

	Program Name:	A: Museum Programming: Exhibits, Education Programs, Archives	
	Amount Requested:	\$92,139	
	Total Amount Recommended:		
		85%	
		1	2
	ORGANIZATION CAPACITY (20%)		
1	Length of time established, overall growth/stability	4	4
2	Stability/growth of organization funding	3	4
3	Board composition, role, commitment to program/project	4	4
4	Demonstrated experience/success with similar program/project	13	14
5	Program/project leadership and staff qualifications	4	4
6	Collaborative relationships/affiliations relative to program/project	4	4
7	Strategic planning process / current plan	4	4
	Organization Capacity Subtotal	36	38
		16%	17%
	NEED FOR PROGRAM/PROJECT (20%)		
8	Program/project need consistent with CRA Overall Need	4	4
9	Program/project need consistent with organization mission	5	5
10	Documentation of program/project need	5	4
11	Uniqueness / lack of duplication, or affiliation with similar resources	4	5
	Need for Program/Project Subtotal	18	18
		18%	18%
	PROJECT/PROGRAM DESCRIPTION (10%)		
12	Innovative vs proven approach and justification	4	4
13	Target population(s) clearly defined and within guidelines	4	4
14	Activities clearly described and consistent with logic model	4	4
15	Staff and resources adequate to implement activities	4	5
16	Activities likely to result in stated outputs/outcomes	4	4
17	Realistic time frame to implement program/project	4	4
	Program/Project Description Subtotal	24	25
		8%	8%
	LOGIC MODEL / PROJECTED RESULTS (20%)		
18	Stated program/project goal clear and relevant to CRA Overall Need	10	8
19	Clear relationship between activities, outputs, and outcomes	5	5
20	Activities appropriate to program/project goal	4	4
21	Clear, measurable outputs	4	4
22	Clear, measurable outcomes	4	4
23	Program/project results likely to lead to stated Impacts	4	4
	Logic Model/Projected Results Subtotal	31	29

		1	2	
		18%	17%	
	EVALUATION PLAN (10%)			
24	All CRA-funded activities addressed	4	4	
25	Outputs presented with measurable indicators	4	5	
26	Outcomes presented with measurable indicators	4	5	
27	Evaluation processes clearly described (who, how/tools, when)	4	5	
28	Evaluation processes reasonable, appropriate	4	5	
29	Implementation responsibility/process clearly defined	4	4	
30	Application/usefulness of evaluation results	4	4	
	Evaluation Plan Subtotal	28	32	
		8%	9%	
	BUDGET & SUSTAINABILITY (20%)			
31	Adequate, appropriate expense budget to implement program/project	4	4	
32	Line item costs explained/justified in narrative	4	4	
33	Use of CRA funds clearly identified, may be tracked	4	5	
34	Sufficient mix of funding secured to implement program/project	5	4	
35	Mix & status of non-CRA funding solicited / pending	5	4	
36	Financial documents demonstrate responsible financial management	4	5	
37	Realistic plans to sustain program/project	4	4	
	Budget & Sustainability Subtotal	30	30	
		17%	17%	
	TOTAL	167	172	
		85%	86%	
	NOTES AND COMMENTS			
	Committee Chair:			