staff to help plan, design and implement municipal projects, we believe our track record of experience in Delray Beach, South Florida, and the world, demonstrates that we are well equipped to be the City's consultant.

EDSA thrives on producing exciting and visionary concept plans while we understand defining an implementation strategy that works. Listening to the constituents on a particular project is essential in delivering a concept that meets the practical need of the project while offering a unique and creative perspective that pervades the functionality of the plan. When approaching detailed design and construction documentation, we possess both a long history of successful, durable built projects, as well as current projects that keep us in touch with the state of the construction industry. Some examples of these ongoing projects include the Delray Beach Design-Build Beach Master Plan and the Boca Raton Waterfront Redevelopment. These projects indicate that we are attentive to not only current practice for use of sustainable materials and processes for landscape architectural work, but also best practices related to other disciplines including civil, structural and mechanical engineering. We employ over 30 practicing landscape architects licensed in the State of Florida, all of whom have led successful design and construction projects. It is this depth of knowledge and practical experience which provides excellent judgment and quality control for documents.

We also have been responsible for some of the more challenging entitlement processes taking place in the South Florida in recent years. These projects have required us to work successfully with many community entities along the way, most notably related to the Las Olas BLVD Corridor Improvement Project and over time with many private projects within the City. Through these experiences we have established respect and teamwork with the community at large. Our in-depth knowledge of this process and the City Engineering Division's expectations is well established.

During construction, we possess an excellent record of communication with the Contractor and the Client. We understand that field conditions can require inventive, practical solutions to arising obstacles, and we possess the judgment and experience to successfully deal with these.

As an extension of the City's staff, we understand the specific goals and objectives of the services include:

- Miscellaneous Landscape Architectural Services, which includes, but not limited to creative and cost effective design solutions including site analysis, landscape, irrigation, hardscape, tree mitigation, zoning, preparation of construction drawings, written specifications, permitting assistance, construction observation and approval of construction contractor invoices and verification of installed items and quantities.
- Park Improvements, which typical services may include landscape design, irrigation, lighting, signage, sports courts, sports fields, boardwalks, skateboard parks, picnic pavilions, gazebos, site furniture, playgrounds, trails (paved, boardwalk and fitness), parking retention ponds, tree mitigation, construction drawings, specifications, and permitting assistance.
- Florida Department of Transportation (FDOT): EDSA is precertified with FDOT, and is well versed in FDOT landscape guidelines and requirements related to clear zones, site line requirements, vegetative management zones, setback requirements, and FDOT landscape regulations.
- Neighborhood Revitalization Projects, which typical services may include the planning and design of neighborhood revitalization projects, particularly neighborhood community sites in an urban setting, including preserving existing aesthetic elements, while incorporating modern construction techniques. As part of this process, EDSA understands that public consensus building is vital. EDSA's plans and designs will draw upon the positive feedback gained from the community residents and businesses. Each of the concept plans will be tested with the City staff and community, and refined into creative, contextual plans, with the goal of creating a

successful partnership, while minimizing maintenance costs. On project types of this nature, it is vital to create a viable, consistent theme to help create a sense of identity within the community and to its adjacent neighbors.

- Streetscape and Pedestrian Amenities, which services are targeted at creating an inviting environment along commercial corridors to help stimulate economic activity. EDSA has a long list of successful projects that have created and enhanced an environment, resulting in sparking economic development. Through the development of streetscape environments, urban parks and civic spaces, EDSA has the ability to create dynamic, creative spaces, while celebrating historic features. Our designs show an understanding for the public's needs related to safety and security, while also creating a sustainable space that the City can be proud of, which acts as a catalyst for economic revitalization and activity.

Throughout our history, we have developed an approach to our work that has met the needs of our clients. While each project is unique, and our approach is then tailored to meet specific assignments needs, the general framework of our approach includes the following tasks:

- Project Start-up / Programming
- Inventory and Analysis
- Public Consensus Building / Stakeholder Involvement
- Conceptual Design
- Detailed Design
 - Schematic Design
 - Design Development
 - Construction Documentation
- Permitting
- Bidding Assistance
- Construction Related Activities

The following is a brief summary of the tasks described above:

PROJECT START-UP / PROGRAMMING

At the onset of a project, the EDSA team will meet with the City Project Manager to determine preliminary goals and objectives of the intended assignment. As part of this initial step, we possess the capability to assist the City in needs assessments for a variety of project types, developing the scope of work and budgeting. During this phase, if specific sub-consultants are necessary, they will be determined and selected, in conjunction with the City. Also, as part of this process, base information will be reviewed and if additional specific information is necessary; it can be determined how to best obtain the information.

Another important aspect of this initial phase is to determine the specific goals and objectives of the desired physical improvements and the constituent group. If consensus building is to be an integral part of the project, then an appropriate program for consensus building can be developed.

INVENTORY AND ANALYSIS

Understanding the site is the first important step in the development of a creative design solution. This step includes a review of the physical conditions, as well as the regulatory environment such as zoning and or FDOT regulatory issues such as site lines. During this process, the site's attributes and constraints are studied in order to determine, regardless of the type of project (streetscape, park, civic plaza, etc.) the site development potential.

PUBLIC CONSENSUS BUILDING / STAKEHOLDER INVOLVEMENT

Building consensus is a vital part of planning and design in the public realm. EDSA has a wide variety of experience in this process and has learned that communicating to the public in a consistent fashion is critical. Typically we have developed consensus building or stakeholder involvement programs through the use of steering committees, focus groups, public meetings, web-based outreach and traditional forms of communication through postcards and/or newsletters. In addition, we have found that this process needs to continue throughout the life of the project, with its frequency being more robust in the earlier stages of planning and design, and later reduced during the detailed design. However, updates can be very important, once detailed design has been completed, and construction begins.

CONCEPTUAL DESIGN

EDSA thrives on producing exciting and visionary concept plans while still understanding the importance of creating a viable implementation strategy. When we initiate the Conceptual Design phase, listening to the constituents on a particular project is essential in delivering a concept to meet the practical need of the project while offering a unique and creative perspective that pervades the functionality of the plan. Typically our Conceptual Design process includes the generation of several alternatives to a given project, with a series of other graphic illustrations which describe the intent of the design. At the conclusion of this step, we will meet with the city staff to review the conceptual design and discuss the consensus building process. Depending on the scale of the project, sometimes this process includes a preliminary and final conceptual design.

DETAILED DESIGN

As we begin the detailed design phase of the project, we typically program this effort into several steps with each step becoming more detailed in its deliverable. These steps include:

- Schematic Design
- Design Development
- Construction Documentation

At the Schematic Design level, the goal of this submittal is to continue to flesh out the concept design into a schematic level to fully describe the theme and character of the improvements. While specific details are not yet fleshed out, they are begun to be developed and identified for further study and design in the next phases of the design work. Typically during this phase of the work, a schematic order of magnitude cost summary is also developed.

At the Design Development level, the goal of this submittal is essentially to create a preliminary version of the construction documents. They are drawings that build upon the Schematic Design package, and will incorporate comments received from the City. During this phase of the design process, the artistic use of construction materials, and the exploration of techniques to promote the optimum performance of urban landscapes is a key focus. As we develop a concept, we explore the functional aspects of the project while expanding on the aesthetic and underlying spirit of the design. Materials, spatial relationships, construction methods are considered to maximize aesthetic value, all while promoting durability and longevity of materials. Additionally, as the character of the project is further refined, construction budgets are checked and refined.

At the Construction Documentation stage of the design process, the EDSA team will further refine and prepare documents in sufficient detail to permit and implement the project. Typically this is done in two (2) to four (4) submissions, depending on the complexity of the project. Often times we recommend submitting preliminary drawings, at a 90% level to obtain permit comments, so that we can incorporate the permit comments into the 100% Bid and Construction Set. We employ over 30 practicing landscape architects licensed in the State of Florida, all of whom have led successful design and construction projects. It is this depth of knowledge and practical experience which provides excellent judgment and quality control for documents.

PERMITTING

We have been responsible for some of the more challenging entitlement processes taking place in the City in recent years. These projects have required us to work successfully with many community entities along the way, most notably related to the Delray Beach Design-Build Beach Master Plan, and over time with many private projects within the City and in South Florida. Through these experiences we have established respect and teamwork with the City and the community at large. Our in-depth knowledge of this process and the City Engineering Division's expectations is well established.

BIDDING ASSISTANCE

Depending on the type of contractual relationship the City intends to have with its subcontractors, we at EDSA are well versed in the bidding process. We have had extensive experience with design-bid, Guaranteed Maximum Price, as well as Design-Build. During this phase of work, our team will be at the City's disposal to meet with contractors, the city's procurement office and officials, and be available to review and help tabulate technical bids from contractors. As part of this process, we are also available to develop addenda, if necessary and attend and facilitate pre-bid conferences and site visits.

CONSTRUCTION ADMINISTRATION

During construction, we possess an excellent record of communication with both the Contractor and the Client. We understand that field conditions can require inventive, practical solutions to arising obstacles, and we possess the judgment and experience to successfully deal with these.

We look forward to the opportunity to utilize our skills for the benefit of the Delray Beach community.

CHAPTER 5

— 05

CHAPTER 5 | FORMS

PUBLIC ENTITY FORM

DRUG FREE WORKPLACE FORM

CONFLICT OF INTEREST FORM

ACKNOWLEDGEMENT OF ADDENDA FORM



PUBLIC ENTITY FORM

Form B - Public Entity Crimes

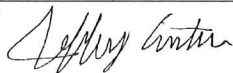
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity; may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Proposer, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

EDSA, Inc.

Firm Name



Signature

May 15, 2017

Date

Jeff Suiter, Associate Principal

Printed Name and Title

DRUG FREE WORKPLACE FORM

Form C - Drug-Free Workplace

In the event a tie exists at the conclusion of evaluations, preference will be given to the supplier(s) who certifies it has a drug-free workplace program in accordance with Section 287.087, Florida Statutes. The drug-free workplace preference is applied as follows:

TIE: Whenever two or more proposals are equal with respect to scoring for the evaluation criteria (e.g., price, experience, quality, service) are received for the procurement of commodities or contractual services, a proposal received from a supplier that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing a tie will be followed if none of the tied suppliers have submitted this Form C and/or have a drug-free workplace program.

As the person authorized to sign this statement, I certify that this firm complies fully with the following requirements:

- 1) This firm publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) This firm informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) This firm gives each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), this firm notifies the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) This firm imposes a sanction on or requires the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) This firm will continue to make a good faith effort to maintain a drug-free workplace through implementation of this section.

Acknowledged by:

EDSA, Inc.	
Firm Name	
	May 15, 2017
Signature	Date
Jeff Suiter, Associate Principal	
Printed Name and Title	

City of Delray Beach
RFQ No. 2017-048
Continuing Engineering, Surveying, and Landscaping
Architectural Consulting Services

Page 37

CONFLICT OF INTEREST FORM

Form D - Conflict of Interest Disclosure

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal, the name of any officer, director, or agent who is also an employee or relative of an employee of the City of Delray Beach.

Furthermore, all Proposers must disclose the name of any City employee or relative(s) of a City employee who owns, directly or indirectly, an interest in the Proposers firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

☒ To the best of our knowledge, the undersigned firm has no potential conflict of interest as defined in Chapter 112, Florida Statutes and Section 2-443, Palm Beach County Code of Ordinances.

☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFQ.

Acknowledged by:

EDSA, Inc.	
Firm Name	
	May 15, 2017
Signature	Date
Jeff Suiter, Associate Principal	
Printed Name and Title	

ACKNOWLEDGEMENT OF ADDENDA

Form E - Acknowledgment of Addenda

The Proposer hereby acknowledges the receipt of the following addenda, which were issued by the City and incorporated into and made part of this RFQ. It is the sole responsibility of the Proposer to ensure that all addenda have been received and receipt of each has been acknowledged. Failure to submit acknowledgement of each addendum issued may result in the Proposer being deemed non-responsive.

ADDENDA NUMBER	ADDENDA DATE
Addendum 1 - RFQ 2017-048	April 24, 2017
Addendum 2 - RFQ 2017-048	April 27, 2017
Addendum 3 - RFQ 2017-048	May 4, 2017
Addendum 4 - RFQ 2017-048	May 10, 2017
Addendum 5 - RFQ 2017-048	May 10, 2017
Addendum 6 - RFQ 2017-048	May 11, 2017
Addendum 7 - RFQ 2017-048	May 18, 2017
Addendum 8 - RFQ 2017-048	May 19, 2017

	Associate Principal
Signature of Proposer's Agent	Title
Jeff Suiter	May 30, 2017
Printed Name	Date

CHAPTER 6

— 06

CHAPTER 6 | INSURANCE



CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License #0E67768 Insurance Office of America, Inc. 500 W. Cypress Creek Road Suite 320 Fort Lauderdale, FL 33309		CONTACT NAME: James Janner PHONE (A/C, No, Ext): (954) 334-2395 23915 FAX (A/C, No): (954) 318-1383 E-MAIL ADDRESS: James.Janner@ioausa.com	
INSURED EDSA, Inc. 1512 E. Broward Blvd., Suite 110 Fort Lauderdale, FL 33301		INSURER(S) AFFORDING COVERAGE	
		INSURER A: American Casualty Company of Reading, Pennsylvania	
		INSURER B: National Fire Insurance Co of Hartford	
		INSURER C: Continental Insurance Company	
		INSURER D: Valley Forge Insurance Company	
		INSURER E: Continental Casualty Company	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC ☐ OTHER:			5099082936	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			5099082967	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			5099083004	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	5099082984	12/31/2016	12/31/2017	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional Liab.			LAH591892837	09/07/2016	09/07/2017	Per Claim & Agg. 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

30 Days notice of cancellation, except 10 Days notice of cancellation for non-payment of premium in accordance with policy provisions.

The certificate holder is added as an additional insured for general, automobile and excess liability, where required by written contract or written agreement executed prior to loss. Such coverage is primary and non-contributory. The certificate holder is granted waiver of subrogation for general, automobile and excess liability, and workers' compensation, where required by written contract or written agreement executed prior to loss. Excess liability is "follow form" general, automobile and employers liability.

CERTIFICATE HOLDER

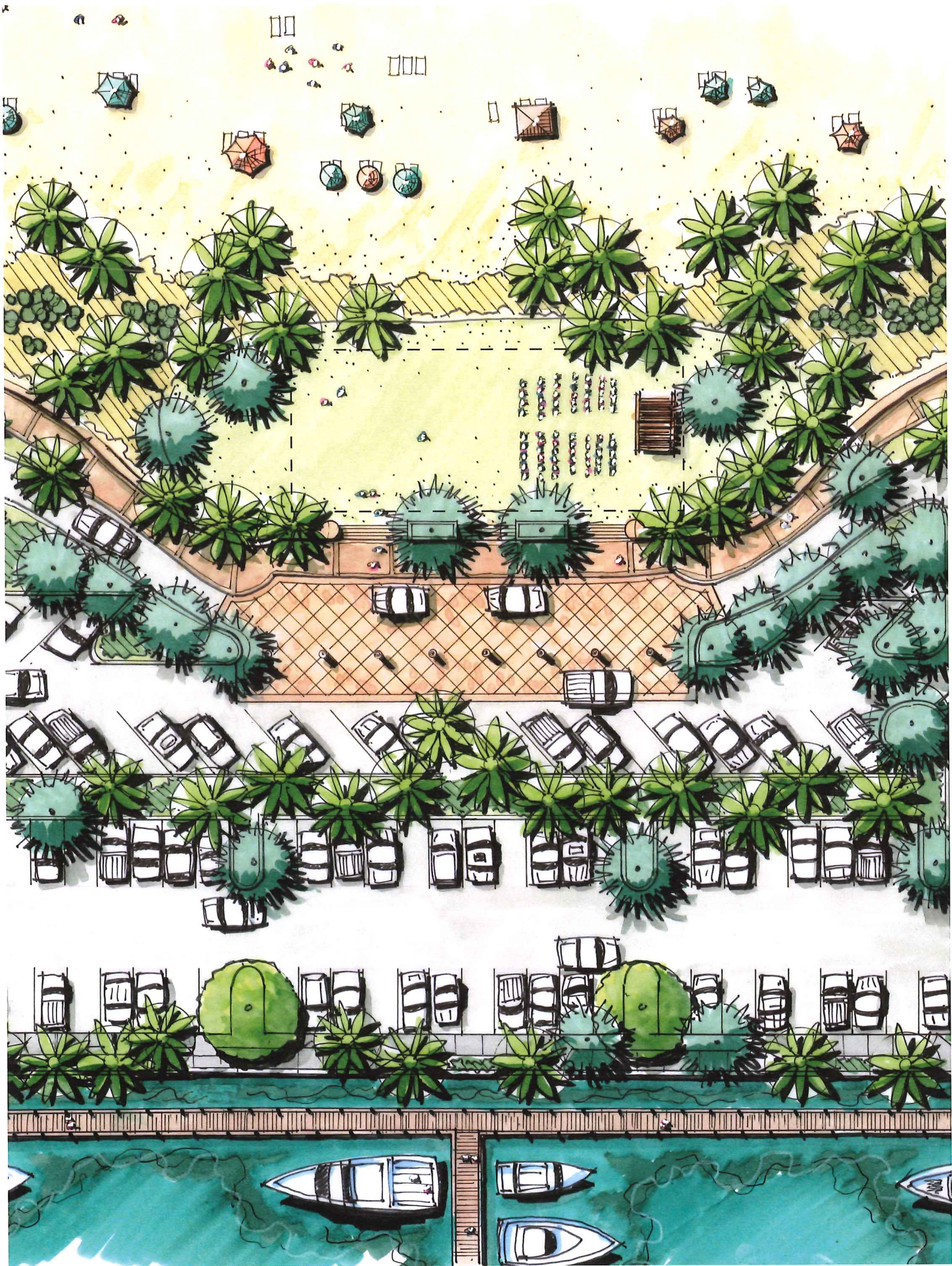
CANCELLATION

City of Delray Beach 100 NW 1st Avenue Delray Beach, FL 33444	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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E: JSUITER@EDSAPLAN.COM

BALTIMORE | FORT LAUDERDALE | NEW YORK | ORLANDO | SHANGHAI

www.edsaplan.com

EXHIBIT "B"



Category: Landscaping Architecture

Hourly Raw Salary Rate

Principal Landscaping	
Architecture	\$ 51.44
Project Manager	\$ 40.38
Landscape Architect	\$ 36.67
CADD Designer	\$ 24.56
Construction Manager	\$ 30.45
Office Support	\$ 21.22

PRICE ADJUSTMENTS BASED ON GOVERNMENTAL PRICE INDEX

Prior to the completion of the first year of the Contract term, and every 12-month anniversary thereafter, the City may consider an adjustment to prices based on the most recent 12 month change in the following pricing index: Bureau of Labor Statistics, Employment Cost Index, Private Industry Workers, Total Compensation, Management business and financial occupations, Not Seasonally Adjusted, CIU2010000110000A.

It is Consultant's responsibility to request any pricing adjustment under this provision. For any adjustment to be considered, the Consultant's request for adjustment should be submitted at least sixty (60) days prior to the anniversary date. The adjustment requested shall not be in excess of the relevant pricing index change. If a timely adjustment request is not received from the Consultant, the City may exercise its Option to Renew the Contract for another Term without any pricing adjustment.