



## Cover Memorandum/Staff Report

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**File #:** 25-918

**Agenda Date:** 8/12/2025

**Item #:** 6.N.

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**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** August 12th, 2025

ITEM(S) A1 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 898 SW 10<sup>TH</sup> ST.

ITEM(S) A2 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 1111 CASUARINA RD.

ITEM(S) A3 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 202 NE 8<sup>TH</sup> AVE.

ITEM(S) A4 - ACCEPTANCE OF A RIGHT-OF-WAY DEDICATION BY 735 SE 4<sup>TH</sup> AVE.

ITEM(S) B1 - ACCEPTANCE OF A GENERAL UTILITIES EASEMENT AGREEMENT BY 735 SE 4TH AVE.

ITEM(S) C1 - ACCEPTANCE OF A HOLD HARMLESS AGREEMENT BY 735 SE 4TH AVE.

### **Recommended Action:**

#### **Consideration of the following items:**

Item A1 - Motion to approve and accept a Right-of-Way Dedication by the owners of 898 SW 10<sup>th</sup> St.

Item A2 - Motion to approve and accept a Right-of-Way Dedication by the owners of 1111 Casuarina Rd.

Item A3 - Motion to approve and accept a Right-of-Way Dedication by the owners of 202 NE 8<sup>th</sup> Ave.

Item A4 - Motion to approve and accept a Right-of-Way Dedication by the owners of 735 SE 4<sup>th</sup> Ave.

Item B1 - Motion to approve and accept a General Utilities Easement Agreement by the owners of 735 SE 4th Ave.

Item C1 - Motion to approve and accept a Hold Harmless Agreement by the owners of 735 SE 4th Ave.

**Background:****Item A1**

Consider acceptance of a Right-of-Way Dedication located at 898 SW 10th St.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways on all 4 corners, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

**Item A2**

Consider acceptance of a Right-of-Way Dedication located at 1111 Casuarina Rd.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

**Item A3**

Consider acceptance of a Right-of-Way Dedication located at 202 NE 8th Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

**Item A4**

Consider acceptance of a Right-of-Way Dedication located at 735 SE 4th Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that in accordance with LDR 6.1.2(C)(2)(e) for the intersecting roadways, a 25' radius Right-of-Way is required and was requested to satisfy the requirement.

There is no City cost now or in the future for these items.

**Item B1**

Consider acceptance of a General Utilities Easement Agreement at 735 SE 4th Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that an easement would be needed to allow access to utilities on this

property. As a result, an easement agreement was created.

There is no City cost now or in the future for these items.

### **Item C1**

Consider acceptance of a Hold Harmless Agreement at 735 SE 4th Ave.

The owner(s) submitted a building permit application for the subject property. During the application process it was determined that a Hold Harmless Agreement would be needed. As a result, a Hold Harmless agreement was created.

There is no City cost now or in the future for these items.

### **City Attorney Review:**

Approved as to form and legal sufficiency.

### **Funding Source/Financial Impact:**

N/A

### **Timing of Request:**

The timing of these requests is of high importance to allow projects to continue construction.